



# PLANNING COMMISSION

## WEDNESDAY, JANUARY 8, 2025

### INFORMATIONAL

3. City Council Action Minutes (December 2, 2024) *(No staff presentation)*

City Council Meeting Action Minutes  
December 2, 2024

**COUNCILORS PRESENT**

Mayor Fitzgerald  
Council President Akervall  
Councilor Linville  
Councilor Berry  
Councilor Dunwell

Kris Ammerman, Parks and Recreation Director  
Cindy Luxhoj, Associate Planner  
Kimberly Rybold, Senior Planner  
Dustin Schull, Parks Supervisor  
Kerry Rappold, Natural Resources Manager  
Delora Kerber, Public Works Director  
Mark Ottenad, Public/Government Affairs Director  
Martin Montalvo, Public Works Ops. Manager  
Keith Katko, Assistant Finance Director  
Tommy Reeder, Lead Parks Maintenance Specialist  
Matt Lorenzen, Economic Development Manager  
Zach Weigel, City Engineer  
Zoe Mombert, Assistant to the City Manager

**STAFF PRESENT**

Bryan Cosgrove, City Manager  
Amanda Guile-Hinman, City Attorney  
Kimberly Veliz, City Recorder  
Jeanna Troha, Assistant City Manager  
Brian Stevenson, Program Manager

AGENDA ITEM	ACTIONS
<b>WORK SESSION</b>	<b>START: 5:04 p.m.</b>
A. Resolution No. 3162 - 2024 Solid Waste Rate Review & 2025 Rate Schedule	Staff and Council discussed which solid waste and recycling rates option to move forward with for 2025. The Council agreed to move forward with Option #3.
B. Housing Our Future	Staff detailed progress on the Housing Our Future Project, and shared input from the Planning Commission and task force’s review of possible actions for the Housing Production Strategy (HPS) and sought the Council’s direction on which actions merit more detailed consideration.
C. Wilsonville Industrial Land Readiness – Basalt Creek	Staff sought the Council’s input on two draft documents – the Buildable Lands Inventory and Site Suitability Analysis Memo and the Redevelopment Feasibility of Contractor Establishments Memo.
<b>REGULAR MEETING</b>	
<u>Mayor’s Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.



<p><u>Consent Agenda</u></p> <p>A. <b><u>Resolution No. 3173</u></b>  A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Century West Engineering For Engineering Consulting Services For The Fiscal Year 2025-2028 (FY 25-28) Street Maintenance Project (Capital Improvement Project No. 4014).</p> <p>B. <b><u>Resolution No. 3181</u></b>  A Resolution Adopting The Canvass Of Votes Of The November 5, 2024 General Election.</p> <p>C. Minutes of the September 16, October 7, October 21, and November 18, 2024, City Council Meetings.</p>	<p>The Consent Agenda was approved 5-0.</p>
<p><u>New Business</u></p> <p>A. <b><u>Resolution No. 3162</u></b>  A Resolution Of The City Of Wilsonville Adopting The Findings And Recommendations Of The “Solid Waste Collection Rate Report, November 2024” And Modifying The Current Republic Services Rate Schedule For Collection And Disposal Of Solid Waste, Recyclables, Organics And Other Materials, Effective February 1, 2025.</p> <p>B. <b><u>Resolution No. 3178</u></b>  A Resolution Of The City Of Wilsonville Authorizing And Approving A DEQ State Revolving Fund Loan To Finance Wastewater System Improvement Projects.</p>	<p>Resolution No. 3162 was adopted 5-0.</p> <p>Resolution No. 3178 was adopted 5-0.</p>
<p><u>Continuing Business</u></p> <p>A. <b><u>Ordinance No. 892</u></b>  An Ordinance Of The City Of Wilsonville Adopting Amendments To Chapter 4, Chapter 6, And Chapter 8 Of The Wilsonville City Code To Implement The Frog Pond East And South Master Plan And Make Related Updates To Residential Development Regulations Citywide</p>	<p>Ordinance No. 892 was adopted on second reading by a vote of 5-0.</p>
<p><u>Public Hearing</u></p> <p>A. None.</p>	

<u>City Manager's Business</u>	The City Manager reported on the recent Leaf Day and announced holiday closures of City offices. He also thanked outgoing Council members for their service.
<u>Legal Business</u>	The City Attorney thanked the outgoing Mayor and Councilors.
<b>ADJOURN</b>	10:39 p.m.