



**CITY COUNCIL MEETING  
STAFF REPORT**

<b>Meeting Date:</b> February 22, 2024		<b>Subject: Resolution No. 3124</b> A Resolution of the City of Wilsonville Adopting the Findings and Recommendations of the 2023 <i>Solid Waste Collection Rate Report, Amended January 2024</i> , and Modifying the Republic Services Rate Schedule for Collection and Disposal of Solid Waste, Recyclables, Organic Materials and Other Materials, Effective February 1, 2024, Amended on February 22, 2024.  <b>Staff Member:</b> Mark Ottenad, Public/Government Affairs Director  <b>Department:</b> Legal; Administration	
<b>Action Required</b>		<b>Advisory Board/Commission Recommendation</b>	
<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 <sup>st</sup> Reading Date: <input type="checkbox"/> Ordinance 2 <sup>nd</sup> Reading Date: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input type="checkbox"/> Consent Agenda		<input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable  <b>Comments:</b> Adoption of Resolution No. 3124 modifies a section pertaining to Commercial Service Rates of the 2023 Rate Report and 2024 Republic Services Rate Schedule, effective Feb. 1, 2024, in effect reducing certain commercial rates.	
<b>Staff Recommendation:</b> City Council adopts Resolution No. 3124.			
<b>Recommended Language for Motion:</b> I move to adopt Resolution No. 3124.			
<b>Project / Issue Relates To:</b>			
<input type="checkbox"/> Council Goals/Priorities:	<input checked="" type="checkbox"/> Adopted Master Plan(s): Solid-Waste Franchise Ordinance No 883, effective Jan. 1, 2024	<input checked="" type="checkbox"/> Not Applicable	

**ISSUE BEFORE COUNCIL:**

Should City Council adopt the *2023 Solid Waste Collection Rate Report, Amended January 2024*, (“Rate Report”), which is attached as Exhibit A to Resolution No. 3124, and the *Republic Services Rate Schedule for Collection and Disposal of Solid Waste, Recyclables, Organic Materials and Other Materials, Effective February 1, 2024, as Amended on Feb. 22, 2024*, which is attached as Exhibit B to Resolution No. 3124?

The amendments pertain to correcting certain sections of the Commercial Service Rates that have the effect of decreasing some rates as adopted on Dec. 18, 2023, and illustrated in Attachment 2 to the Staff Report, *Details on Amended Commercial Rates for 2024*.

### **EXECUTIVE SUMMARY**

On Dec. 18, 2023, the City Council adopted Resolution No. 3091, A Resolution of the City of Wilsonville Adopting the Findings and Recommendations of the *Solid Waste Collection Rate Report, October 2023*, and Modifying the *Republic Services Rate Schedule for Collection and Disposal of Solid Waste, Recyclables, Organic Materials and Other Materials, Effective February 1, 2024*.

Subsequent to the adoption of Resolution No. 3091 on Dec. 18, 2023, solid waste franchisee Republic Services discovered in January 2024 while updating the customer-billing software errors in a section of the Commercial Service Rates. Apparently older rates—prior to the 2022 rates reduction—were used in calculating some of the Commercial Service Rates section of the Rate Report and Rate Schedule adopted on Dec. 18.

Resolution No. 3124 amends a portion of the Rate Report and Rate Schedule pertaining to certain Commercial Service Rates.

- 2023 Solid Waste Collection Rate Report, Amended January 2024, attached as Exhibit A to Resolution No. 3124: Page 4, Table 6: Proposed Rate Increases for Commercial Container Service is amended with corrected rate data.
- Republic Services Rate Schedule for Collection and Disposal of Solid Waste, Recyclables, Organic Materials and Other Materials, Effective February 1, 2024, attached as Exhibit B to Resolution No. 3124: Page 4, Commercial Container Services – Rate per Month, Multi-Family Communities/Commercial Cart Service, and Extra Commercial Pick-Up Rates sections are amended with corrected rate data.

The net result of the modifications to certain Commercial Service Rates is generally a rate decrease from the rates approved on Dec. 18. For exact listings of amended rates, see Attachment 2 to the Staff Report, *Details on Amended Commercial Rates for 2024: Comparison of 12/18/2023 Adopted Rates vs. 2/22/2024 Amended Rates*. Any rates not listed are unaffected by Resolution No. 3124.

Republic Services is prepared to use the amended rates listed in Attachment 2 to the Staff Report, and Exhibit B (Amended Rate Schedule) to Resolution No. 3124, as all rates are effective Feb. 1, 2024. Since Republic Services bills in two-month increments (once every two months), commercial customers should not be impacted by the amended rates adopted after the effective date.

### **EXPECTED RESULTS:**

City Council's prospective adoption of Resolution No. 3124 amends Resolution No. 3091, which has the effect of reducing some Commercial Service Rates, effective February 1, 2024.

**TIMELINE:**

- Feb. 22, 2024: City Council’s prospective adoption of Resolution No. 3124, which adopts the Amended 2023 Rate Report and Amended 2024 Rate Sheet.
- February 1, 2024: New solid waste collection and disposal rates are effective.

**CURRENT YEAR BUDGET IMPACTS:**

The Rate Report projects City solid waste franchise fee revenue (5% of revenue) for calendar year 2023 of \$418,166. See page 5, Table 8: Calculation of the Revenue Requirement, of the Rate Report.

**COMMUNITY INVOLVEMENT PROCESS:**

The City’s rate review process involved an examination of Republic Services’ books, records, and accounts, and other requested input and clarification from Republic Services representatives.

**POTENTIAL IMPACTS OR BENEFIT TO THE COMMUNITY:**

The community benefits by continuing to receive Republic Services’ solid waste collection and disposal services. Customers who use certain Commercial Services will see a lower rate increase than was initially envisioned when adopted on Dec. 18, 2023.

**ALTERNATIVES:**

N/A

**CITY MANAGER COMMENT:**

N/A

**ATTACHMENTS:**

1. Resolution No. 3124: A Resolution of the City of Wilsonville Adopting the Findings and Recommendations of the 2023 Solid Waste Collection Rate Report, Amended January 2024, and Modifying the Republic Services Rate Schedule for Collection and Disposal of Solid Waste, Recyclables, Organic Materials and Other Materials, Effective February 1, 2024, Amended on February 22, 2024
  - A. Exhibit A: 2023 Solid Waste Collection Rate Report, Amended January 2024
  - B. Exhibit B: Republic Services Rate Schedule for Collection and Disposal of Solid Waste, Recyclables, Organics and Other Materials, Effective February 1, 2024; Amended February 22, 2024
2. Details on Amended Commercial Rates for 2024: Comparison of 12/18/2023 Adopted Rates vs. 2/22/2024 Amended Rates