



## DIVERSITY, EQUITY AND INCLUSION COMMITTEE MINUTES

October 21, 2025 at 6:00 PM

Wilsonville City Hall & Remote Video Conferencing

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**CALL TO ORDER** – Meeting was called to order at 6:02 PM.

1. Roll Call

**IN ATTENDANCE**

Chair Karla Brashear  
Mina Lemke (6:16 pm)  
Justin Brown  
Carolina Wilde  
Elisabeth Garcia Davidson  
Rick Wallace  
Wilnise Jasmin  
Jason Smith  
Anthony Reyes  
Fiona Huston

**ABSENT**

Vice Chair Erika Pham

**STAFF**

Zoe Mombert  
Ethan Pickman

**GUEST**

**PUBLIC INPUT AND COMMUNITY ANNOUNCEMENTS** - Committee members and staff took a moment to recognize and remember former committee member Diane Imel who recently passed away.

**CONSENT AGENDA**

2. September 9, 2025, Minutes – Karla Brashear made a motion to approve the September 9, 2025, minutes. Elisabeth Garcia Davidson seconded the motion. Motion passed (10-0-0).

**ALL THOSE IN FAVOR**

Chair Karla Brashear  
Mina Lemke  
Justin Brown  
Elisabeth Garcia Davidson  
Jason Smith  
Rick Wallace  
Anthony Reyes  
Wilnise Jasmin  
Carolina Wilde

**ALL THOSE OPPOSED**

None

**ALL THOSE ABSTAINING**

None

Fiona Huston

## **COMMITTEE DISCUSSION & RECOMMENDATION**

### **3. Social Equity Framework Metrics**

The committee members made a list of potential questions that they would like to see on a survey that would be sent to staff after using the Social Equity Framework. These questions include:

- Which areas did staff choose to use.
- How was the framework used.
- What departments or staff use the framework the most.
- Who was the audience? Who attended?

Committee members also stated that they would like to develop a presentation to other boards so that they can use the Social Equity Framework as well.

### **4. Letter of Support for Explore Wilsonville Wheel the World Grant Request**

Karla Brashear made a motion to submit the letter of support for the City's Wheel the World Grant application as presented. Justin Brown seconded the motion. Motion passed (10-0-0)

#### **ALL THOSE IN FAVOR**

Chair Karla Brashear  
Mina Lemke  
Justin Brown  
Elisabeth Garcia Davidson  
Jason Smith  
Rick Wallace  
Anthony Reyes  
Wilnise Jasmin  
Carolina Wilde  
Fiona Huston

#### **ALL THOSE OPPOSED**

None

#### **ALL THOSE ABSTAINING**

None

### **5. Sponsorship**

Staff provided an update on current sponsorship agreements and which businesses the city has already contacted. A sponsorship packet and draft request letter were provided in the packet for committee members to view. Staff directed the committee members to start reaching out to businesses to obtain sponsorship for the 2026 events.

### **6. Administrative Business**

Las Posadas event is on December 18, 2025 from 4-6pm.

**ADJOURN** – The meeting was adjourned at 7:22pm.

**NEXT MEETING**

Tuesday, December 9, 2025 6:00 PM