

DEVELOPMENT REVIEW BOARD MEETING

MONDAY, SEPTEMBER 23, 2024

6:30 PM

Board Member Communications:

4. Recent City Council Action Minutes

City Council Meeting Action Minutes
July 15, 2024

COUNCILORS PRESENT

Mayor Fitzgerald- Arrived 5:45 p.m.
Council President Akervall
Councilor Linville
Councilor Berry
Councilor Dunwell

STAFF PRESENT

Bryan Cosgrove, City Manager
Amanda Guile-Hinman, City Attorney
Kimberly Veliz, City Recorder
Jeanna Troha, Assistant City Manager
Kimberly Rybold, Senior Planner
Dan Pauly, Planning Manager
Aria Azizi, Admin. Intern
Miranda Bateschell, Planning Director
Andrea Villagrana, Human Resource Manager
Zoe Mombert, Assistant to the City Manager

COMMISSIONERS PRESENT

Chair Karr
Commissioner Willard
Commissioner Semenova
Commissioner Constantine

AGENDA ITEM	ACTIONS
JOINT WORK SESSION WITH PLANNING COMMISSION	START: 5:00 p.m.
A. Housing Our Future	Staff presented initial findings from the project’s Housing Needs and Capacity Analysis and received Planning Commission and City Council input.
REGULAR MEETING	
<u>Mayor’s Business</u>	
A. Boards/Commission Appointments/Reappointments	<u>Arts, Culture, and Heritage Commission</u> moved to ratify the appointment of Aaron Harris to the Arts, Culture, and Heritage Commission for a term beginning 7/15/2024 to 6/30/2026. Passed 5-0.
B. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
<u>Communications</u>	
A. None.	
<u>Consent Agenda</u>	
A. Minutes of the May 20, 2024, City Council Meeting.	The Consent Agenda was approved 5-0.
<u>New Business</u>	
A. <u>Resolution No. 3163</u> A Resolution Adopting Collective Bargaining Agreement Between the City of Wilsonville and Service Employees International Union Local 503 (SEIU).	Resolution No. 3163 was adopted 5-0.

<p>B. <u>Resolution No. 3164</u> A Resolution Adopting Collective Bargaining Agreement Between The City Of Wilsonville And Wilsonville Municipal Employees Association (WILMEA).</p>	Resolution No. 3164 was adopted 5-0.
<p><u>Continuing Business</u> A. None.</p>	
<p><u>Public Hearing</u> A. None.</p>	
<p><u>City Manager's Business</u></p>	No report.
<p><u>Legal Business</u></p>	Council was informed that the U.S. Supreme Court ruled in City of Grants Pass v. Johnson.
<p>ADJOURN</p>	7:49 p.m.

City Council Meeting Action Minutes
August 5, 2024

COUNCILORS PRESENT

Mayor Fitzgerald
Council President Akervall
Councilor Linville
Councilor Berry
Councilor Dunwell

Amanda Guile-Hinman, City Attorney
Kimberly Veliz, City Recorder
Jeanna Troha, Assistant City Manager
Dan Pauly, Planning Manager
Sarah Pearlman, Assistant Planner
Amy Pepper, Engineering Manager
Miranda Bateschell, Planning Director
Bill Evans, Communications & Marketing Manager
Zoe Mombert, Assistant to the City Manager

STAFF PRESENT

Bryan Cosgrove, City Manager

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:00 p.m.
A. Diversity, Equity and Inclusion Committee Bylaws	The Diversity, Equity and Inclusion (DEI) Committee asked Council to consider codifying the DEI Committee’s bylaws in order to strengthen the City’s commitment to address barriers to inclusion that exist within the City’s practices, processes, regulations, events and other initiatives.
B. Town Center Street Naming Policy	Staff presented on the status of the Street Naming Policy Project for Town Center and is sought feedback on the current criteria and list of names developed with the Diversity, Equity and Inclusion Committee.
REGULAR MEETING	
<u>Mayor’s Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
<u>Communications</u>	
A. Civics Academy Graduation	Certificates and street signs were awarded to the graduates of the Civics Academy, Class of 2024.
B. Community Survey Results	Staff presented the results of the biennial National Community Survey, which gauges resident satisfaction across several areas to help the City Council and staff determine where to allocate future resources.

