



CITY COUNCIL MINUTES

August 04, 2025, at 7:00 PM

Wilsonville City Hall

CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, August 4, 2025. The Mayor called the meeting to order at 7:00 p.m., followed by the roll call and the Pledge of Allegiance.

PRESENT

Mayor O'Neil
Council President Berry
Councilor Dunwell - Excused
Councilor Shevlin
Councilor Cunningham

STAFF PRESENT:

Amanda Guile-Hinman, City Attorney
Andrew Barrett, Capital Projects Engineering Manager
Arush Goswami, Admin Intern
Bryan Cosgrove, City Manager
Bill Evans, Communications & Marketing Manager
Cindy Luxhoj, