

**DEVELOPMENT REVIEW BOARD MEETING
AUGUST 8, 2022
6:30 PM**

Board Member Communications:

5. Recent City Council Action Minutes

City Council Meeting Action Minutes

April 4, 2022

City Council members present included:

Mayor Fitzgerald
 Council President Akervall
 Councilor Lehan
 Councilor West – 7:04 p.m.
 Councilor Linville

Jeanna Troha, Assistant City Manager
 Zoe Mombert, Assistant to the City Manager
 Ryan Adams, Assistant City Attorney
 Beth Wolf, Senior Systems Analyst
 Philip Bradford, Associate Planner
 Dan Pauly, Planning Manager
 Andrea Villagrana, Human Resource Manager
 Dustin Schull, Parks Supervisor
 Mark Ottenad, Public/Government Affairs Director

Staff present included:

Bryan Cosgrove, City Manager
 Kimberly Veliz, City Recorder

AGENDA ITEM	ACTIONS
REGULAR MEETING	START: 7:00 p.m.
<u>Mayor's Business</u>	
A. Wilsonville Wildcats Week Proclamation	The Mayor read into the record a proclamation declaring April 4-8, 2022 as Wilsonville Wildcats Week. Council then took photos with the Wildcats boys' basketball team.
B. City Attorney Employment Agreement	Council moved to approve Amanda Guile-Hinman's employment agreement as City Attorney from May 2, 2022 to April 30, 2024, as outlined in the employment agreement, 5-0.
C. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
<u>Communications</u>	
A. Representative Courtney Neron 2022 Legislative Session Presentation	Representative Neron delivered a summary of the legislature's accomplishments during the 2022 State legislative session.
B. Wilsonville Little League Bleachers - CEP	Brian Clark briefed Council on the Wilsonville Little League project to build new bleachers with funds provided by the Community Enhancement Program.
<u>Consent Agenda</u>	
A. <u>Resolution No. 2961</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With Northstar Electrical Contractors, Inc To Construct Street Lighting LED Conversion – Phase 2 Project (CIP #4722)	The Consent Agenda was approved 5-0.

<p>B. <u>Resolution No. 2965</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Jarrett Walker And Associates, LLC For The Update Of The Transit Master Plan.</p> <p>C. <u>Resolution No. 2968</u> A Resolution Of The City Of Wilsonville Approving A Goods And Services Contract With Northwest Playground Equipment, Inc. For the Villebois Regional Park 7 And 8 Amenities.</p> <p>D. Minutes of the March 21, 2022 Council Meeting.</p>	
<p><u>New Business</u> A. None.</p>	
<p><u>Continuing Business</u> A. None.</p>	
<p><u>Public Hearing</u></p> <p>A. <u>Ordinance No. 857</u> An Ordinance Of The City Of Wilsonville Annexing Approximately 12.95 Acres Of Property Located To The North Of SW Frog Pond Lane Into The City Limits Of The City Of Wilsonville, Oregon; The Land Is More Particularly Described As Tax Lot 500, And A Portion Of SW Frog Pond Lane Right-Of-Way, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Darrell R. Lauer, Sandi L. Lauer, Petitioners.</p> <p>B. <u>Ordinance No. 858</u> An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Clackamas County Rural Residential Farm Forest 5-Acre (RRFF-5) Zone To The Residential Neighborhood (RN) Zone On Approximately 12.80 Acres To The North Of SW Frog Pond Lane; The Land Is More Particularly Described As Tax Lot 500, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Venture Properties, Inc., Applicant.</p>	<p>After a public hearing was conducted, Ordinance No. 857 was adopted on first reading by a vote of 5-0.</p> <p>After a public hearing was conducted, Ordinance No. 858 was adopted on first reading by a vote of 5-0.</p>

<u>City Manager's Business</u>	City Councilors were reminded their Statement of Economic Interest for the Oregon Government Ethics Commission needed to be completed by April 15, 2022.
<u>Legal Business</u>	There was none.
ADJOURN	8:25 p.m.

