

DEVELOPMENT REVIEW BOARD MEETING

**MONDAY, APRIL 27, 2026
6:30 PM**

Board Member Communications:

2. Recent City Council Action Minutes



ACTION MINUTES

February 19, 2026, at 5:00 PM

Wilsonville City Hall & Remote Video Conferencing

PRESENT:

Mayor O'Neil
Councilor President Berry
Councilor Cunningham
Councilor Shevlin
Councilor Scull

STAFF PRESENT:

Amanda Guile-Hinman, City Attorney
Andrea Villagrana, Human Resource Manager
Bill Evans, Communications & Marketing Manager
Bryan Cosgrove, City Manager
Dwight Brashear, Transit Director
Everett Wild, Government Affairs Manager
Erika Valentine, Arts & Culture Program Coordinator
Jeanna Troha, Assistant City Manager
Kimberly Veliz, City Recorder
Matt Lorenzen, Economic Development Manager
Zach Weigel, City Engineer
Zoe Mombert, Assistant to the City Manager

WORK SESSION [5:00 PM]

REVIEW OF AGENDA AND ITEMS ON CONSENT

There was none.

COUNCILORS' CONCERNS

There was none.

PRE-COUNCIL WORK SESSION

1. Arts, Culture, and Heritage Commission (ACHC) Annual Update

Staff summarized progress by the ACHC to implement recommendations outlined in the Arts Culture & Heritage Strategy.

2. Town Center Update

Staff sought the Council's direction to inform next steps in ongoing work to implement the 2019 Wilsonville Town Center Plan.

ADJOURN [6:08 PM]

EXECUTIVE SESSION [6:13 PM]

- ORS 192.660(2)(h) Legal Counsel/Litigation
 - *To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.*

ADJOURN [6:25 PM]

CITY COUNCIL MEETING [7:00 PM]

CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Motion to approve the following order of the agenda.

The motion was approved 5-0.

MAYOR'S BUSINESS

4. Upcoming Meetings (*Link to City Calendar: <https://www.wilsonvilleoregon.gov/calendar>*)

The Mayor provided his report.

5. Board/Commission Appointments

Arts, Culture, and Heritage Commission – Appointment

Appointment of Vivian Resendiz to the Arts, Culture, and Heritage Commission for a term beginning 2/19/2026 to 6/30/2028. Passed 4-0-1.

Tourism Promotion Committee – Appointment

Appointment of Justin Timm to the Tourism Promotion Committee for a term beginning 2/19/2026 to 6/30/2028. Passed 4-0-1.

6. City Manager Appointment

Council moved to approve moving forward in the hiring of Jeanna Troha as the next City Manager. Passed 5-0.

COMMUNICATIONS

There was none.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on any matter concerning City's Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

Councilors provided comments, announced prior and anticipated meetings and events.

CONSENT AGENDA

7. **Resolution No. 3234**

A Resolution to Allocate Community Cultural Events and Programs Grant Funds for Fiscal Year 2025/2026.

8. **Resolution No. 3235**

A Resolution Of The City Of Wilsonville Adopting The Arts, Culture, And Heritage Commission (ACHC) FY 2025/26 Five-Year Action Plan And Annual One-Year Implementation Plan.

9. **Resolution No. 3238**

A Resolution Of The City Of Wilsonville To Authorizing The City Manager To Execute A Construction Contract With KNL Industries, Inc. For The 2026 Street Maintenance Project (Capital Improvement Project No. 4014).

10. **Resolution No. 3241**

A Resolution Of The City Of Wilsonville Approving A Professional Services Agreement With CFM Strategic Communications, Inc. For Contracted Government Relations And Lobbying Services.

11. Minutes of February 2, 2026, City Council Meeting.

The Consent Agenda was approved 5-0.

NEW BUSINESS

There was none.

CONTINUING BUSINESS

There was none.

PUBLIC HEARING

There was none.

CITY MANAGER'S BUSINESS

There was none.

LEGAL BUSINESS

There was none.

