

**DEVELOPMENT REVIEW BOARD MEETING  
APRIL 11, 2022  
6:30 PM**

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Board Member Communications:

4. Recent City Council Action Minutes

City Council Meeting Action Minutes  
March 7, 2022

**City Council members present included:**

Mayor Fitzgerald  
Council President Akervall  
Councilor Lehan  
Councilor West – Arrived at 7:02 p.m.  
Councilor Linville

Barbara Jacobson, City Attorney  
Kimberly Veliz, City Recorder  
Jeanna Troha, Assistant City Manager  
Beth Wolf, Senior Systems Analyst  
Dan Pauly, Planning Manager  
Katherine Smith, Assistant Finance Director  
Dustin Schull, Parks Supervisor  
Zoe Mombert, Assistant to the City Manager

**Staff present included:**

Bryan Cosgrove, City Manager

AGENDA ITEM	ACTIONS
<b>WORK SESSION</b>	<b>START: 5:02 p.m.</b>
A. Frog Pond East and South Master Plan	Council discussed how the affordable housing analysis might affect the Frog Pond East and South Master Plan.
<b>REGULAR MEETING</b>	
<u>Mayor's Business</u> A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
<u>Communications</u> A. Tualatin Valley Fire & Rescue's State of the District  B. Arbor Villebois CEP Presentation	Tualatin Valley Fire & Rescue (TVF&R) staff shared the 'state of the district' report, which summarized recent activities.  Arbor Villebois Homeowner Association (HOA) representatives summarized how the HOA spent funds received from the Community Enhancement Program (CEP) to mitigate damage from the February 2021 ice storm.
<u>Consent Agenda</u> A. <b><u>Resolution No. 2954</u></b> A Resolution Of The City Of Wilsonville Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Autumn Park Apartments, A Low-Income Apartment Development Owned And Operated By Northwest Housing Alternatives, Inc.	The Consent Agenda was approved 5-0.

<p>B. <b><u>Resolution No. 2955</u></b> A Resolution Of The City Of Wilsonville Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Charleston Apartments, A Low-Income Apartment Development Owned And Operated By Northwest Housing Alternatives, Inc.</p> <p>C. <b><u>Resolution No. 2956</u></b> A Resolution Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Creekside Woods Limited Partnership, A Low-Income Apartment Development Owned And Operated By Northwest Housing Alternatives, Inc.</p> <p>D. <b><u>Resolution No. 2957</u></b> A Resolution Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Rain Garden Limited Partnership, A Low-Income Apartment Development Owned And Operated By Caritas Community Housing Corporation.</p> <p>E. <b><u>Resolution No. 2958</u></b> A Resolution Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Wiedemann Park, A Low-Income Apartment Development Owned And Operated By Accessible Living, Inc.</p> <p>F. <b><u>Resolution No. 2960</u></b> A Resolution Of The City Of Wilsonville Supporting A 2022 Grant Application To The Oregon State Parks, Local Government Grant Program For The Trail At The Park At Merryfield Rehabilitation.</p> <p>G. Minutes of the February 24, 2022 City Council Meeting.</p>	
<p><b><u>New Business</u></b> A. None.</p>	
<p><b><u>Continuing Business</u></b> A. <b><u>Ordinance No. 854</u></b> An Ordinance Of The City Of Wilsonville Annexing Approximately 9.74 Acres Of Property Located On The West Side Of SW Stafford Road North Of SW Frog Pond Lane Into The City Limits Of The City Of Wilsonville, Oregon; The Land Is More Particularly Described As Tax Lots 100, 300 And 302, And A Portion Of SW Stafford Road Right-Of-Way, Section 12D, Township 3 South, Range 1 West, Willamette</p>	<p>Ordinance No. 854 was adopted on second reading by a vote of 5-0.</p>

