

## **RESOLUTION NO. 3275**

**A RESOLUTION OF THE CITY OF WILSONVILLE AUTHORIZING THE CITY MANAGER TO SIGN A PROFESSIONAL SERVICES AGREEMENT WITH CAROLLO ENGINEERS, INC. FOR OWNERS' REPRESENTATIVE SERVICES FOR THE WATER TREATMENT PLANT OPERATIONS AND MAINTENANCE CONTRACT.**

WHEREAS, the Willamette River Water Treatment Plant provides drinking water to the cities of Wilsonville and Sherwood; and

WHEREAS, the City will be rebidding the operations and maintenance contract for the treatment plant; and

WHEREAS, based on the complexity, technical expertise and attention to detail needed to deliver this multi-layered project, staff are pursuing the use of Owners' Representative (ORep) services; and

WHEREAS, the City solicited Requests for Proposals from qualified consultants for the Project that duly followed the State of Oregon Public Contracting Rules and the City of Wilsonville Municipal Code; and

WHEREAS, on April 29, 2026, the City received three proposals which were scored by the Selection Review Committee consisting of project team representatives from both the cities of Wilsonville and Sherwood; and

WHEREAS, based on the outcome of the proposal review and scoring process, the Selection Review Committee determined Carollo Engineers, Inc. to be the most qualified consultant to perform the work; and

WHEREAS, following the competitive proposal-based selection process a detailed scope of work was prepared, and the fee for the scope was negotiated and found to be acceptable and appropriate for the services to be provided.

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

Section 1. The procurement process for the Project duly followed Oregon Public Contracting Rules.

Section 2. The City of Wilsonville, acting as the Local Contract Review Board, authorizes the City Manager to enter into and execute, on behalf of the City of Wilsonville, a Professional Services Agreement with Carollo Engineers, Inc., for a not-to-exceed amount of \$650,000.00, which is substantially the form as attached hereto as Exhibit A.

Section 3. Effective Date. This Resolution is effective upon adoption.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 20<sup>th</sup> day of July 2026 and filed with the Wilsonville City Recorder this date.

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Shawn O'Neil, Mayor

ATTEST:

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Kimberly Veliz, MMC, City Recorder

SUMMARY OF VOTES:

Mayor O'Neil

Council President Berry

Councilor Cunningham

Councilor Scull

Councilor Shevlin

EXHIBIT:

- A. Professional Services Agreement for services for Owners' Representative - Water Treatment Plant O&M Contract.