ADJOURN [7:58 PM]



ACTION MINUTES

March 02, 2026, at 5:00 PM

Wilsonville City Hall & Remote Video Conferencing

PRESENT:

Mayor O'Neil
Councilor President Berry
Councilor Cunningham
Councilor Shevlin
Councilor Scull

STAFF PRESENT:

Aliese Cloo, Assistant City Attorney
Amanda Guile-Hinman, City Attorney
Andrea Villagrana, Human Resource Manager
Bill Evans, Communications & Marketing Manager
Bryan Cosgrove, City Manager
Chris Myers, Senior Planner
Ethan Rogers, Civil Engineer
Hannah Young, Law Clerk
Jeanna Troha, Assistant City Manager
Kimberly Veliz, City Recorder
Matt Lorenzen, Economic Development Manager
Miranda Bateschell, Planning Director
Sarah Pearlman, Assistant Planner
Zach Weigel, City Engineer
Zoe Mombert, Assistant to the City Manager

WORK SESSION [5:00 PM]

REVIEW OF AGENDA AND ITEMS ON CONSENT

There was none.

COUNCILORS' CONCERNS

There was none.

PRE-COUNCIL WORK SESSION

1. SILL Forgivable Loan - Coffee Creek Day Road Sewer

Staff presented on Resolution No. 3258, which authorizes the City Manager to execute a financing contract with Oregon Business Development Department for the design of the Coffee Creek Day Road Sewer Extension Project (Capital Improvement Project No. 2115).

2. Public Safety Council Goal Update – RVs and Abandoned Vehicles

Staff shared draft revisions to City Code that would establish more stringent guidelines to discourage parking Recreational Vehicles (RV) for more than 48 hours or abandoning vehicles parking in public areas for an extended period.

3. Public Safety Council Goal Update – Draft Graffiti Programs

The Council discussed a graffiti pilot program offering a reward for individuals providing information leading to apprehension of graffiti vandals.

ADJOURN [5:50 PM]

There was a brief break to clear the room for the Executive Session.

EXECUTIVE SESSION [5:57 PM]

- ORS 192.660(2)(h) Legal Counsel/Litigation
 - *To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.*

ADJOURN [6:26 PM]

CITY COUNCIL MEETING [7:00 PM]

CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Motion to approve the following order of the agenda.

The order of agenda was approved 5-0.

MAYOR'S BUSINESS

4. Upcoming Meetings (*Link to City Calendar: <https://www.wilsonvilleoregon.gov/calendar>*)

The Mayor provided a report on past and upcoming meetings and events.

COMMUNICATIONS

There was none.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

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COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

Councilors provided comments, announced prior and anticipated meetings and events.

CONSENT AGENDA

5. **Resolution No. 3242**
A Resolution Of The City Of Wilsonville To Authorizing The City Manager To Execute A Construction Contract With S-2 Contractors, Inc. For The 2026 Crack Sealing Project (Capital Improvement Project No. 4014).
6. **Resolution No. 3243**
A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With Interlaken, Inc. For The Boeckman Creek Flow Mitigation Project (Capital Improvement Project 7068).
7. **Resolution No. 3258**
A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Financing Contract With Oregon Business Development Department For The Design Of The Coffee Creek Day Road Sewer Extension Project (Capital Improvement Project No. 2115).
8. Minutes of February 19, 2026, City Council Meeting.

The Consent Agenda was approved 5-0.

NEW BUSINESS

9. **Resolution No. 3244**

A Resolution Of The City Of Wilsonville Authorizing A Review Of Building Height Waiver Provisions In The Wilsonville Code Applicable To Town Center.

Resolution No. 3244 was adopted 5-0.

10. Town Center Communications Plan Project

The Town Center Communications Plan was adopted 5-0.

CONTINUING BUSINESS

There was none.

PUBLIC HEARING

11. **Ordinance No. 901** - *1st Reading (Legislative Hearing)*

An Ordinance Of The City Of Wilsonville Adopting The 2026 Economic Opportunities Analysis (EOA) And The Accompanying Economic Development Strategy (EDS) As A Sub-Element Of The Wilsonville Comprehensive Plan.

After a public hearing, Ordinance No. 901 was adopted 5-0 on first reading.

CITY MANAGER'S BUSINESS

There was none.

LEGAL BUSINESS

There was none.

