



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: May 20, 2024		Subject: Resolution 3113 Amendment to the Goods and Services Agreement with Absco Alarms, Incorporated for Security and Access Controls for Public Works Complex (CIP# 8113)	
		Staff Member: Martin Montalvo, Operations Manager	
		Department: Public Works	
Action Required		Advisory Board/Commission Recommendation	
<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 st Reading Date: <input type="checkbox"/> Ordinance 2 nd Reading Date: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input checked="" type="checkbox"/> Consent Agenda		<input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable Comments:	
Staff Recommendation: Staff recommends Council adopt the Consent Agenda.			
Recommended Language for Motion: I move to adopt the Consent Agenda.			
Project / Issue Relates To:			
<input type="checkbox"/> Council Goals/Priorities:	<input type="checkbox"/> Adopted Master Plan(s):	<input checked="" type="checkbox"/> Not Applicable	

ISSUE BEFORE COUNCIL:

City of Wilsonville Resolution approving a contract amendment to the Goods and Services Contract for Security and Access Controls with Absco Alarms, Incorporated (dba Absco Solutions) in the amount of \$45,601.23 for Public Works Complex Project (CIP #8113).

EXECUTIVE SUMMARY:

In 2022, City Council approved the construction of the new Public Works Complex. The Public Works Complex project (CIP#8113) was a top priority project in the City’s 2015 Facilities Master Plan. The new seismically resilient Public Works Complex consolidated the office, warehouse storage, and equipment yard functions on a designated secure property.

As part of the project, the City subcontracted its preferred Security and Access Controls package to Absco Solutions. The package consisted of Closed Circuit Television (CCTV) security monitoring for the site as well as electronic access control to the new facilities. The project also included new network servers that are housed within the administration building server room. The completion of this project created the necessary framework needed to expand the selected system to other City-owned facilities and parks.

The original Absco Solutions contract value was for \$269,535.00. A series of six Change Orders were required during the course of the contract. The cumulative cost of the Change Orders was \$45,601.23 for a new overall contract value of \$315,136.26. This is 17% increase over the original contract amount requiring Council approval.

EXPECTED RESULTS:

This goods and services contract amendment with Absco Solutions the City implemented a new enterprise-level security solution for the Public Works Complex which will also be implemented in other City-owned facilities and parks.

TIMELINE:

The work encompassed in these amendments has already been completed as part of the overall Public Works Complex project.

CURRENT YEAR BUDGET IMPACTS:

Funding for the project is included in the fiscal year 2023-2024 capital improvement plan budget.

COMMUNITY INVOLVEMENT PROCESS:

N/A

POTENTIAL IMPACTS or BENEFIT TO THE COMMUNITY:

By executing the contract, the City will set the framework for an enterprise-level security and access control solution for its various buildings and parks.

ALTERNATIVES:

The work encompassed in these amendments has already been completed as part of the overall Public Works Complex project.

CITY MANAGER COMMENT:

N/A

ATTACHMENTS:

1. Resolution No. 3113
 - A. Amendment No. 7 to the Goods and Service Contract with Absco Solutions (CIP #8113)