

RESOLUTION NO. 3221

A RESOLUTION OF THE CITY OF WILSONVILLE AUTHORIZING THE CITY MANAGER TO EXECUTE MASTER GOODS AND SERVICES CONTRACTS FOR ON-CALL ARBORIST SERVICES.

WHEREAS, since 2015, the City of Wilsonville ("City") periodically undertakes a formal, competitive procurement process to procure multi-year on-call services to provide services on an as-needed basis; and

WHEREAS, the City utilizes the resulting master goods and services contracts to efficiently procure services of qualified entities on an as-needed basis through task orders under the contract(s); and

WHEREAS, on May 30, 2025, the City published a formal request for proposals for on-call arborist services; and

WHEREAS, from the proposals submitted, the City selected three (3) contractors to perform, on an as-needed basis; and

WHEREAS, a project task order under a master goods and services contract cannot exceed \$250,000, the limit of the City's administrative authority to approve contracts.

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

Section 1. Findings. The above recitals and the staff report accompanying this Resolution constitute the findings of the City Council as if fully set forth herein.

Section 2. The City Council of the City of Wilsonville, acting as the Local Contract Review Board, authorizes the City Manager to enter into and execute, on behalf of the City of Wilsonville, a Master Goods and Services Contract with each of the following entities, which contract must be substantially similar to **Exhibit A** attached hereto:

- 1) AKS Engineering & Forestry, LLC
- 2) Laurelin Tree Consulting LLC
- 3) Morgan Holen & Associates, LLC.

Section 3. Effective Date. This Resolution is effective upon adoption.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 20th day of October, 2025, and filed with the Wilsonville City Recorder this date.

Shawn O'Neil, Mayor

ATTEST:

Kimberly Veliz, MMC, City Recorder

SUMMARY OF VOTES:

Mayor O'Neil

Council President Berry

Councilor Cunningham

Councilor Shevlin

EXHIBIT:

A. Master Good and Services Contract Template