



**CITY COUNCIL MEETING
STAFF REPORT**

Meeting Date: March 20, 2023		Subject: Resolution No. 3035 A Resolution of the City of Wilsonville Authorizing the City Manager to Execute an Intergovernmental Agreement for the Lending of Personnel Within Clackamas County When Personnel Are Unable to Get to Their Normal Reporting Location	
		Staff Member: Jeanna Troha, Assistant City Manager	
		Department: Human Resources	
Action Required		Advisory Board/Commission Recommendation	
<input type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 st Reading Date: <input type="checkbox"/> Ordinance 2 nd Reading Date: <input type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input checked="" type="checkbox"/> Consent Agenda		<input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable Comments: N/A	
Staff Recommendation: Staff recommends Council adopt the Consent Agenda.			
Recommended Language for Motion: I move to adopt the Consent Agenda as read.			
Project / Issue Relates To:			
<input type="checkbox"/> Council Goals/Priorities:	<input type="checkbox"/> Adopted Master Plan(s):	<input checked="" type="checkbox"/> Not Applicable	

ISSUE BEFORE COUNCIL:

City staff has engaged in conversations with several Clackamas County cities about sharing personnel during an emergency, specifically related to employees who are unable to physically report to their normal work location. The result of these conversations is the creation of what is

being referred to as a Stranded Worker Intergovernmental Agreement, referenced herein as “Agreement.”

EXECUTIVE SUMMARY:

A key component in responding to any emergency is the availability of personnel resources. Depending on the type and location of a disaster, regional transportation routes may be damaged leaving employees stranded and unable to report to their normal work location. Stranded employees, however, may be able to access the emergency operations center of another public agency within Clackamas County. Many of the skills, experience and duties of municipal employees are transferable and could be utilized to assist another public agency. All emergency operations centers follow the same national emergency management command structure, which allows employees to easily fold into another agency’s operations for incident response.

Sharing personnel among public agencies is not a new concept. Law enforcement and fire agencies have a long history of lending personnel and have a similar Agreement, which was the basis for this Stranded Worker Intergovernmental Agreement. The Agreement spells out the terms of the relationship between the lending agency and the borrowing agency. Included is language about employee wages, payment between agencies, indemnification clauses, and terms for termination of the Agreement. Having an Agreement in advance allows agencies to know the expectations of one another and prevents confusion for the respective employees during or after the emergency.

An example is a regional disaster and a City of Wilsonville employee lives in Happy Valley but is unable to report to work in Wilsonville due to circumstances outside their control. However, the employee is able to access the Happy Valley emergency operations center. Given the City of Happy Valley is a signature to the Agreement, they could choose to accept assistance from the Wilsonville employee. The Wilsonville employee would also know what is expected of them while working for Happy Valley such as compensation for time worked.

Several city attorneys, Clackamas County Counsel, and City/County Insurance Services (CIS) legal department reviewed the Agreement and all changes have been incorporated. Currently, the cities of Happy Valley, Lake Oswego, Milwaukie, Oregon City, Gladstone and Tualatin have all agreed to participate in the Agreement. It is the hope that additional Clackamas County cities and potentially water districts will sign onto the Agreement in the future.

EXPECTED RESULTS:

This Agreement results in enhanced collaboration between Clackamas County public agencies during an emergency providing effective and efficient emergency management.

TIMELINE:

The Intergovernmental Agreement will be effective upon adoption.

CURRENT YEAR BUDGET IMPACTS:

N/A

COMMUNITY INVOLVEMENT PROCESS:

N/A

POTENTIAL IMPACTS OR BENEFIT TO THE COMMUNITY:

N/A

ALTERNATIVES

Without the Agreement, public agencies would need to figure out the employment arrangement during the emergency in order to share employees, which could result in discrepancies and confusion.

CITY MANAGER COMMENT:

N/A

ATTACHMENTS:

1. Resolution No. 3035
 - A. Intergovernmental Agreement