



## Arts, Culture & Heritage Commission Staff Report

---

**Date:** August 21, 2024

**From:** Erika Valentine, Arts & Culture Program Coordinator

**Deb Zundel, ACHC Chair**

**Subject:** ACHC Speaker Series

### **Recommended Action:**

Provide input and direction on ACHC planning and hosting an Arts Related Speaker Series. The goal is to assess interest of the ACHC on pursuing this program.

The ACHC should also make a motion and vote on if they would like to move this forward as well as if they recommend the Opportunity Grant as a funding source for this program.

### **Background/ Information:**

There is interest in pursuing an Arts Speaker Series which would invite artists, creatives, historians, etc. to talk about their work, inspiration, process, a specific project, etc.

For visual artists this could include an open studios component on a separate day/time.

For musicians the session could include a performance.

Staff is recommending planning for 3 – 4 sessions to take place in the spring and/or summer 2025. In order to be cognizant of technical needs (microphones, amplification, etc.) and rental costs, staff recommends only utilizing City facilities such as the Wilsonville Library, Tauchman House, or the Stein Boozier Barn. The Series should also try to get into the Spring and Summer Activity Guide as a marketing resource.

### **Next Steps:**

The ACHC should establish what ACHC members are interested in leading this charge and establishing a subcommittee to report back to the full ACHC.

The following is a high level list of what needs to be determined:

- Who the speakers are
- Dates, times, location
- Descriptions for marketing
- Budget (stipend to presenters, refreshments, etc.)
- Funding source

**Budget/ Funding:**

There is currently no dedicated funding for this program. The Parks and Recreation Department has the [Opportunity Grant](#), which is reviewed by the Parks and Recreation Advisory Board which can be utilized.

The Community Opportunity Grant program, with funds distributed twice per year for a total of \$25,000, provides funding for a wide range of local programs and projects in Wilsonville. Funds for the Opportunity Grant program come from the City's general fund. Successful applications for the Community Opportunity Grant program include proposals aimed at promoting education, diversity, arts, community involvement in the city and those programs that will benefit youth and the older adult population.

The ACHC could apply for this grant, with staff administrative support. A member(s) of the ACHC would be responsible for presenting to the Parks and Recreation Advisory Board.

**Opportunity Grant dates:**

The next deadline for grant submissions is Friday, September 20, 2024.

Review Date is Thursday, October 10, 2024.

There is \$12,500 total available for this cycle as they split the \$25,000 into two cycles.

If the above dates do not work or are not preferred there will be another cycle in the Spring of 2025.

**Example Proposed Budget:**

\$350 per speaker X 4 sessions = \$1,400

\$50 Refreshments X 4 sessions = \$200