ADJOURN [8:13 PM]



ACTION MINUTES

March 16, 2026, at 5:30 PM

Wilsonville City Hall & Remote Video Conferencing

PRESENT:

Mayor O'Neil
Councilor President Berry
Councilor Cunningham
Councilor Shevlin - Excused
Councilor Scull

STAFF PRESENT:

Amanda Guile-Hinman, City Attorney
Beth Wolf, IT Project Manager
Bryan Cosgrove, City Manager
Dan Carlson, Building Official
Jeanna Troha, Assistant City Manager
Matt Lorenzen, Economic Development Manager
Zach Weigel, City Engineer
Zoe Mombert, Assistant to the City Manager

WORK SESSION [5:30 PM]

REVIEW OF AGENDA AND ITEMS ON CONSENT

There was none.

COUNCILORS' CONCERNS

There was none.

PRE-COUNCIL WORK SESSION

1. Town Center Urban Renewal Feasibility

Council directed staff to continue refining the Town Center Urban Renewal Feasibility Study.

2. Building Code Adoption

Staff presented Resolution No. 3252, which if approved would adopt the Structural Specialty Code, the Mechanical Specialty Code, the Energy Efficiency Specialty Code, the Fire Code, and repealing the prior City-Adopted Structural Specialty Code, Mechanical Specialty Code, Energy Efficiency Specialty Code, and Fire Code.

3. City Manager Retirement

Retiring City Manager Bryan Cosgrove was appreciated for his 15 years of dedicated service to the City of Wilsonville.

ADJOURN [5:47 PM]

CITY COUNCIL MEETING [7:00 PM]

CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Motion to approve the following order of the agenda.

Passed 4-0.

MAYOR'S BUSINESS

4. Upcoming Meetings (Link to City Calendar: <https://www.wilsonvilleoregon.gov/calendar>)

The Mayor provided a report on past and upcoming meetings and events. In addition, retiring City Manager Bryan Cosgrove was recognized.

COMMUNICATIONS

There was none.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

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COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

Councilors provided comments, announced prior and anticipated meetings and events.

CONSENT AGENDA

5. **Resolution No. 3245**

A Resolution Of The City Of Wilsonville Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Autumn Park Apartments, A Low-Income Apartment Development Owned And Operated By Northwest Housing Alternatives, Inc.

6. **Resolution No. 3246**

A Resolution Of The City Of Wilsonville Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Charleston Apartments, A Low-Income Apartment Development Owned And Operated By Northwest Housing Alternatives, Inc.

7. **Resolution No. 3247**

A Resolution Of The City Of Wilsonville Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Creekside Woods LP, A Low-Income Apartment Development Owned And Operated By Northwest Housing Alternatives, Inc.

8. **Resolution No. 3248**

A Resolution Of The City Of Wilsonville Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Rain Garden Limited Partnership, A Low-Income Apartment Development Owned And Operated By Caritas Community Housing Corporation.

9. **Resolution No. 3249**

A Resolution Of The City Of Wilsonville Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Wiedemann Park, A Low-Income Apartment Development Owned And Operated By Accessible Living, Inc.

10. **Resolution No. 3250**

A Resolution Of The City Of Wilsonville Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Vuela apartments operated by Level Field Community Development Corporation.

11. **Resolution No. 3252**

A Resolution Of The City Of Wilsonville Adopting The Structural Specialty Code, The Mechanical Specialty Code, The Energy Efficiency Specialty Code, The Fire Code, And Repealing The Prior City-Adopted Structural Specialty Code, Mechanical Specialty Code, Energy Efficiency Specialty Code, And Fire Code.

18. Minutes of March 2, 2026, City Council Meeting.

The Consent Agenda was adopted 4-0.

NEW BUSINESS

There was none.

CONTINUING BUSINESS

12. Ordinance No. 901 - 2nd Reading (Legislative Hearing)

An Ordinance Of The City Of Wilsonville Adopting The 2026 Economic Opportunities Analysis (EOA) And The Accompanying Economic Development Strategy (EDS) As A Sub-Element Of The Wilsonville Comprehensive Plan.

Ordinance No. 901 was adopted 4-0 on second reading.

PUBLIC HEARING

13. Resolution No. 3229

A Resolution Establishing And Imposing Just And Equitable Sewer User Fees And Repealing Resolution No. 2325 And Resolution No. 1987.

After a public hearing Resolution No. 3229 Option 2 was adopted 4-0.

CITY MANAGER'S BUSINESS

The City Manager shared he began his career with the City of Wilsonville with sewer rates and ended his career with them.

