



Kitakata Sister City Advisory Board

Date: March 11, 2026

From: Erica Behler, Recreation Coordinator II

Subject: Wilsonville High School Trip Funding Request

Recommended Action: The board should discuss whether it wants to support the Wilsonville High School student trip to Kitakata through helping fund transportation costs. The ask is ¥350,000 or approximately \$2,220 USD.

Recommended Motion: I move to approve funding transportation costs for the Wilsonville High School trip to Kitakata in the amount of ¥350,000 from the 26-27 budget.

Background and Process: The Kitakata Sister City Advisory Board helped to fund transportation costs for the Wilsonville High School trip to Kitakata, Japan in 2024. The board was approached by Wilsonville High School Japanese language teacher, Shinobu Chrisman again to help fund the 2026 trip. Staff received approval to bring this funding request to the board from city administration.

Next Steps: If approved, staff will work with finance to wire this money to the Aizu Kitakata International Association in the first week of July, 2026.