



PLANNING COMMISSION

WEDNESDAY, NOVEMBER 16, 2022

INFORMATIONAL

4. City Council Action Minutes (October 3 & 17, 2022) *(No staff presentation)*

City Council Meeting Action Minutes

October 3, 2022

City Council members present included:

Mayor Fitzgerald
 Council President Akervall
 Councilor Lehan
 Councilor West
 Councilor Linville

Ryan Adams, Assistant City Attorney
 Jeanna Troha, Assistant City Manager
 Zoe Mombert, Assistant to the City Manager
 Mark Ottenad, Public/Government Affairs Director
 Georgia McAlister, Associate Planner
 Zach Weigel, City Engineer
 Andrea Villagrana, Human Resource Manager
 Delora Kerber, Public Works Director
 Steve Gering, Industrial Pretreatment Coordinator
 Dan Pauly, Planning Manager
 Kerry Rappold, Natural Resources Manager

Staff present included:

Bryan Cosgrove, City Manager
 Amanda Guile-Hinman, City Attorney
 Kimberly Veliz, City Recorder

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:00 p.m.
A. Frog Pond East and South Master Plan	Council heard a presentation on Frog Pond East and South and provided feedback.
B. Review of the draft Solid Waste Collection Rate Report, September 2022	Staff presented on Resolution No. 3004, which adopts findings and recommendations of the 2022 Solid Waste Collection Rate Report and Rate Schedule. The resolution was scheduled for City Council consideration on November 7, 2022.
C. Local Discharge Limits Development	Staff presented on Resolution No. 2994, which establishes local discharge limitations to control conventional, non-conventional, and toxic pollutant discharges from non-domestic industrial users of the City of Wilsonville sanitary sewer system and repealing Resolution Nos. 1267, 1504 and 1888.
REGULAR MEETING	
<u>Mayor's Business</u> A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
Communications A. PGE Green Power Energy Report for Wilsonville	Portland General Electric (PGE) representative detailed how voluntary participation in PGE's "Green Future" program by the City and greater community is supporting regional renewable energy initiatives.

B. Boones Ferry Primary (BFP) Stormwater CEP Project Update C. Boeckman Creek Primary Watershed CEP Update	Staff presented on Community Enhancement Program projects completed in collaboration with students at Boones Ferry Primary and Boeckman Creek Primary.
<u>Consent Agenda</u> A. <u>Resolution No. 2994</u> A Resolution Of The City Of Wilsonville Establishing Local Discharge Limitations To Control Conventional, Non-Conventional, And Toxic Pollutant Discharges From Non-Domestic Industrial Users Of The City Of Wilsonville Sanitary Sewer System And Repealing Resolution Nos. 1267, 1504 And 1888. B. Minutes of the September 19, 2022 City Council Meeting.	The Consent Agenda was approved 5-0.
<u>New Business</u> A. None.	
<u>Continuing Business</u> A. <u>Ordinance No. 868</u> An Ordinance Of The City Of Wilsonville Annexing Approximately 4.92 Acres Of Property Located North Of SW Frog Pond Lane At 7315 SW Frog Pond Lane For Development Of A 12-Lot Residential Subdivision. B. <u>Ordinance No. 869</u> An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Clackamas County Rural Residential Farm Forest 5-Acre (RRFF-5) Zone To The Residential Neighborhood (RN) Zone On Approximately 4.07 Acres Located South Of SW Frog Pond Lane At 7314 SW Frog Pond Lane For Development Of A 12-Lot Residential Subdivision.	Ordinance No. 868 was adopted on second reading by a vote of 5-0. Ordinance No. 869 was adopted on second reading by a vote of 5-0.
<u>Public Hearing</u> A. None.	
<u>City Manager's Business</u>	Mentioned the Nature Park and the employees whom were instrumental in creating it won an Oregon State Parks award. Explained a tree expert from Oregon State would be looking at the Kinsman Oak in the next few weeks.
<u>Legal Business</u>	No report.
ADJOURN	8:25 p.m.