City Council Meeting Action Minutes

April 18, 2022

City Council members present included:

Mayor Fitzgerald
 Council President Akervall
 Councilor Lehan - Excused
 Councilor West
 Councilor Linville

Ryan Adams, Assistant City Attorney
 Kerry Rappold, Natural Resources Manager
 Matt Palmer, Associate Engineer
 Cindy Luxhoj, Associate Planner
 Kimberly Veliz, City Recorder
 Jeanna Troha, Assistant City Manager
 Zoe Mombert, Assistant to the City Manager
 Dwight Brashear, Transit Director
 Kelsey Lewis, Grants & Programs Manager
 Brian Stevenson, Program Manager

Staff present included:

Bryan Cosgrove, City Manager
 Philip Bradford, Associate Planner

AGENDA ITEM	ACTIONS
REGULAR MEETING	START: 7:00 p.m.
<u>Mayor's Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
B. Community Tourism Grant Recommendations	Council made a motion to award Wilsonville Arts & Culture Council's tourism grant request for \$8,000 for Wilsonville Arts & Culture's Art Festival and Summer Performance Series and award Rotary's tourism grant request for \$5,000 for Wilsonville Rotary Foundation's Summer Concert Series as recommended by the Tourism Promotion committee. Approved 4-0.
<u>Communications</u>	
A. Oregon Transportation Association System Innovation Award	Oregon Transportation Association (OAT) awarded SMART staff with the 2021 System Innovation Award.
B. Earth Day	Staff announced upcoming City sponsored events to celebrate Earth Day.
<u>Consent Agenda</u>	
A. <u>Resolution No. 2967</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Renewal Of The Personal Services Agreement With Scott Edwards Architecture, LLP For The Architectural Services During Construction For The Public Works Complex Project (Capital Improvement Project #8113).	The Consent Agenda was approved 4-0.

<p>B. <u>Resolution No. 2969</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With Blackline, Inc. For The 2022 Slurry Seal Project (Capital Improvement Project 4014).</p> <p>C. Minutes of the April 4, 2022 City Council Meeting.</p>	
<p><u>New Business</u> A. OTAK, Inc. Settlement Agreement</p>	<p>Council made a motion to accept the settlement agreement with OTAK, Inc. Passed 4-0.</p>
<p><u>Continuing Business</u> A. <u>Ordinance No. 857</u> An Ordinance Of The City Of Wilsonville Annexing Approximately 12.95 Acres Of Property Located To The North Of SW Frog Pond Lane Into The City Limits Of The City Of Wilsonville, Oregon; The Land Is More Particularly Described As Tax Lot 500, And A Portion Of SW Frog Pond Lane Right-Of-Way, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Darrell R. Lauer, Sandi L. Lauer, Petitioners.</p> <p>B. <u>Ordinance No. 858</u> An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Clackamas County Rural Residential Farm Forest 5-Acre (RRFF-5) Zone To The Residential Neighborhood (RN) Zone On Approximately 12.80 Acres To The North Of SW Frog Pond Lane; The Land Is More Particularly Described As Tax Lot 500, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Venture Properties, Inc., Applicant.</p>	<p>Ordinance No. 857 was adopted on second reading by a vote of 4-0.</p> <p>Ordinance No. 858 was adopted on second reading by a vote of 4-0.</p>
<p><u>Public Hearing</u> A. <u>Ordinance No. 859</u> An Ordinance Of The City Of Wilsonville Annexing Approximately 13.24 Acres Of Property Located Between SW Boeckman Road and SW Frog Pond Lane at 7070 SW Frog Pond Lane and 7151 SW Boeckman Road; The Land Is More Particularly Described As Tax Lot 1501, Section 12D, And Tax Lot 4500, Section 12DC, Township 3 South, Range 1</p>	<p>After a public hearing was conducted, Ordinance No. 859 was adopted on first reading by a vote of 4-0.</p>

West, Willamette Meridian, Clackamas County, Oregon. Kathy Ludwig, Amy Thurmond, Gregory Cromwell, Matthew Hall, Matthew Kirkendall, Gary Moon, Jaelene Moon, Kurt Moon, Laurel Moon, Petitioners.

