



**CITY COUNCIL MEETING  
STAFF REPORT**

<p><b>Meeting Date:</b> December 15, 2025</p>	<p><b>Subject: Resolution No. 3220</b>  A Resolution of the City of Wilsonville Authorizing the City Manager to Execute Task Order No. 1 to the Goods and Services Contract with Andersen Pacific Inc., for Replacement of the Town Center Water Feature</p> <p><b>Staff Member:</b> Steve Rymer, Interim Parks and Recreation Director</p> <p><b>Department:</b> Parks and Recreation</p>	
<p><b>Action Required</b></p>	<p><b>Advisory Board/Commission Recommendation</b></p>	
<p><input checked="" type="checkbox"/> Motion  <input type="checkbox"/> Public Hearing Date:  <input type="checkbox"/> Ordinance 1<sup>st</sup> Reading Date:  <input type="checkbox"/> Ordinance 2<sup>nd</sup> Reading Date:  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Information or Direction  <input type="checkbox"/> Information Only  <input type="checkbox"/> Council Direction  <input checked="" type="checkbox"/> Consent Agenda</p>	<p><input type="checkbox"/> Approval  <input type="checkbox"/> Denial  <input type="checkbox"/> None Forwarded  <input checked="" type="checkbox"/> Not Applicable</p> <p><b>Comments:</b>  N/A</p>	
<p><b>Staff Recommendation:</b> Staff recommends Council adopt the Consent Agenda.</p>		
<p><b>Recommended Language for Motion:</b> I move to adopt the Consent Agenda.</p>		
<p><b>Project / Issue Relates To:</b> Water Feature On-Call and Maintenance Project</p>		
<p><input type="checkbox"/> Council Goals/Priorities:</p>	<p><input type="checkbox"/> Adopted Master Plan(s):</p>	<p><input checked="" type="checkbox"/> Not Applicable</p>

**ISSUE BEFORE COUNCIL:**

Whether to execute Task Order No. 1 to the Goods and Services Contract with Andersen Pacific Inc. to design, build, and install an updated water feature operating system at Town Center Park.

### **EXECUTIVE SUMMARY:**

The water features in Murase Plaza and Town Center Park are an important amenity in the community. The original intent of the water features was aesthetic only; they were not meant to be interactive play features. However, once established, the reality became clear that they attracted play, which meant the water system would need retrofitted to meet the higher standard that comes with water features as a play area. This designation means that the water must be filtered and chlorinated the same way a public pool is. This has led to extensive retrofitting over the years, and these changes and upgrades are ongoing and costly.

In August 2024, the City published a formal Request for Proposals that included three (3) distinct tasks:

1. Task One: The replacement and improvement of aging and failing components at the Murase Plaza water feature. This was a priority project as much of the mechanical infrastructure needed to operate the water feature at Murase Plaza was no longer supported by the manufacture(s) or parts were no longer available.
2. Task Two: Town Center Park's water feature is also in need of critical infrastructure replacements and improvements. Like the water feature at Murase Plaza, the Town Center Water Feature components are no longer supported by the manufacture(s) or are no longer viable. This phase is the focus of this resolution and staff report.
3. Task Three: On-Call support from technicians with expertise in operating water features is vital in the long-term success and protection of these great community assets. The City intends to carry out an on-call task order with Andersen Pacific, Inc. to ensure all water feature infrastructure is correctly diagnosed and repaired when needed. Utilizing on-call technicians will ensure that any downtime required in the future is greatly limited.

In October 2024, Council adopted Resolution No. 3166 authorizing the City Manager to execute a Goods and Services Contract with Andersen Pacific, Inc. for the first task, which contract became effective on October 15, 2024 (**Attachment 1**), and included the option for Andersen Pacific, Inc. to perform either of the next two tasks through the execution of task order(s). The first task was completed in winter 2024, and now the City seeks to execute Task Order No. 1 to complete the second task – updating the Town Center Park water feature.

### **TIMELINE:**

Work is expected to begin in the Winter of 2025.

### **CURRENT YEAR BUDGET IMPACTS:**

Total project scope is approximately \$350,000. This funding is included in fiscal year (FY) 2025-26 budget as CIP #9177 – Water Feature Controllers.

### **COMMUNITY INVOLVEMENT PROCESS:**

The water features are a key park amenity in Wilsonville each summer. The City undertook a

formal, public procurement process to select the vendor for the project. Furthermore, this project was part of the public process adopting the FY 2025-26 budget.

**POTENTIAL IMPACTS OR BENEFIT TO THE COMMUNITY:**

The benefit to the community is a fully functional water feature that does not require repairs during the season resulting in downtime.

**ALTERNATIVES:**

The alternative to this contract would be to continue to maintain the Town Center water feature without improvements resulting in continued closures. Furthermore, this results in staff having to dedicate significant time to trying to repair an ageing system with no long-term solution.

**CITY MANAGER COMMENT:**

N/A

**ATTACHMENTS:**

1. Executed Goods and Services Contract
2. Resolution No. 3220
  - A. Task Order No. 1