<p>Meridian, Clackamas County, Oregon. Paul C. Chaney, Janene P. Chaney, Petitioners.</p> <p><b>B. <u>Ordinance No. 855</u></b>  An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Clackamas County Rural Residential Farm Forest 5-Acre (RRFF-5) Zone To The Residential Neighborhood (RN) Zone On Approximately 8.46 Acres On The West Side Of SW Stafford Road North Of SW Frog Pond Lane; The Land Is More Particularly Described As Tax Lots 100, 300 And 302, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Venture Properties, Inc., Applicant.</p>	<p>Ordinance No. 855 was adopted on second reading by a vote of 5-0.</p>
<p><b><u>Public Hearing</u></b>  A. None.</p>	
<p><b><u>City Manager's Business</u></b></p>	<p>Provided an update on the status of the City's process to hire a new City Attorney. The Council scheduled to meet in Executive Session on Friday, November 11, 2022 at 6:00 p.m. to evaluate finalists for the position.</p>
<p><b><u>Legal Business</u></b></p>	<p>Announced Governor Kate Brown planned to lift the COVID-19 Emergency Declaration.</p>
<p><b>ADJOURN</b></p>	<p>8:23 p.m.</p>

# City Council Meeting Action Minutes

## March 21, 2022

**City Council members present included:**

Mayor Fitzgerald  
 Council President Akervall  
 Councilor Lehan  
 Councilor West  
 Councilor Linville

Barbara Jacobson, City Attorney  
 Kimberly Veliz, City Recorder  
 Jeanna Troha, Assistant City Manager  
 Andrea Villagrana, Human Resource Manager  
 Beth Wolf, Senior Systems Analyst  
 Zoe Mombert, Assistant to the City Manager  
 Delora Kerber, Public Works Director  
 Martin Montalvo, Public Works Ops. Manager  
 Miranda Bateschell, Planning Director

**Staff present included:**

Bryan Cosgrove, City Manager

AGENDA ITEM	ACTIONS
<b>WORK SESSION</b>	<b>START: 5:02 p.m.</b>
A. Emergency Preparedness Campaign Update	Due to time constraints, this item was moved to the Communications portion of the City Council agenda.
<b>REGULAR MEETING</b>	
<u>Mayor's Business</u>	
A. State of the City	A video of the State of the City was played for the audience.
B. City Attorney Recruitment	Council moved that Amanda Guile-Hinman be appointed as Wilsonville City Attorney, subject to final employment agreement approval set for the April 4, 2022 City Council meeting, with a work start date to be determined. Passed 5-0.
C. Arts, Culture, and Heritage Commission Liaison	Council approved the recommendation that the Mayor be the City Council liaison to the Arts, Culture, and Heritage Commission for a 1-year term. Passed 5-0.
D. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
<u>Communications</u>	
A. Emergency Preparedness Campaign Update	Staff shared details of the Wilsonville Ready campaign.
B. Oregon Tech Presentation by Dr. Nagi Naganathan, President, Oregon Institute of Technology (OIT)	Dr. Naganathan presented to City Council on the happenings at OIT.

C. Willamette Falls and Landings Heritage Area Coalition	Willamette Falls and Landings Heritage Area Coalition (WFLHAC) staff provided an update on the coalition's work.
<u>Consent Agenda</u> A. <b><u>Resolution No. 2959</u></b> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement Contract With Cummings Management Group, Inc. For Owner's Representative And Construction Management Services For The Public Works Complex Project (Capital Improvement Project # 8113).  B. <b><u>Resolution No. 2966</u></b> A Resolution Of The City Of Wilsonville Authorizing The City Manager Or His Designee To Appoint Audit Firm.  C. Minutes of the March 7, 2022 City Council Meeting.	The Consent Agenda was approved 5-0.
<u>New Business</u> A. None.	
<u>Continuing Business</u> A. None.	
<u>Public Hearing</u> A. None.	
<u>City Manager's Business</u>	The City Manager congratulated Barbara Jacobson on her retirement and appreciated all the work she had done for the City.
<u>Legal Business</u>	The City Attorney updated City Council on the ongoing negotiation with Tualatin Valley Water District regarding the Willamette River Water Treatment Plant.
<b>ADJOURN</b>	9:01 p.m.