B. Ordinance No. 860

An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Clackamas County Rural Residential Farm Forest 5-Acre (RRFF-5) Zone To The Residential Neighborhood (RN) Zone On Approximately 4.06 Acres, And To The Public Facility (PF) Zone On Approximately 9.18 Acres Located Between SW Boeckman Road and SW Frog Pond Lane At 7070 SW Frog Pond Lane and 7151 SW Boeckman Road; The Land Is More Particularly Described As Tax Lot 1501, Section 12D, And Tax Lot 4500, Section 12DC, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. West Hills Land Development LLC, Applicant.

After a public hearing was conducted, Ordinance No. 860 was adopted on first reading by a vote of 4-0.

C. Ordinance No. 861

An Ordinance Of The City Of Wilsonville Annexing Approximately 10.46 Acres Of Property Located West Of SW Stafford Road North Of SW Frog Pond Lane at 6725 SW Frog Pond Lane; The Land Is More Particularly Described As Tax Lots 401 And 402, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Sheri Miller, James Mehus, Jeremiah Kreilich, Brian Powell, Petitioners.

After a public hearing was conducted, Ordinance No. 861 was adopted on first reading by a vote of 4-0.

D. Ordinance No. 862

An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Clackamas County Rural Residential Farm Forest 5-Acre (RRFF-5) Zone To The Residential Neighborhood (RN) Zone On Approximately 10.46 Acres Located West Of SW Stafford Road North Of SW Frog Pond Lane at 6725 SW Frog Pond Lane; The Land Is More Particularly Described As Tax Lots 401 And 402, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. West Hills Land Development LLC, Applicant.

After a public hearing was conducted, Ordinance No. 862 was adopted on first reading by a vote of 4-0.

<u>City Manager's Business</u>	No report.
<u>Legal Business</u>	No report.
ADJOURN	8:10 p.m.

City Council Meeting Action Minutes

May 2, 2022

City Council members present included:

Mayor Fitzgerald
 Council President Akervall
 Councilor Lehan
 Councilor West - Excused
 Councilor Linville

Staff present included:

Bryan Cosgrove, City Manager
 Amanda Guile-Hinman, City Attorney
 Ryan Adams, Assistant City Attorney

Dustin Schull, Parks Supervisor
 Kimberly Veliz, City Recorder
 Jeanna Troha, Assistant City Manager
 Beth Wolf, Senior Systems Analyst
 Zoe Mombert, Assistant to the City Manager
 Dan Pauly, Planning Manager
 Cindy Luxhoj, Associate Planner
 Zach Weigel, City Engineer
 Mike Nacrelli, Civil Engineer
 Kimberly Rybold, Senior Planner
 Bill Evans, Communications & Marketing Manager
 Matt Lorenzen, Economic Development Manager

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:00 p.m.
A. Frog Pond East and South Master Plan	Council provided input to staff on components of the Frog Pond East and South Master Plan.
B. Airport Good-Neighbor Policies	Consultants sought Council's direction on the Airport Good-Neighbor Policies drafted to provide direction for elected officials and staff advocating on the City's behalf during regional planning efforts related to the Aurora Airport.
C. Guaranteed Maximum Price (GMP) for Willamette River Water Treatment Plant (WRWTP) Expansion	Staff briefed Council on Resolution No. 2970, which authorizes the City Manager to execute an amendment to the CM/GC contract with Kiewit Infrastructure West Co. for a GMP to construct the WRWTP Expansion Project (CIP# 1144).
REGULAR MEETING	
<u>Mayor's Business</u>	
A. Upcoming Meetings	<p>Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.</p> <p>The Mayor appointed Councilor Linville to be the City's representative to the Clackamas Workforce Partnership Board.</p>

Pond Lane At 7070 SW Frog Pond Lane and 7151 SW Boeckman Road; The Land Is More Particularly Described As Tax Lot 1501, Section 12D, And Tax Lot 4500, Section 12DC, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. West Hills Land Development LLC, Applicant.

C. **Ordinance No. 861**

An Ordinance Of The City Of Wilsonville Annexing Approximately 10.46 Acres Of Property Located West Of SW Stafford Road North Of SW Frog Pond Lane at 6725 SW Frog Pond Lane; The Land Is More Particularly Described As Tax Lots 401 And 402, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Sheri Miller, James Mehus, Jeremiah Kreilich, Brian Powell, Petitioners.

