



Arts, Culture & Heritage Commission Staff Report

Date: August 20, 2025

From: Erika Valentine, Arts & Culture Program Coordinator

Subject: Boones Ferry Park Public Art Project Status Report

Recommended Action:

Review Staff Report to be familiar with the Boones Ferry Park (BFP) project details. This includes reviewing the attached **Boones Ferry Park Public Art Project RFQ** for project scope and timeline context, and the attached **Boones Ferry Park Public Art Project RFP Exhibits** in anticipation of incoming materials from Artists to be reviewed and voted upon at the September, 17, 2025 ACHC meeting.

By the conclusion of the August 20, 2025 meeting the Panel (ACHC) should feel well-versed in the Public Art Project's developments.

Background:

Arts & Culture Program Coordinator, Erika Valentine first introduced the Boones Ferry Park Public Art Project in October 2023 during the regular ACHC meeting. The new Public Art installation is intended to compliment and enhance visitor experiences as they enjoy all the recent Park improvements; as being implemented under the Boones Ferry Park Master Plan¹ (adopted in 2018). Budgeting for the new Public Art was secured during the City's regular budgeting process by having created a Public Art Capital Improvement Project (CIP). The budget to be paid to the awarded artist or artist team is \$100,000.

Since 2023, Staff have been working on the project's development. This has included identifying optimal public art installation zone(s) within the Park's footprint (3 in total), as well as reasonable delivery and installation timelines expected of Artist. This work shaped the drafting of the Request for Qualifications.

The ACHC was provided a draft Request for Qualifications (RFQ) at the November 20, 2024 regular meeting. The ACHC had time to review and suggest edits, then made a formal vote at the December 4, 2024 meeting thereby approving the RFQ scope, timeline, budget, and theme² to be published. The Boones Ferry Park Public Art RFQ³ was officially published on December 12, 2024 utilizing the international arts portal Call for Entry (CaFE, www.callforentry.org), and promoted through the City's networks, and regional art partners.

The RFQ received 105 qualified applications⁴ from across the USA by the posted deadline, February 12, 2025. Those submissions were reviewed by an internal body of Staff, two members of the ACHC, and 1 member from

¹ See BFP Master Plan at www.wilsonvilleparksandrec.com/parksrec/page/boones-ferry-park-master-plan

² The theme for the BFP Public Art Project is "The Essence of the River" based on the language and intent in the Boones Ferry Masterplan.

³ Copy of BFP RFQ Attached to this Staff Summary. Also see BFP Project updates and corresponding documents at www.wilsonvilleoregon.gov/residents/page/public-art-boones-ferry-park-essence-river-rfq

⁴ There were 147 Artist applicants at the close of the RFQ application, February 12, 2025. A qualifying review was then performed by Valentine and Roushan. This preliminary review was an objective screening to ensure all submissions were completed as instructed in the RFQ. Requirements during this preliminary review included 1) identifying which zone(s) the Artist(s) were most interested in; 2) specifically responding to what interested Artist(s) about this opportunity; and 3) describing their methodology toward Public Art; as

the Parks and Recreation Advisory Board (PRAB). This review was held on February 27, 2025 wherein the Panel determined the ten (10) candidates for the full ACHC to review in the April 16, 2025 meeting⁵. During that deliberation, the ACHC selected three (3) Artists to advance to the RFP Design Stage. Those chosen RFP Artists include:

Pete Beeman; Todji Kurtzman; and Lin McJunkin & Milo White (Team)

After confirmation of the RFP Artists, Valentine worked with the City's Legal Department to provide RFP Scope of Work Contracts, wherein each participant is to be compensated \$1,500 upon successful submission of a completed Proposal Bundle⁶.

Project Status:

Each RFP Artist is currently on Contract to complete the RFP Scope of Work. In an effort to include more community voices in the design process, Artists were also asked to submit questions they would like included in a public Survey. Each candidate's design direction and park use inquiries were then assembled into an online Survey that collected responses between May 16, 2025 to June 23, 2025. The Survey received 29 responses which have been provided to Artists for their own implementation as desired (but not required).

A BFP Site Walk with Wilsonville Parks' Staff, Public Art Consultant Raziah Roushan, Inc., and the RFP Artists was held on June 10, 2025. All were in attendance, including one artist by video call. The Site Walk provided the following⁷:

- A grounds tour with Artists and Staff (not open to the public);
- Parks' Staff explained the facility's annual and seasonal uses and programming that may impact design concepts;
- Explanation of Permitting process. This being a City-initiated Public Art initiative, the Permitting process would be done within City Departments. The awarded Artist will need to provide all the necessary materials (Site Plan, Elevation, Engineering Plans, Materials, etc.), then Valentine would be the "Applicant" on the Class 2 Review Permit. Permit fees will be paid within the City's Departments directly at no loss to the Artist and to avoid undue income tax burden.
- Artist's asked Project and Park questions throughout the afternoon Site Walk, and at its conclusion.
- Valentine informed Artists that the Survey Results would be emailed to candidates upon Survey close in coming days.

At conclusion of the gathering, Artists were reminded about RFP Bundle Requirements, budget nuances, and deadlines. They were also encouraged to connect with Staff in advance of submitting their Proposal Materials for any questions or a preliminary review opportunity. Deadline for RFP Materials to the City is August 25, 2025.

well as providing evidence of 4) a previous body of work/design aesthetic and relevant experience with large-scale public art projects through their Biography and/or visual work samples. After the internal screening, 42 applicants were removed from the jury due to ineligibility or incomplete submissions. The remaining 105 applicants were presented to the Stage 1 Review Panel. The Panel was given 13 days to review and score applicants on a 1-20 scale wherein 20 was a high score and 1 being a low score. From February 7, 2025 BFP RFQ Stage 1 Review Committee Summary.

⁵ See ACHC April 16, 2025 Meeting Minutes for applicant materials and deliberation summary.

⁶ RFP Scope of Work requirements included as an attachment to this Report.

⁷ See BFP RFP Site Walk 6-10-2025 Summary for additional information.

Next Steps:

ACHC Members are instructed to review and familiarize themselves with the attached BFP RFQ, RFP Scope of Work, and Evaluation Criteria in order to prepare for receiving the Artist's Proposal Materials⁸. The Proposals are to be scored prior to the September 17, 2025 ACHC meeting. Review process instructions and criteria will be provided to ACHC Members at least 7 days before the September meeting. During the September meeting, each Artist Candidate will have the opportunity to provide a 15-minute presentation of their concept design, materials, and installation plan. Commissioners will be permitted time to ask questions, but should *not* expect major design alterations from each Proposal as they are presented. Staff will then guide the Panel's deliberations and ultimately request a vote to approve one (1) Artist for the BFP Public Art Contract. The Contract will then commence following, with a final artwork installation deadline of June 2026.

Attachments:

1. Boones Ferry Park Public Art RFQ as published and responded to
2. Boones Ferry Park RFP Exhibit B Scope of Work.
3. Boones Ferry Park RFP Exhibit C Evaluation Criteria
4. Survey Results

The terms "Artist" and "Candidate" are used interchangeable to describe an Artist or collectively for an Art Team in this process.

Acronyms:

ACHC	Wilsonville's Arts, Culture and Heritage Commission
BFP	Boones Ferry Park
CaFE	Call For Entry www.callforentry.org
RFP	Request for Proposals
RFQ	Request for Qualifications

⁸ RFP Bundle due from Artists on August 25, 2025.