



SPECIAL CITY COUNCIL MINUTES

March 31, 2026, at 3:00 PM

Wilsonville City Hall & Remote Video Conferencing

CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance

A special meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 3:00 p.m. on Tuesday, March 31, 2026. The Mayor called the meeting to order at 3:00 p.m., followed by the roll call and the Pledge of Allegiance.

PRESENT:

Mayor O'Neil
Councilor President Berry
Councilor Cunningham
Councilor Shevlin
Councilor Scull

STAFF PRESENT:

Aliese Cloo, Assistant City Attorney
Amanda Guile-Hinman, City Attorney
Andrea Villagrana, Human Resource Manager
Jeanna Troha, Assistant City Manager
Kimberly Veliz, City Recorder
Steve Rymer, Interim Parks and Recreation Director
Zoe Mombert, Assistant to the City Manager

3. Motion to approve the following order of the agenda.

Motion: Moved to approve the following order of the agenda.

Motion made by Councilor Berry, Seconded by Councilor Scull.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

MAYOR'S BUSINESS

There was none.

COMMUNICATIONS

There was none.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on any matter concerning City's Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

There was none.

COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

There was none.

CONSENT AGENDA

There was none.

NEW BUSINESS

There was none.

CONTINUING BUSINESS

1. City Manager Employment Agreement

Andrea Villagrana, Human Resource Manager and joined by Attorney Chad A. Jacobs of Berry, Elsner & Hammond, LLP presented the final draft employment agreement for the hiring of Jeanna Troha as the next City Manager.

The Mayor thanked the staff and attorneys for their efforts on the hiring process. He then requested a motion.

Motion: Moved to approve the City Manager Employment Agreement for Jeanna Troha.

Motion made by Councilor Berry, Seconded by Councilor Shevlin.

Councilor Scull expressed appreciation for everyone involved in the lengthy process, particularly thanking the Mayor for working through legal terminology and procedural matters together. He then suggested that for future recruitments, the City might consider starting with two attorneys rather than bringing them in at the end of the process.

The Council President also thanked staff and fellow Councilors, emphasizing the thorough vetting process. She noted they had a strong in-house candidate to begin with, but through the comprehensive vetting process, she felt confident they selected the best candidate for the position.

Voting Yea:

Mayor O’Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

Vote: Motion carried 5-0.

Following the vote, the Mayor welcomed the new City Manager Jeanna Troha to come forward and say a few words. The new City Manager then thanked the Mayor and Council for the opportunity to serve in this role.

PUBLIC HEARING

There was none.

CITY MANAGER’S BUSINESS

There was none.

LEGAL BUSINESS

There was none.

ADJOURN

The Mayor adjourned the meeting at 3:07 p.m.

Respectfully submitted,

Kimberly Veliz, City Recorder

ATTEST:

Shawn O’Neil, Mayor