Ordinance No. 861 was adopted on second reading by a vote of 4-0.

D. **Ordinance No. 862**

An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Clackamas County Rural Residential Farm Forest 5-Acre (RRFF-5) Zone To The Residential Neighborhood (RN) Zone On Approximately 10.46 Acres Located West Of SW Stafford Road North Of SW Frog Pond Lane at 6725 SW Frog Pond Lane; The Land Is More Particularly Described As Tax Lots 401 And 402, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. West Hills Land Development LLC, Applicant.

Ordinance No. 862 was adopted on second reading by a vote of 4-0.

Public Hearing

A. **Ordinance No. 863**

An Ordinance Of The City of Wilsonville Annexing Approximately 8.72 Acres of Property Generally Located Between SW Garden Acres Road And SW Grahams Ferry Road Into The City Limits Of The City Of Wilsonville, Oregon; The Land Is More Particularly Described As Tax Lot 100 and A Portion Of SW Grahams Ferry Road Right-Of-Way, Section 3D, Township 3 South, Range 1 West, Willamette Meridian, Washington County, Oregon. Gary S. Rychlick As Trustee Of The Eileen Rychlick Trust, Gary S. And Susan M. Rychlick, As Individuals, Petitioners.

After a public hearing was conducted, Ordinance No. 863 was approved on first reading by a vote of 4-0.

<p>B. <u>Ordinance No. 864</u> An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Washington County Future Development - 20 Acre (FD-20) Zone To The Planned Development Industrial - Regionally Significant Industrial Area (PDI-RSIA) Zone On Approximately 8.17 Acres Generally Located Between SW Garden Acres Road and SW Grahams Ferry Road; The Land Is More Particularly Described As Tax Lot 100, Section 3D, Township 3 South, Range 1 West, Willamette Meridian, Washington County, Oregon. BTC III Grahams Ferry IC LLC, Applicant.</p>	<p>After a public hearing was conducted, Ordinance No. 864 was approved on first reading by a vote of 4-0.</p>
<p><u>City Manager's Business</u></p>	<p>No report.</p>
<p><u>Legal Business</u></p>	<p>Announced that the City Attorney and Assistant City Attorney planned to attend the Oregon City Attorney's annual conference on May 13-14, 2022.</p>
<p>ADJOURN</p>	<p>9:12 p.m.</p>

City Council Meeting Action Minutes

May 16, 2022

City Council members present included:

Mayor Fitzgerald
 Council President Akervall
 Councilor Lehan
 Councilor West
 Councilor Linville

Amanda Guile-Hinman, City Attorney
 Delora Kerber, Public Works Director
 Dan Pauly, Planning Manager
 Kimberly Veliz, City Recorder
 Jeanna Troha, Assistant City Manager
 Zoe Mombert, Assistant to the City Manager
 Cindy Luxhoj, Associate Planner

Staff present included:

Bryan Cosgrove, City Manager

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:04 p.m.
A. Community Enhancement Grant Recommendations	Council heard shared details of Wilsonville-Metro Community Enhancement Committee recommendation for grant awards.
B. Wilsonville Framework for Inclusive Engagement	Staff detailed plans to establish strategies to create framework for more inclusive public engagement on City projects.
C. Fireworks Ban	Council discussed the drafting of guidelines to invoke a temporary citywide ban on fireworks usage during periods of extreme heat.
D. WRWTP Operations and Maintenance Agreement	Staff informed Council of Resolution No. 2974, which authorizes the City Manager to execute the third amendment of operations and maintenance contract between the City, Tualatin Valley Water District (TVWD), and Veolia Water North America - West, LLC for The Willamette River Water Treatment Plant (WRWTP).
REGULAR MEETING	
<u>Mayor's Business</u>	
A. Fireworks Ban – Placeholder	This item will return at a future City Council meeting.
B. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.

