



**CITY COUNCIL MEETING  
STAFF REPORT**

<b>Meeting Date:</b> February 3, 2025		<b>Subject: Resolution No. 3182</b> A Construction Amendment to the Contract with Flow Line Construction, LLC., Inc. for the Park at Merryfield Trail Project	
		<b>Staff Member:</b> Dustin Schull, Parks Supervisor and Zack Morse, Parks Lead Maintenance Specialist	
		<b>Department:</b> Parks and Recreation	
<b>Action Required</b>		<b>Advisory Board/Commission Recommendation</b>	
<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 <sup>st</sup> Reading Date: <input type="checkbox"/> Ordinance 2 <sup>nd</sup> Reading Date: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input checked="" type="checkbox"/> Consent Agenda		<input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable <b>Comments:</b> N/A	
<b>Staff Recommendation:</b> Staff recommends Council adopt the Consent Agenda.			
<b>Recommended Language for Motion:</b> I move to adopt the Consent Agenda.			
<b>Project / Issue Relates To:</b>			
<input type="checkbox"/> Council Goals/Priorities:	<input checked="" type="checkbox"/> Adopted Master Plan(s): Parks and Recreation Comprehensive Master Plan	<input type="checkbox"/> Not Applicable	

**ISSUE BEFORE COUNCIL:**

The approval of contract amendment to Flow Line Construction LLC. for construction of additional ADA trail upgrades to The Park at Merryfield trail.

**EXECUTIVE SUMMARY:**

The trail at The Park at Merryfield Project amendment is needed to ensure ADA compliance through a trail route of less than 5% running slope. This is not achievable given the current trail alignment. The slope needs to be addressed through a trail alternative. This alternative alignment will result in the trail section wrapping around the existing playground and will bring the running slope into compliance with ADA standard.

**EXPECTED RESULTS:**

The amended contract will result in an ADA accessible route for the new trail in The Park at Merryfield and improved ADA access for the playground area in the park.

**TIMELINE:**

Construction is expected to begin in February 2025.

**CURRENT YEAR BUDGET IMPACTS:**

Total project scope will cost approximately \$205,837.50. The original contract awarded by Council on April 15, 2024 totaled \$162,737.50 and the requested contract amendment is \$43,100. This work is fully funded in capital improvement project #9173 Merryfield Trail Update.

This project will be partially grant funded. A \$75,000 Oregon State Parks Local Government Grant Program grant was awarded to the Merryfield Trail project.

**COMMUNITY INVOLVEMENT PROCESS:**

The community engagement process for the Parks and Recreation Comprehensive Master Plan highlights this as a high priority to the community.

**POTENTIAL IMPACTS OR BENEFIT TO THE COMMUNITY:**

The amendment will ensure ADA accessibility for The Park at Merryfield trail given needed considerations for cost and usability.

**ALTERNATIVES:**

The alternative to this amendment would result in a significant time delay and cost increase to the project. Other alternatives were explored including increasing the retaining wall height, but none were as beneficial to the project or community as the proposed amendment.

**CITY MANAGER COMMENT:**

N/A

**ATTACHMENTS:**

1. Resolution No. 3182
  - A. A Contract Amendment with Flow Line Construction, LLC, to conduct the Park at Merryfield and Boones Ferry Park Trail project
  - B. Park at Merryfield Trail Improvement Summer 2023 Aerial Photo