

**Mechanical Permit Application**

29799 SW Town Center Loop E., Wilsonville OR 97070

Phone: 503-682-4960 [permits@ci.wilsonville.or.us](mailto:permits@ci.wilsonville.or.us)

Online Inspection Request: [www.ci.wilsonville.or.us/building](http://www.ci.wilsonville.or.us/building)



Wilsonville City Code 7.300 requires all businesses located in or working in the city limits to obtain a City of Wilsonville Business License prior to operating a business. Contractors may qualify to use a Metro License in lieu of a City of Wilsonville Business License.

Permit Number: \_\_\_\_\_

**\*COMMERCIAL** Mechanical permit fees are based on the value of the work performed. Indicate the value (rounded to the nearest dollar) of all mechanical materials, equipment, labor, overhead, and profit. Complete checklist of mechanical items being installed.  
**\*COMMERCIAL SUBMITTAL: Provide the following additional information at the time of submittal:**  
**1) Mechanical Comcheck Form <https://www.energycodes.gov/comcheck> 2) Seismic Bracing Details 3) Site Plan 4) Weight of current RTU(s) as well as new RTU(s).**  
**\*RESIDENTIAL SUBMITTAL: Complete the Equipment/Systems Checklist**

<b>Category of Construction</b>		<b>*COMMERCIAL: PROJECT VALUATION: \$560,000</b>	
<input type="checkbox"/> 1 & 2 Family	<input checked="" type="checkbox"/> Commercial/Industrial	<input type="checkbox"/> Other	
<input type="checkbox"/> Multifamily	<input type="checkbox"/> Accessory Building		
<b>Type of Work</b>		<b>Heating / Cooling</b>	
<input checked="" type="checkbox"/> New Construction	<input type="checkbox"/> Addition/Alteration/Replacement	Furnace Install/Replace (Includes Vent, Liner, & Ductwork)	
<input type="checkbox"/> Demolition	<input type="checkbox"/> Other:	Air Conditioning Unit or Heat Pump	
<b>Job Site Information/Location</b>		Alterations of existing HVAC System or Appliance	
Address: 9025 SW Barber St, Wilsonville, Oregon 97070		Hydronic Systems or Refrigeration: Absorption Units/Chillers/Compressors	
Suite/Bldg/Apt. No./Lot No.		Boilers/Compressors	
Project Name: iONNA Site OR-0005 EV Charging Infrastructure		Suspended, Recessed, and Floor Heaters	
		Fire/Smoke Dampers/Duct Smoke Detectors	
<b>Description</b>		<b>Other Fuel Appliances</b>	
Installation of a 16 stall parking facility for electric vehicle charging with an associated restroom structure.		Water Heater	
		Pool or Spa Heater	
		Fireplace, Insert, Wood/Pellet Stove, Gas Log/Log Lighter, BBQ (Includes Chimney)	
		Wood/Pellet Stove/Insert/Wood Fireplace (Includes Chimney) (Requires UL Listing Number)	
<b>Property Owner</b>		Vent for Appliance other than Furnace	
Name: David Wales - Barber St Wildcat, LLC		Other: Appliance, New	
Address: 27520 SW 95th Ave		<b>Environmental Exhaust and Ventilation</b>	
City/State/Zip: Wilsonville, OR 97070		Attic/Crawl Space Fans	
Phone:		Clothes Dryer Exhaust	
<b>Contractor</b>		Exhaust System Apart from Heating or A/C (HRV, Radon, Whole House)	
Name		Hoods (includes Fire Suppression and Exhaust Fans)	
Address:		Range Hood/Other Kitchen Equipment	
City/State/Zip:		Single Duct Exhaust	
CCB No. Exp. Date		<b>Fuel Piping</b>	
Metro Lic. No./City Bus. Lic. No. Exp. Date		Gas Fuel Piping Outlets (1-4 Outlets)	
		Each Additional Outlets over Four (4) Outlets	
<b>Applicant/Contact Person</b>		Other :	
Business Name: Kimley-Horn and Associates, LLC		<b>Commercial Fees</b>	
Contact Name: Quinn Duffy		<b>Valuation</b>	
Address: 1 SW Columbia St, STE 650		<b>Fee</b>	
City/State/Zip: Portland, OR 97204		\$1.00 - \$2,000 \$49.50	
Phone: 971-420-3194		\$2,000 - \$10,000 \$49.50 for the 1st	
Email: quinn.duffy@kimley-horn.com		\$2,000 plus \$1.78 for each additional \$100 or fraction thereof	
<b>Signature Required (Electronic Signature Accepted)</b>		\$10,001 - \$100,000 \$192.15 for the	
Signature:		1st \$10,000 plus \$5.41 for each additional \$1,000 or fraction thereof	
Print name: Quinn Duffy		\$100,001 - \$1,000,000 \$679.42 for the	
Date: 10/24/2025		1st \$100,000 plus \$2.41 for each additional \$1,000 or fraction thereof	
If Owner Installation: This installation is being made on property that I own, which is not intended for sale, exchange, lease, or rent. ORS 479-540(1) and 479.560(1).		\$1,000,001 and above \$2,848.44 for the	
<b>This permit is issued under OAR 918-440-0050. Permit expires if work is not started within 180 days of issuance or if work is suspended for 180 days</b>		1st \$1,000,000 plus \$2.75 for each additional \$1,000 or fraction thereof	
		Minimum Mechanical Permit Fee \$49.50 Plan Review Commercial 55% of Mechanical Permit Fee State Surcharge 12% of Subtotal or Current Rate	
		Fee Methodology Set by Tri-County Building Industry Service Board	