<p>C. Boards and Commissions Appointments / Reappointments</p>	<p><u>Budget Committee – Appointment</u> Appointment of Synthea Russell to the Budget Committee for a term beginning 5/16/2022 to 12/31/2022. Passed 5-0.</p> <p><u>Library Board - Appointment</u> Appointment of Natalie McNown to the Library Board for a term beginning 7/1/2022 to 6/30/2026. Passed 5-0.</p> <p><u>Library Board - Reappointment</u> Reappointment of Yasmin Ismail to the Library Board for a term beginning 7/1/2022 to 6/30/2026. Passed 5-0.</p> <p><u>Tourism Promotion Committee - Appointment</u> Appointment of Lin Anderson to the Tourism Promotion Committee for a term beginning 5/16/2022 to 6/30/2024. Passed 5-0.</p> <p><u>Tourism Promotion Committee - Reappointments</u> Reappointment of Brandon Roben and Rohit Sharma to the Tourism Promotion Committee for a term beginning 7/1/2022 to 6/30/2025. Passed 5-0.</p>
<p><u>Communications</u> A. 2022 Public Works Week Proclamation</p>	<p>Council viewed a video highlighting a few of the many contributions made by Public Works staff to protect the health, safety, and quality of life of community members.</p>
<p><u>Consent Agenda</u> A. <u>Resolution No. 2964</u> A Resolution of the City of Wilsonville Adopting the FY 22/23 Five-Year Action Plan and Annual One-Year Implementation Plan for the Wilsonville Tourism Development Strategy.</p> <p>B. <u>Resolution No. 2974</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute The Third Amendment Of Operations And Maintenance Contract Between The City Of Wilsonville, Tualatin Valley Water District, And Veolia Water North America - West, LLC For The Willamette River Water Treatment Plant.</p>	<p>The Consent Agenda was approved 5-0.</p>

<p>C. <u>Resolution No. 2977</u> A Resolution Of The City Of Wilsonville Amending The 2012 Stormwater Master Plan Project List (Table 9-2 – Prioritized CIP Projects) To Add Project Mc-1: Meridian Creek Culvert Replacement.</p> <p>D. Minutes of the May 2, 2022 City Council Meeting.</p>	
<p><u>New Business</u> A. Kiva Building Roof Truss Repair</p>	<p>Council directed staff to move forward with Option 2 for the restoration of the Kiva Building, which is to remove and replace damaged and deficient trusses. Passed 5-0.</p>
<p><u>Continuing Business</u> A. <u>Ordinance No. 863</u> An Ordinance Of The City of Wilsonville Annexing Approximately 8.72 Acres of Property Generally Located Between SW Garden Acres Road And SW Grahams Ferry Road Into The City Limits Of The City Of Wilsonville, Oregon; The Land Is More Particularly Described As Tax Lot 100 and A Portion Of SW Grahams Ferry Road Right-Of-Way, Section 3D, Township 3 South, Range 1 West, Willamette Meridian, Washington County, Oregon. Gary S. Rychlick As Trustee Of The Eileen Rychlick Trust, Gary S. And Susan M. Rychlick, As Individuals, Petitioners.</p> <p>B. <u>Ordinance No. 864</u> An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Washington County Future Development - 20 Acre (FD-20) Zone To The Planned Development Industrial - Regionally Significant Industrial Area (PDI-RSIA) Zone On Approximately 8.17 Acres Generally Located Between SW Garden Acres Road and SW Grahams Ferry Road; The Land Is More Particularly Described As Tax Lot 100, Section 3D, Township 3 South, Range 1 West, Willamette Meridian, Washington County, Oregon. BTC III Grahams Ferry IC LLC, Applicant.</p>	<p>Ordinance No. 863 was adopted on second reading by a vote of 5-0.</p> <p>Ordinance No. 864 was adopted on second reading by a vote of 5-0.</p>
<p><u>Public Hearing</u> A. None.</p>	
<p><u>City Manager's Business</u></p>	<p>Shared the Budget book includes photos submitted by community members.</p>

	Informed staff is working with Wilsonville Community Sharing on a lease agreement for Art Tech/Kiva building,
<u>Legal Business</u>	No report.
ADJOURN	8:10 p.m.

