



MEMORANDUM

TO: Diversity, Equity and Inclusion Committee
FROM: Zoe Mombert, Assistant to the City Manager
RE: Program Scoping
DATE: April 2, 2024

The Diversity, Equity and Inclusion (DEI) Committee has been working on projects identified in the committee's strategic plan, following project prioritized of the strategy in August 2022. Many of the projects are ongoing, some have started but require ongoing review or work to keep them going. In addition to the projects outlined in the strategic plan, the committee also provides recommendations to city departments, partners with city departments on projects and also provides letters of support to advance city initiatives.

At the April 9 DEI committee meeting, the committee will once again review the prioritized projects as well as the adopted cultural calendar to identify how the committee should prioritize their work over the next 18 months. The intent is to identify how the committee will focus time and effort to be more efficient and strategic with their time. Attached, the committee will find a chart with the strategic priorities and cultural calendar in addition to the list of lecture series/ speaker series topics. This is intended to be a tool to help the committee match priorities to areas/ dates of significance. There may be projects or actions that the committee identifies which will require additional discussion and scoping before it can become an action.

As a reminder, the City of Wilsonville highlights each date of significance on the City's website calendar, in the Boones Ferry Messenger and in a social media post. Each committee member is asked to review these materials and come prepared with initial thoughts to have an active discussion at the committee meeting.