



PLANNING COMMISSION

WEDNESDAY, JULY 13, 2022

INFORMATIONAL

5. City Council Action Minutes (June 6 & 20, 2022) *(No staff presentation)*

City Council Meeting Action Minutes
June 6, 2022

City Council members present included:

Mayor Fitzgerald - Excused
Council President Akervall
Councilor Lehan
Councilor West
Councilor Linville

Jeanna Troha, Assistant City Manager
Beth Wolf, Senior Systems Analyst
Keith Katko, Assistant Finance Director
Katherine Smith, Assistant Finance Director
Zach Weigel, City Engineer
Matt Palmer, Associate Engineer
Cricket Jones, Finance Operations Supervisor
Robert Wurpes, Chief of Police
Ryan Adams, Assistant City Attorney
Zoe Mombert, Assistant to the City Manager

Staff present included:

Bryan Cosgrove, City Manager
Amanda Guile-Hinman, City Attorney
Kimberly Veliz, City Recorder

AGENDA ITEM	ACTIONS
WORK SESSION	START: 6:00 p.m.
A. None.	
REGULAR MEETING	
<u>Mayor's Business</u>	
A. Wilsonville Wildcats Week Proclamation	The Council President read a proclamation declaring June 6 - 10, 2022 as Wilsonville Wildcats Week. Council then presented a proclamation to the Wilsonville Wildcats Girls Soccer Team.
B. Library Board Appointment	<u>Library Board - Appointment</u> Appointment of Richard Spence to the Library Board for a term beginning 6/6/2022 to 6/30/2025. Passed 4-0.
C. Upcoming Meetings	Upcoming meetings were announced by the Council President as well as the regional meetings she attended on behalf of the City.
<u>Communications</u>	
A. Clackamas County Sherriff's Office New Online Database	Details were shared of Clackamas County Sherriff's Office new online reporting system. In addition, Council was shown Clackamas County's Call Activity Dashboards.
B. Wilsonville Community Sharing Update	Wilsonville Community Sharing updated Council on how City's grant funding helps Wilsonville residents in need.

<p><u>Consent Agenda</u></p> <p>A. <u>Resolution No. 2963</u> A Resolution To Allocate Community Enhancement Funds For Fiscal Year 2022/2023.</p> <p>B. <u>Resolution No. 2972</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Wallis Engineering For Engineering Design and Construction Support Services For the Charbonneau Utility Repair: Village Greens Circle And Edgewater Lane Project (Capital Improvement Projects 1500, 2500, 4500, And 7500).</p> <p>C. <u>Resolution No. 2975</u> A Resolution Of The City Of Wilsonville Authorizing Support Grant Agreement With Wilsonville Community Sharing.</p> <p>D. <u>Resolution No. 2976</u> <u>A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Progressive Design Build Agreement With Tapani Sundt A Joint Venture For Design And Construction Of The Boeckman Road Corridor Project (Capital Improvement Project #2102, 4205, 4206, 4212, 7067).</u></p> <p>E. <u>Resolution No. 2978</u> A Resolution Of The City Of Wilsonville Authorizing The Sole Source Selection Of Delta Connects Inc. To Supply And Service Delta Controls HVAC Controllers For All City Facilities.</p> <p>F. Minutes of the May 16, 2022 City Council Meeting.</p>	<p>The Consent Agenda was approved 4-0.</p>
<p><u>New Business</u></p> <p>A. None.</p>	
<p><u>Continuing Business</u></p> <p>A. None.</p>	
<p><u>Public Hearing</u></p> <p>A. <u>Resolution No. 2973</u> A Resolution Of The City Of Wilsonville Authorizing A Supplemental Budget Adjustment For Fiscal Year 2021-22.</p>	<p>After a public hearing was conducted, Resolution No. 2973 was approved 4-0.</p>

<p>B. <u>Resolution No. 2980</u> A Resolution Declaring The City’s Eligibility To Receive State Shared Revenues.</p> <p>C. <u>Resolution No. 2981</u> A Resolution Declaring The City’s Election To Receive State Shared Revenues.</p> <p>D. <u>Resolution No. 2982</u> A Resolution Of The City Of Wilsonville Adopting The Budget, Making Appropriations, Declaring The Ad Valorem Tax Levy, And Classifying The Levy As Provided By ORS 310.060(2) For Fiscal Year 2022-23.</p>	<p>After a public hearing was conducted, Resolution No. 2980 was approved 4-0.</p> <p>After a public hearing was conducted, Resolution No. 2981 was approved 4-0.</p> <p>After a public hearing was conducted, Resolution No. 2982 was approved 4-0.</p>
<p><u>City Manager’s Business</u></p>	<p>No report.</p>
<p><u>Legal Business</u></p>	<p>No report.</p>
<p>URBAN RENEWAL AGENCY</p>	
<p><u>URA Consent Agenda</u></p> <p>A. <u>URA Resolution No. 324</u> Authorizing the City Manager to Execute a Progressive Design Build Agreement with Tapani Sundt A Joint Venture for Design and Construction of the Boeckman Road Corridor project (CIP No. 2102, 4205, 4206, 4212, 7067)</p> <p>B. Minutes of December 20, 2021 Urban Renewal Agency Meeting.</p>	<p>The URA Consent Agenda was approved 4-0.</p>
<p><u>New Business</u></p> <p>A. None.</p>	
<p><u>Continuing Business</u></p> <p>A. None.</p>	
<p><u>URA Public Hearing</u></p> <p>A. <u>URA Resolution No. 325</u> A Resolution Of The Urban Renewal Agency Of The City Of Wilsonville Adopting The Budget, Making Appropriations, And Declaring The Intent To Collect Tax Increment For Fiscal Year 2022-23.</p>	<p>After a public hearing was conducted, URA Resolution No. 325 was approved 4-0.</p>
<p>ADJOURN</p>	<p>9:20 p.m.</p>