City Council Meeting Action Minutes

June 6, 2022

City Council members present included:

Mayor Fitzgerald - Excused
 Council President Akervall
 Councilor Lehan
 Councilor West
 Councilor Linville

Jeanna Troha, Assistant City Manager
 Beth Wolf, Senior Systems Analyst
 Keith Katko, Assistant Finance Director
 Katherine Smith, Assistant Finance Director
 Zach Weigel, City Engineer
 Matt Palmer, Associate Engineer
 Cricket Jones, Finance Operations Supervisor
 Robert Wurpes, Chief of Police
 Ryan Adams, Assistant City Attorney
 Zoe Mombert, Assistant to the City Manager

Staff present included:

Bryan Cosgrove, City Manager
 Amanda Guile-Hinman, City Attorney
 Kimberly Veliz, City Recorder

AGENDA ITEM	ACTIONS
WORK SESSION	START: 6:00 p.m.
A. None.	
REGULAR MEETING	
<u>Mayor's Business</u>	
A. Wilsonville Wildcats Week Proclamation	The Council President read a proclamation declaring June 6 - 10, 2022 as Wilsonville Wildcats Week. Council then presented a proclamation to the Wilsonville Wildcats Girls Soccer Team.
B. Library Board Appointment	<u>Library Board - Appointment</u> Appointment of Richard Spence to the Library Board for a term beginning 6/6/2022 to 6/30/2025. Passed 4-0.
C. Upcoming Meetings	Upcoming meetings were announced by the Council President as well as the regional meetings she attended on behalf of the City.
<u>Communications</u>	
A. Clackamas County Sherriff's Office New Online Database	Details were shared of Clackamas County Sherriff's Office new online reporting system. In addition, Council was shown Clackamas County's Call Activity Dashboards.
B. Wilsonville Community Sharing Update	Wilsonville Community Sharing updated Council on how City's grant funding helps Wilsonville residents in need.

<p><u>Consent Agenda</u></p> <p>A. <u>Resolution No. 2963</u> A Resolution To Allocate Community Enhancement Funds For Fiscal Year 2022/2023.</p> <p>B. <u>Resolution No. 2972</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Wallis Engineering For Engineering Design and Construction Support Services For the Charbonneau Utility Repair: Village Greens Circle And Edgewater Lane Project (Capital Improvement Projects 1500, 2500, 4500, And 7500).</p> <p>C. <u>Resolution No. 2975</u> A Resolution Of The City Of Wilsonville Authorizing Support Grant Agreement With Wilsonville Community Sharing.</p> <p>D. <u>Resolution No. 2976</u> <u>A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Progressive Design Build Agreement With Tapani Sundt A Joint Venture For Design And Construction Of The Boeckman Road Corridor Project (Capital Improvement Project #2102, 4205, 4206, 4212, 7067).</u></p> <p>E. <u>Resolution No. 2978</u> A Resolution Of The City Of Wilsonville Authorizing The Sole Source Selection Of Delta Connects Inc. To Supply And Service Delta Controls HVAC Controllers For All City Facilities.</p> <p>F. Minutes of the May 16, 2022 City Council Meeting.</p>	<p>The Consent Agenda was approved 4-0.</p>
<p><u>New Business</u></p> <p>A. None.</p>	
<p><u>Continuing Business</u></p> <p>A. None.</p>	
<p><u>Public Hearing</u></p> <p>A. <u>Resolution No. 2973</u> A Resolution Of The City Of Wilsonville Authorizing A Supplemental Budget Adjustment For Fiscal Year 2021-22.</p>	<p>After a public hearing was conducted, Resolution No. 2973 was approved 4-0.</p>