<p><u>Consent Agenda</u></p> <p>A. Resolution No. 3103 A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A First Amendment To The Professional Services Agreement With Brown & Caldwell, Inc. For Engineering Consulting Services For The Boeckman Creek Flow Mitigation Project (Capital Improvement Project No. 7068).</p> <p>B. Resolution No. 3165 Authorizing the City Manager to execute a Second Amendment to the Professional Services Agreement with Consor, Inc. to provide construction support services for the West Side Level B Reservoir and Tooze Road Transmission Main Project (CIP No. 1149/1150/1151).</p> <p>C. Minutes of the June 3, 2024, City Council Meeting.</p>	<p>The Consent Agenda was approved 5-0.</p>
<p><u>New Business</u></p> <p>A. None.</p>	
<p><u>Continuing Business</u></p> <p>A. None.</p>	
<p><u>Public Hearing</u></p> <p>A. Ordinance No. 892 An Ordinance Of The City Of Wilsonville Adopting Amendments To The City’s Development Code And Nuisance Code To Implement The Frog Pond East And South Master Plan And Make Related Updates To Residential Development Regulations Citywide.</p>	<p>To receive recommendation from the Planning Commission, City Council moved to continue the public hearing for Ordinance No. 892 to a date and time certain of November 18, 2024, at 7:00 p.m. Passed 5-0.</p>
<p><u>City Manager’s Business</u></p>	<p>The City Manager reported that the Parks and Recreation Department received a \$500,000 grant for Memorial Park for playground equipment and just received news that they would receive another \$500,000 grant.</p>
<p><u>Legal Business</u></p>	<p>The City Attorney detailed conversations with carpenters’ union representatives and measures taken by the City to ensure that developers working in Wilsonville are paid pay fair wages to employees, as required by state law.</p>
<p>ADJOURN</p>	<p>9:20 p.m.</p>

City Council Meeting Action Minutes
September 5, 2024

COUNCILORS PRESENT

Mayor Fitzgerald
Council President Akervall
Councilor Linville – Excused
Councilor Berry
Councilor Dunwell

Andy Stone, IT Director
Bill Evans, Communications & Marketing Manager
Chris Neamtzu, Community Development Director
Erica Behler, Recreation Coordinator
Erika Valentine, Arts & Culture Program Coordinator
Kimberly Veliz, City Recorder
Jeanna Troha, Assistant City Manager
Kris Ammerman, Parks and Recreation Director
Zach Weigel, City Engineer
Zoe Mombert, Assistant to the City Manager

STAFF PRESENT

Bryan Cosgrove, City Manager
Amanda Guile-Hinman, City Attorney

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:04 p.m.
A. Natural Hazard Mitigation Plan Update	Staff presented Resolution No. 3129, which adopts City of Wilsonville representation in the updates to the Clackamas County Multi-Jurisdictional Natural Hazard Mitigation Plan.
B. Update on Response to the Mediterranean Oak Borer (MOB)	Staff updated the Council on continued strategies the City has pursued to mitigate the Mediterranean Oak Borer (MOB), an invasive beetle that was decimating Oregon white oaks.
URBAN RENEWAL AGENCY	
<u>URA Consent Agenda</u>	The URA Consent Agenda was approved 4-0.
A. <u>URA Resolution No. 351</u> A Resolution Of The City Of Wilsonville Urban Renewal Agency Authorizing The City Manager To Execute A Professional Services Agreement With Harper Houf Peterson Righellis Inc. (HHPR) For Engineering Consulting Services For The Brown Road Improvements Project (Capital Improvement Project No. 4216).	
B. Minutes of the June 3, 2024 URA Meeting.	
<u>New Business</u>	
A. None.	
<u>URA Public Hearing</u>	
A. None.	

REGULAR MEETING	
<u>Mayor's Business</u> A. Upcoming Meetings B. City Council Consideration of Endorsement of Clackamas Community College Bond Measure #3-613 on November 2024 Ballot	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City. City Council moved to endorse Clackamas Community College Bond Measure #3-613. Passed 4-0.
<u>Communications</u> A. Skate Park Mural Community Enhancement Program (CEP) Project Update B. Kitakata Sister City Advisory Board FY 2024/25 Goals	Staff highlighted the new Skate Park Mural which was funded by the Wilsonville-Metro Community Enhancement Program. Members of the Kitakata Sister City Advisory Board presented the board's goals for Fiscal Year 2024/25 which, included awareness building, youth engagement and increased network building with peers in Kitakata.
<u>Consent Agenda</u> A. <u>Resolution No. 3129</u> A Resolution Of The City Of Wilsonville Adopting The City Of Wilsonville Representation In The Updates To The Clackamas County Multi-Jurisdictional Natural Hazard Mitigation Plan. B. <u>Resolution No. 3131</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With Musco Athletic Lighting, LLC. To Construct The Memorial Park Athletic Field Lighting Project. C. <u>Resolution No. 3155</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Harper Houf Peterson Righellis Inc. (HHPR) For Engineering Consulting Services For The Brown Road Improvements Project (Capital Improvement Project No. 4216). D. <u>Resolution No. 3156</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With In Line Commercial Construction, Inc. For The	The Consent Agenda was approved 4-0.

Smart Yard Expansion Project (Capital Improvement Project #8148). E. Minutes of the June 17, 2024 City Council Meeting.	
<u>New Business</u> A. None.	
<u>Continuing Business</u> B. None.	
<u>Public Hearing</u> A. Ordinance No. 893 An Ordinance Of The City Of Wilsonville Adding Sections 2.380 Through 2.386 To The Wilsonville Code Concerning The Diversity, Equity And Inclusion Committee.	After a public hearing was conducted, Ordinance No. 893 was approved on first reading by a vote of 4-0.
<u>City Manager's Business</u>	No report.
<u>Legal Business</u>	No report.
ADJOURN	9:59 p.m.