LEGAL BUSINESS

There was none.

ADJOURN [8:15 PM]



ACTION MINUTES

April 06, 2026, at 5:00 PM

Wilsonville City Hall & Remote Video Conferencing

PRESENT:

Mayor O'Neil
Councilor President Berry - Excused
Councilor Cunningham
Councilor Shevlin
Councilor Scull

STAFF PRESENT:

Amanda Guile-Hinman, City Attorney
Bill Evans, Communications & Marketing Manager
Delora Kerber, Public Works Director
Jeanna Troha, City Manager
Jed Wilson, Chief of Police
Katherine Smith, Assistant Finance Director
Keith Katko, Finance Director
Kimberly Rybold, Senior Planner
Kimberly Veliz, City Recorder
Everett Wild, Government Affairs Manager
Matt Lorenzen, Economic Development Manager
Mike Nacrelli, Civil Engineer

WORK SESSION [5:00 PM]

REVIEW OF AGENDA AND ITEMS ON CONSENT

There was none.

COUNCILORS' CONCERNS

There was none.

PRE-COUNCIL WORK SESSION

1. Clackamas County Sheriff's Office Finance Update

A representative from the Clackamas County Sheriff's Office detailed reasons for an increase of \$297,000 in the City's law enforcement contract for the current fiscal year.

2. Town Center Urban Renewal Feasibility

Council directed staff to continue working toward a November 2026 ballot measure using the 10% redevelopment reduction scenario presented by staff.

3. Housing Statutory Compliance

Staff presented draft code amendments that, if adopted, would update the City's land use review process for residential development.

4. 2026 Legislative Report

Staff shared a recap of the 2026 Legislative Session. The recap included updates on items included on our State Legislative Agenda, bills of importance to Wilsonville, and major themes and takeaways of the session including state budget adjustments.

ADJOURN [7:00 PM]

CITY COUNCIL MEETING [7:06 PM]

CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Motion to approve the following order of the agenda.

Approved 4-0.

MAYOR'S BUSINESS

4. Upcoming Meetings (*Link to City Calendar: <https://www.wilsonvilleoregon.gov/calendar>*)

The Mayor provided a report on past and upcoming meetings and events.

COMMUNICATIONS

5. 2026 Legislative Recap

State Senator Courtney Neron Misslin and State Representative Sue Rieke-Smith provided the Council with a comprehensive summary of the most recent legislative session.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

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COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

Councilors provided comments, announced prior and anticipated meetings and events.

CONSENT AGENDA

6. Resolution No. 3239

A Resolution of the City of Wilsonville Authorizing Acquisition of Property Related to Construction of the Boeckman Creek Flow Mitigation Project (CIP #7068) and Amending Resolution Nos. 3167 and 3223.

7. Resolution No. 3254

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With Turney Excavating Inc. For The Annual Pedestrian Enhancements Project (Capital Improvement Project No. 4717).

8. Resolution No. 3255

A Resolution of the City of Wilsonville Authorizing the City Manager to Execute Easements Concerning Certain Infrastructure Relating to the Willamette Intake Facilities Commission's Water Intake Facilities.

9. Resolution No. 3259

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Goods And Services Contract With Trojan Technologies For Procurement Of Ultraviolet Disinfection Equipment As Part Of The Wastewater Treatment Plant Backup Ultraviolet System Replacement Project (Capital Improvement Project #2109).

10. Resolution No. 3261

A Resolution of the City of Wilsonville Authorizing the City Manager to Execute an Amendment to the Professional Services Agreement with DOWL, LLC for the Willamette Water Supply PLM 1.3: Construction Inspection of City Infrastructure Project (Capital Improvement Project No. 1127).

11. Minutes of March 12, 16, and 31, 2026 City Council Meetings.

The Consent Agenda was approved 4-0.

NEW BUSINESS

12. Resolution No. 3260

A Resolution Of The City Of Wilsonville Establishing Graffiti Abatement Programs.

Resolution No. 3260 was adopted 4-0.

CONTINUING BUSINESS

There was none.

PUBLIC HEARING

There was none.

CITY MANAGER'S BUSINESS

The newly promoted City Manager appreciated the opportunity to serve in the role.

LEGAL BUSINESS

There was none.

ADJOURN [8:32 PM]