<p>B. <u>Resolution No. 2980</u> A Resolution Declaring The City's Eligibility To Receive State Shared Revenues.</p> <p>C. <u>Resolution No. 2981</u> A Resolution Declaring The City's Election To Receive State Shared Revenues.</p> <p>D. <u>Resolution No. 2982</u> A Resolution Of The City Of Wilsonville Adopting The Budget, Making Appropriations, Declaring The Ad Valorem Tax Levy, And Classifying The Levy As Provided By ORS 310.060(2) For Fiscal Year 2022-23.</p>	<p>After a public hearing was conducted, Resolution No. 2980 was approved 4-0.</p> <p>After a public hearing was conducted, Resolution No. 2981 was approved 4-0.</p> <p>After a public hearing was conducted, Resolution No. 2982 was approved 4-0.</p>
<u>City Manager's Business</u>	No report.
<u>Legal Business</u>	No report.
URBAN RENEWAL AGENCY	
<p><u>URA Consent Agenda</u></p> <p>A. <u>URA Resolution No. 324</u> Authorizing the City Manager to Execute a Progressive Design Build Agreement with Tapani Sundt A Joint Venture for Design and Construction of the Boeckman Road Corridor project (CIP No. 2102, 4205, 4206, 4212, 7067)</p> <p>B. Minutes of December 20, 2021 Urban Renewal Agency Meeting.</p>	The URA Consent Agenda was approved 4-0.
<p><u>New Business</u></p> <p>A. None.</p>	
<p><u>Continuing Business</u></p> <p>A. None.</p>	
<p><u>URA Public Hearing</u></p> <p>A. <u>URA Resolution No. 325</u> A Resolution Of The Urban Renewal Agency Of The City Of Wilsonville Adopting The Budget, Making Appropriations, And Declaring The Intent To Collect Tax Increment For Fiscal Year 2022-23.</p>	After a public hearing was conducted, URA Resolution No. 325 was approved 4-0.
ADJOURN	9:20 p.m.

City Council Meeting Action Minutes

June 20, 2022

City Council members present included:

Mayor Fitzgerald
 Council President Akervall
 Councilor Lehan
 Councilor West
 Councilor Linville

Jeanna Troha, Assistant City Manager
 Zoe Mombert, Assistant to the City Manager
 Dan Pauly, Planning Manager
 Kelsey Lewis, Grants & Programs Manager
 Eric Loomis, Transit Operations Manager
 Dwight Brashear, Transit Director
 Mike Nacrelli, Civil Engineer
 Chris Neamtzu, Community Development Director
 Katherine Smith, Assistant Finance Director
 Mark Ottenad, Public/Government Affairs Director

Staff present included:

Bryan Cosgrove, City Manager
 Amanda Guile-Hinman, City Attorney
 Kimberly Veliz, City Recorder

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:04 p.m.
<p>A. <u>Resolution No. 2979</u> A Resolution Of The City Council Adopting The Diversity, Equity And Inclusion (DEI) Committee Strategic Plan.</p> <p>B. Board/Council Retreat Recap</p> <p>C. Statewide Transportation Improvement Fund (STIF) Planning for FY 24-25</p> <p>D. Frog Pond East and South Master Plan</p> <p>E. Construction Excise Tax (CET) for Affordable Housing</p>	<p>City Council heard an overview of Resolution No. 2979, which adopts the Diversity, Equity and Inclusion Committee Strategic Plan.</p> <p>Consultant summarized recommendations gathered at the Board/Council Retreat to yield enhanced collaboration among the groups.</p> <p>Staff presented draft Statewide STIF priorities for the FY 2024-25 biennial planning process.</p> <p>Staff shared an update on the Frog Pond East and South Master Plan, and sought Council direction.</p> <p>Due to time constraints this item was moved to the July 18, 2022 Work Session.</p>
REGULAR MEETING	
<p><u>Mayor's Business</u></p> <p>A. Wilsonville Wildcats Week Proclamation</p> <p>B. Upcoming Meetings</p>	<p>The Mayor read a proclamation declaring June 20 - 24, 2022 as Wilsonville Wildcats Week. Council then presented a proclamation to the Wilsonville Wildcats Girls Golf Team.</p> <p>Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.</p>

<p>C. Willamette Falls Locks State Commission Remaining Funds</p> <p>D. Fireworks Ban</p>	<p>Council moved to authorize the City Manager to communicate to Clackamas County the City Council's permission to advance the City's unspent Willamette Falls Locks Commission funds to the account of the new Willamette Falls Locks Authority. Passed 5-0.</p> <p>The City will continue to educate residents on the importance of firework safety.</p>
<p><u>Communications</u></p> <p>A. None.</p>	
<p><u>Consent Agenda</u></p> <p>A. <u>Resolution No. 2983</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Second Amendment To The Professional Services Agreement With Murraysmith, Inc. To Provide Construction Inspection Services For The Corral Creek And Rivergreen Lift Stations Rehabilitation Project (Capital Improvement Project #2105)</p> <p>B. <u>Resolution No. 2984</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute An Amendment To The Professional Services Contract With Moore Iacofano Goltsman, Inc. For Frog Pond East And South Master Planning.</p> <p>C. Minutes of the June 6, 2022 City Council Meeting.</p>	<p>The Consent Agenda was approved 5-0.</p>
<p><u>New Business</u></p> <p>A. None.</p>	
<p><u>Continuing Business</u></p> <p>A. None.</p>	
<p><u>Public Hearing</u></p> <p>A. None.</p>	
<p><u>City Manager's Business</u></p>	<p>No report.</p>
<p><u>Legal Business</u></p>	<p>Council moved to approve the dismissal of a suit previously filed against the Oregon Department of Aviation and the Oregon Aviation Board. Passed 5-0.</p>