City Council Meeting Action Minutes
June 20, 2022

City Council members present included:

Mayor Fitzgerald
Council President Akervall
Councilor Lehan
Councilor West
Councilor Linville

Jeanna Troha, Assistant City Manager
Zoe Mombert, Assistant to the City Manager
Dan Pauly, Planning Manager
Kelsey Lewis, Grants & Programs Manager
Eric Loomis, Transit Operations Manager
Dwight Brashear, Transit Director
Mike Nacrelli, Civil Engineer
Chris Neamtzu, Community Development Director
Katherine Smith, Assistant Finance Director
Mark Ottenad, Public/Government Affairs Director

Staff present included:

Bryan Cosgrove, City Manager
Amanda Guile-Hinman, City Attorney
Kimberly Veliz, City Recorder

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:04 p.m.
<p>A. <u>Resolution No. 2979</u> A Resolution Of The City Council Adopting The Diversity, Equity And Inclusion (DEI) Committee Strategic Plan.</p> <p>B. Board/Council Retreat Recap</p> <p>C. Statewide Transportation Improvement Fund (STIF) Planning for FY 24-25</p> <p>D. Frog Pond East and South Master Plan</p> <p>E. Construction Excise Tax (CET) for Affordable Housing</p>	<p>City Council heard an overview of Resolution No. 2979, which adopts the Diversity, Equity and Inclusion Committee Strategic Plan.</p> <p>Consultant summarized recommendations gathered at the Board/Council Retreat to yield enhanced collaboration among the groups.</p> <p>Staff presented draft Statewide STIF priorities for the FY 2024-25 biennial planning process.</p> <p>Staff shared an update on the Frog Pond East and South Master Plan, and sought Council direction.</p> <p>Due to time constraints this item was moved to the July 18, 2022 Work Session.</p>
REGULAR MEETING	
<p><u>Mayor's Business</u></p> <p>A. Wilsonville Wildcats Week Proclamation</p> <p>B. Upcoming Meetings</p>	<p>The Mayor read a proclamation declaring June 20 - 24, 2022 as Wilsonville Wildcats Week. Council then presented a proclamation to the Wilsonville Wildcats Girls Golf Team.</p> <p>Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.</p>

<p>C. Willamette Falls Locks State Commission Remaining Funds</p> <p>D. Fireworks Ban</p>	<p>Council moved to authorize the City Manager to communicate to Clackamas County the City Council’s permission to advance the City’s unspent Willamette Falls Locks Commission funds to the account of the new Willamette Falls Locks Authority. Passed 5-0.</p> <p>The City will continue to educate residents on the importance of firework safety.</p>
<p><u>Communications</u></p> <p>A. None.</p>	
<p><u>Consent Agenda</u></p> <p>A. <u>Resolution No. 2983</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Second Amendment To The Professional Services Agreement With Murraysmith, Inc. To Provide Construction Inspection Services For The Corral Creek And Rivergreen Lift Stations Rehabilitation Project (Capital Improvement Project #2105)</p> <p>B. <u>Resolution No. 2984</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute An Amendment To The Professional Services Contract With Moore Iacofano Goltsman, Inc. For Frog Pond East And South Master Planning.</p> <p>C. Minutes of the June 6, 2022 City Council Meeting.</p>	<p>The Consent Agenda was approved 5-0.</p>
<p><u>New Business</u></p> <p>A. None.</p>	
<p><u>Continuing Business</u></p> <p>A. None.</p>	
<p><u>Public Hearing</u></p> <p>A. None.</p>	
<p><u>City Manager’s Business</u></p>	<p>No report.</p>
<p><u>Legal Business</u></p>	<p>Council moved to approve the dismissal of a suit previously filed against the Oregon Department of Aviation and the Oregon Aviation Board. Passed 5-0.</p>

	Council passed 5-0 two motions to update conflicting sections of the City's public contracting code.
URBAN RENEWAL AGENCY	
<u>URA Consent Agenda</u> A. <u>URA Resolution 326</u> A Resolution Of The City Of Wilsonville Urban Renewal Agency Authorizing The Execution Of A Lease Agreement With Wilsonville Community Sharing For Use Of Space In The Art Tech Building. B. Minutes of the June 6, 2022 Urban Renewal Agency Meeting.	The URA Consent Agenda was approved 5-0.
<u>New Business</u> A. None.	
<u>URA Public Hearing</u> A. None.	
ADJOURN (Second Executive Session)	8:51 p.m.