City Council Meeting Action Minutes

October 17, 2022

City Council members present included:

Mayor Fitzgerald - Excused
 Council President Akervall
 Councilor Lehan
 Councilor West
 Councilor Linville - Excused

Chris Neamtzu, Community Development Director
 Miranda Bateschell, Planning Director
 Kimberly Rybold, Senior Planner
 Matt Lorenzen, Economic Development Manager
 Zach Weigel, City Engineer
 Dustin Schull, Parks Supervisor
 Andrew Barrett, Capital Projects Eng. Manager
 Keith Katko, Assistant Finance Director
 Katherine Smith, Assistant Finance Director
 Zoe Mombert, Assistant to the City Manager
 Kris Ammerman, Parks and Recreation Director
 Erica Behler, Recreation Coordinator

Staff present included:

Bryan Cosgrove, City Manager
 Amanda Guile-Hinman, City Attorney
 Kimberly Veliz, City Recorder
 Jeanna Troha, Assistant City Manager

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:02 p.m.
A. 2022 Urban Renewal Strategic Plan	Staff sought Council's input on a draft Urban Renewal Strategic Plan, which would return for consideration at the November 21, 2022 City Council meeting.
B. Town Center Infrastructure Funding Plan	Staff introduced the draft Town Center Infrastructure Funding Plan, and sought direction on which mechanisms to pursue as recommendations within the final plan.
C. Frog Pond East and South Master Plan	Staff sought feedback on Frog Pond East and South Master Plan policies that pertain to the variety of housing types and the commercial district.
REGULAR MEETING	
<u>Mayor's Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Council President as well as the regional meetings she attended on behalf of the City.
<u>Communications</u>	
A. STARS Camp Recognition	Local high school students informed Council of the STARS Camp. The students created the camp and ran it along with other teen camp counselors. Wilsonville Parks and Recreation staff oversaw the camp, which was free of charge. The camp was intended to help lower income residents with a day of free childcare along with fun activities for campers.

<u>Consent Agenda</u> A. <u>Resolution No. 2998</u> A Resolution Of The City Of Wilsonville Authorizing An Intergovernmental Agreement With The City Of Wilsonville Pertaining To Short Term Subordinate Urban Renewal Debt For The Year 2000 Plan District For The Purpose Of Funding The Construction Of Capital Improvement Project By The Agency. B. <u>Resolution No. 3002</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Enter Into The First Amendment To Communications Facility Ground Lease With Clackamas 800 Radio Group For The Use Of City-Owned Property On Level C Reservoir Parcel As A Wireless Communication Facility Tower Site. C. <u>Resolution No. 3003</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Consor North America, Inc. To Provide Engineering Consulting Services For The Boeckman Creek Interceptor And Trail Project (Capital Improvement Projects No. 2107 And No. 9150). D. <u>Resolution No. 3006</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction And Funding Agreement With Portland & Western Railroad, Inc. For Re-Construction Of A Grade Crossing At The 5th Street Railroad Crossing Associated With The 5th Street / Kinsman Road Extension Project. E. Minutes of the October 3, 2022 City Council Meeting.	The Consent Agenda was approved 3-0.
<u>New Business</u> A. None.	
<u>Continuing Business</u> A. None.	

<u>Public Hearing</u> A. <u>Resolution No. 2999</u> A Resolution Of The City Of Wilsonville Authorizing A Supplemental Budget Adjustment For Fiscal Year 2022-23.	After a public hearing was conducted, Resolution No. 2999 was approved 3-0.
<u>City Manager's Business</u>	No report.
<u>Legal Business</u>	The City Attorney informed Council of her schedule for the next week.
URBAN RENEWAL AGENCY	
<u>URA Consent Agenda</u> A. <u>URA Resolution No. 328</u> A Resolution Of The City Of Wilsonville Urban Renewal Agency Authorizing An Intergovernmental Agreement With The City Of Wilsonville Pertaining To Short Term Subordinate Urban Renewal Debt For The Year 2000 Plan District For The Purpose Of Funding The Construction Of Capital Improvement Project By The Agency. B. <u>URA Resolution No. 331</u> A Resolution Of The City Of Wilsonville Urban Renewal Agency Authorizing The City Manager To Execute A Construction And Funding Agreement With Portland & Western Railroad, Inc. For Re-Construction Of A Grade Crossing At The 5 th Street Railroad Crossing Associated With The 5th Street/ Kinsman Road Extension Project. C. Minutes of the September 19, 2022 Urban Renewal Agency Meeting.	The URA Consent Agenda was approved 3-0.
<u>New Business</u> A. None.	
<u>Continuing Business</u> A. None.	
<u>URA Public Hearing</u> A. <u>URA Resolution No. 330</u> A Resolution Of The City Of Wilsonville Urban Renewal Agency Authorizing A Supplemental Budget Adjustment For Fiscal Year 2022-23.	After a public hearing was conducted, URA Resolution No. 330 was approved 3-0.
ADJOURN	7:58 p.m.