



# **PLANNING COMMISSION**

## **WEDNESDAY, MAY 14, 2025**

### **INFORMATIONAL**

5. City Council Action Minutes (April 7 & 21, 2025) *(No staff presentation)*



## **ACTION MINUTES**

**April 07, 2025, at 6:30 PM**

**Wilsonville City Hall & Remote Video Conferencing**

---

### **PRESENT:**

Mayor O'Neil  
Councilor President Berry  
Councilor Dunwell  
Councilor Cunningham  
Councilor Shevlin

### **STAFF PRESENT:**

Amanda Guile-Hinman, City Attorney  
Bryan Cosgrove, City Manager  
Jeanna Troha, Assistant City Manager  
Kimberly Veliz, City Recorder  
Robert Wurpes, Chief of Police  
Zoe Mombert, Assistant to the City Manager

### **WORK SESSION [6:30 PM]**

#### **REVIEW OF AGENDA AND ITEMS ON CONSENT**

There was none.

#### **COUNCILORS' CONCERNS**

There was none.

#### **PRE-COUNCIL WORK SESSION**

1. Tourism Development Strategy

The Council heard a presentation on Resolution No. 3195, which adopts the April 2025 Tourism Development Strategy.

### **ADJOURN [6:53 PM]**

### **CITY COUNCIL MEETING [7:01 PM]**

#### **CALL TO ORDER**

1. Roll Call

**City Council**  
**April 07, 2025**

**Page 1 of 3**

2. Pledge of Allegiance
3. Motion to approve the following order of the agenda.

Moved to approve the agenda 5-0.

#### **MAYOR'S BUSINESS**

4. Upcoming Meetings

Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.

#### **COMMUNICATIONS**

5. A Safe Place Family Justice Center Presentation

The director of A Safe Place Family Justice Center provided an overview of the organization's work to help individuals and families in Clackamas County by providing support and safety planning for those victimized by family violence, sexual violence, stalking, elder abuse and other forms of domestic violence.

6. State of the Police Department

The Police Chief reported on the City of Wilsonville's recent crime data, including a detailed look at the impact of the department's Behavioral Health Specialist over the last two years.

#### **CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS**

This is an opportunity for visitors to address the City Council on any matter concerning City's Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

#### **COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS**

Councilors announced prior and upcoming meetings and events.

#### **CONSENT AGENDA**

7. **Resolution No. 3194**

A Resolution Of The City Of Wilsonville Adopting The FY 2025/26 Five-Year Action Plan And Annual One-Year Implementation Plan For The Wilsonville Tourism Development Strategy.

8. **Resolution No. 3195**

A Resolution Of The City Of Wilsonville Adopting The Tourism Development Strategy, April 2025.

9. Minutes of the March 17, 2025 City Council Meeting.

The Consent Agenda was adopted 5-0.

**NEW BUSINESS**

There was none.

**CONTINUING BUSINESS**

There was none.

**PUBLIC HEARING**

There was none.

**CITY MANAGER'S BUSINESS**

The City Manager expressed appreciation for the volunteer community members whose work supported the City Council and City staff in the service of Wilsonville.

**LEGAL BUSINESS**

There was none.

**ADJOURN [8:31 PM]**



## **ACTION MINUTES**

**April 21, 2025 at 7:30 PM**

**Wilsonville City Hall & Remote Video Conferencing**

---

### **PRESENT:**

Mayor O'Neil  
Councilor President Berry  
Councilor Dunwell  
Councilor Cunningham  
Councilor Shevlin

### **STAFF PRESENT:**

Amanda Guile-Hinman, City Attorney  
Bryan Cosgrove, City Manager  
Dan Pauly, Planning Manager  
Jeanna Troha, Assistant City Manager  
Kimberly Rybold, Senior Planner  
Zach Weigel, City Engineer  
Zoe Mombert, Assistant to the City Manager

### **WORK SESSION [5:01 PM]**

#### **REVIEW OF AGENDA AND ITEMS ON CONSENT**

There was none.

#### **COUNCILORS' CONCERNS**

There was none.

#### **PRE-COUNCIL WORK SESSION**

##### **1. Housing Our Future**

Staff sought final feedback from the Council on the draft Housing Needs and Capacity Analysis (HNCA) and draft Housing Production Strategy (HPS), which together comprise the Housing Our Future project.

## 2. Climate Friendly and Equitable Communities (CFEC) Parking Compliance and Standards Reform

Staff sought the Council's feedback on Code amendments drafted to comply with the State Climate Friendly and Equitable Communities (CFEC) parking reforms designed to yield more efficient land use and reduce impacts to the climate by removing minimum parking requirements. The Council directed staff to support the Planning Commission's recommendations on new design standards to apply to medium-sized parking lots.

## 3. Sewer & Storm Utility Rate Review

Staff walked the Council through the results of a recent Sewer and Storm Utility Rate Review, which was informed by inflationary construction costs and an assessment of operational support and capital improvements identified in the Wastewater Treatment Plant Master Plan and the Stormwater Master Plan to meet the City's future need.

### **WORK SESSION ADJOURN [6:38 PM]**

### **EXECUTIVE SESSION [6:46 PM]**

## 4. ORS 192.660(2)(h) Legal Counsel/Litigation

### **EXECUTIVE SESSION ADJOURN [7:13 PM]**

### **CITY COUNCIL MEETING [7:30 PM]**

### **CALL TO ORDER**

5. Roll Call
6. Pledge of Allegiance
7. Motion to approve the following order of the agenda.

Moved to approve the agenda 5-0.

### **MAYOR'S BUSINESS**

#### Upcoming Meetings

Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.

The Mayor read proclamations recognizing Vietnamese American Remembrance Day, Building Month, and Mental Health Awareness Month.

## **COMMUNICATIONS**

### **8. Tualatin Valley Fire & Rescue State of the District**

The Tualatin Valley Fire and Rescue Chief provided the agencies 2025 State of the District Address.

### **9. Urban & Community Forestry Organization Presidents Award Recipient Chris Neamtzu**

Community Development Director Chris Neamtzu was presented with the Urban & Community Forestry President's Award from Oregon Community Trees and the Oregon Department of Forestry.

The City Manager acknowledged Chris Neamtzu, Community Development Director's April 30, 2025 retirement, thanking him for 30 years of service to Wilsonville and highlighting many of the projects he helped advance during his tenure.

## **CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS**

This is an opportunity for visitors to address the City Council on any matter concerning City's Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

## **COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS**

Councilors announced prior and upcoming meetings and events.

## **CONSENT AGENDA**

### **10. Minutes of the April 7, 2025 City Council Meeting.**

The Consent Agenda was adopted 5-0.

## **NEW BUSINESS**

There was none.

## **CONTINUING BUSINESS**

There was none.

## **PUBLIC HEARING**

There was none.

## **CITY MANAGER'S BUSINESS**

The City Manager expressed condolences to Aaron Woods family.

## **LEGAL BUSINESS**

### **11. Public Contracting Quarterly Report**

The City Attorney shared the Public Contracts Quarterly Report was included in the packet for Council's information.

## **CITY COUNCIL ADJOURN [9:04 PM]**