



## SPECIAL CITY COUNCIL MINUTES

March 12, 2026, at 4:00 PM

Wilsonville City Hall & Remote Video Conferencing

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### CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance

A special meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 4:00 p.m. on Thursday, March 12, 2026. The Mayor called the meeting to order at 4:00 p.m., followed by the roll call and the Pledge of Allegiance.

### PRESENT:

Mayor O'Neil  
Councilor President Berry  
Councilor Cunningham  
Councilor Shevlin  
Councilor Scull

### STAFF PRESENT:

Amanda Guile-Hinman, City Attorney  
Andrea Villagrana, Human Resource Manager  
Bryan Cosgrove, City Manager  
Kaylee Edwards, Administrative Assistant II  
Zoe Mombert, Assistant to the City Manager

3. Motion to approve the following order of the agenda.

**Motion:** Moved to approve the following order of the agenda.

Motion made by Councilor Berry, Seconded by Councilor Scull.

### Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham, Councilor Scull

**Vote:** Motion carried 5-0.

## **MAYOR'S BUSINESS**

There was none.

## **COMMUNICATIONS**

There was none.

## **CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS**

This is an opportunity for visitors to address the City Council on any matter concerning City's Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

The Mayor noted that while there were no citizens signed up to speak, he wanted to acknowledge community concerns heard regarding the closure of the Siemens Child Development Center. The Mayor stated this was "a big hot topic" and Council and staff had been receiving lots of communication on the topic.

## **COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS**

There was none.

## **CONSENT AGENDA**

There was none.

## **NEW BUSINESS**

### **4. City Manager Employment Agreement**

Andrea Villagrana, Human Resource Manager and GMP Consultant Richard Meyers presented two draft employment agreements ( Options 1 & 2) for the hiring of Jeanna Troha as the next City Manager.

Staff noted the two draft employment agreements were the same besides the clause below included in Option 2:

#### **Section 4.04: Severance**

A. Severance shall be paid to the Employee when employment is terminated as defined in Section 4.02.

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- b. Notwithstanding the foregoing, the City Council shall not terminate the Employee within 180 days of the seating of a new city council member after an election, except for violations as defined in 4.04 B. In the event the City Council chooses to terminate during this period the Employee will be granted one and a half the Severance as outlined in 4.04 A (a).

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Staff explained that the applicant requested the provision to "maintain the stability of the professional manager that's not tied to politics, the non-political professional ability to perform the duties and responsibilities." Staff noted there had not been agreement between the negotiating committee on this provision therefore Council was asked to weigh in on the draft options.

Following staff's presentation Council asked clarifying questions.

Hearing no further questions, the Mayor requested a motion.

**Motion:** Moved to approve Option 2.

Motion made by Councilor Berry, Seconded by Councilor Shevlin.

Council discussion ensued.

**Voting Yea:**

Council President Berry, Councilor Scull

**Voting Nay:**

Mayor O'Neil, Councilor Shevlin, Councilor Cunningham

**Vote:** Motion failed 2-3.

Following the failure of the motion to approve Employment Agreement Option 2 the Mayor entertained a motion for Option 1.

**Motion:** Moved for Council to approve Option 1.

Motion made by Councilor Cunningham, Seconded by Councilor Shevlin.

There was no further discussion.

**Voting Yea:**

Mayor O'Neil, Councilor Shevlin, Councilor Cunningham

**Voting Nay:**

Council President Berry, Councilor Scull

**Vote:** Motion carried 3-2.

Consultant Meyers concluded by thanking Council for the discussion and stating he would take the agreement to Jeanna Troha for her consideration and possible approval, with any further conversations to be reported back to the Mayor and Councilor Scull.

**CONTINUING BUSINESS**

There was none.

**PUBLIC HEARING**

There was none.

**CITY MANAGER’S BUSINESS**

There was none.

**LEGAL BUSINESS**

There was none.

**ADJOURN**

The Mayor adjourned the meeting at 5:23 p.m.

Respectfully submitted,

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Kimberly Veliz, City Recorder

ATTEST:

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Shawn O’Neil, Mayor