



CITY COUNCIL MEETING STAFF REPORT

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| Meeting Date: January 5, 2026 | | Subject: City Council Members' Assignments to City Boards and Intergovernmental Committees Staff Member: Everett Wild, Government Affairs Manager Department: Administration | |
| Action Required | | Advisory Board/Commission Recommendation | |
| <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 st Reading Date: <input type="checkbox"/> Ordinance 2 nd Reading Date: <input type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input checked="" type="checkbox"/> Council Direction <input type="checkbox"/> Consent Agenda | | <input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable Comments: | |
| Staff Recommendation: Staff recommend Council confirms Council members appointments. | | | |
| Recommended Language for Motion: I move to confirm the slate of City Council appointments to City Boards/Committees and to Intergovernmental Bodies as read by the Mayor. | | | |
| Project / Issue Relates To: | | | |
| <input type="checkbox"/> Council Goals/Priorities: | <input type="checkbox"/> Adopted Master Plan(s): | <input checked="" type="checkbox"/> Not Applicable | |

ISSUE BEFORE COUNCIL:

The City Council appoints Council members to act as:

1. The primary and/or secondary (alternate) committee member to represent the City of Wilsonville at various regional intergovernmental bodies; and
2. City Council liaison(s) to City committees and commissions.

EXECUTIVE SUMMARY:

The City of Wilsonville is engaged at the statewide, regional, and city level of government. Part of this engagement includes service on various boards, committees, and commissions. The Mayor and City Councilors participate in these groups as representatives of City Council and the City of Wilsonville. Periodically, the Council will revisit committee liaison assignments.

Attachment 1 is a table of the groups which need an appointed representative, as well as several “as interested” groups that do not require formal appointment. The table shows the current representative(s), whether an alternate is allowed by the bylaws, the role (voting member, ex officio, etc.), how the seat is designated in the group’s bylaws, details about the meetings, and staff that is assigned to support the City Council liaison. Several seats do not require City Council appointment as the bylaws or policy of the meeting organizer limits attendance to the Mayor only.

EXPECTED RESULTS:

The City Council discusses and assigns Council members to the various open slots or positions.

TIMELINE:

Council may make assignments at this or a future meeting, however some positions are currently vacant.

CURRENT YEAR BUDGET IMPACTS:

No budget impacts for assigning City Council members to external or internal boards, committees, commissions, associations and organizations.

COMMUNITY INVOLVEMENT PROCESS:

Each of these Council member assignments has gone through extensive public process to create the position that Council is filling.

POTENTIAL IMPACTS OR BENEFIT TO THE COMMUNITY:

The Wilsonville community benefits from an active and engaged City Council in both local and regional affairs.

ALTERNATIVES:

The City Council could opt to not participate in any number of potential assignments.

CITY MANAGER COMMENT:

N/A

ATTACHMENTS:

Attachment A: City Council Liaison Assignments; January 5, 2026