	Council passed 5-0 two motions to update conflicting sections of the City's public contracting code.
URBAN RENEWAL AGENCY	
<u>URA Consent Agenda</u> A. <u>URA Resolution 326</u> A Resolution Of The City Of Wilsonville Urban Renewal Agency Authorizing The Execution Of A Lease Agreement With Wilsonville Community Sharing For Use Of Space In The Art Tech Building. B. Minutes of the June 6, 2022 Urban Renewal Agency Meeting.	The URA Consent Agenda was approved 5-0.
<u>New Business</u> A. None.	
<u>URA Public Hearing</u> A. None.	
ADJOURN (Second Executive Session)	8:51 p.m.

City Council Meeting Action Minutes

July 18, 2022

City Council members present included:

Mayor Fitzgerald
 Council President Akervall – Excused
 Councilor Lehan
 Councilor West
 Councilor Linville

Kimberly Veliz, City Recorder
 Jeanna Troha, Assistant City Manager
 Bill Evans, Communications & Marketing Manager
 Delora Kerber, Public Works Director
 Matt Lorenzen, Economic Development Manager
 Chris Neamtzu, Community Development Director
 Dan Pauly, Planning Manager
 Zoe Mombert, Assistant to the City Manager

Staff present included:

Bryan Cosgrove, City Manager
 Amanda Guile-Hinman, City Attorney

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:04 p.m.
A. Construction Excise Tax (CET) for Affordable Housing	Council directed staff to continue studying the pros and cons of the City establishing a Construction Excise Tax.
B. Frog Pond East and South Master Plan	Staff shared an update on the status of the Frog Pond East and South Master Plan. Council then provided direction on their desired mix of housing types.
REGULAR MEETING	
<u>Mayor's Business</u>	
A. Civics Academy Graduation	Street signs were awarded to the graduates of the Civics Academy, Class of 2022.
B. Appointment of City Manager Pro Tem	Council appointed Assistant City Manager Jeanna Troha as City Manager Pro Tem for the period July 19, 2022 through July 23, 2022 and then again, August 1, 2022 through August 14, 2022. Furthermore, Council appointed City Attorney Amanda Guile-Hinman as City Manager Pro Tem for the period July 24, 2022 through July 31, 2022. Passed 4-0.
C. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.

<u>Communications</u> A. City of Wilsonville Receipt of the Bronze Walk Friendly Communities Designation.	Staff shared news of the City of Wilsonville's designation as a Walk Friendly City by the University of North Carolina Highway Safety Research Center.
<u>Consent Agenda</u> A. <u>Resolution No. 2987</u> A Resolution of the City of Wilsonville Authorizing the City Manager to Execute the Tri-County Metropolitan Transportation District of Oregon (TriMet) Subrecipient Agreement B. Minutes of the June 20, 2022 City Council Meeting.	The Consent Agenda was approved 4-0.
<u>New Business</u> A. <u>Resolution No. 2979</u> A Resolution Of The City Council Adopting The Diversity, Equity And Inclusion (DEI) Committee Strategic Plan.	Resolution No. 2979 was adopted 4-0.
<u>Continuing Business</u> A. None.	
<u>Public Hearing</u> A. None.	
<u>City Manager's Business</u>	The City Manager provided an update on the recruitment of the Arts and Culture Program Coordinator and Behavioral Health position. Council was then informed staff would push out information on tolling via the City's website, and social media platforms.
<u>Legal Business</u>	No report.
ADJOURN	8:33 p.m.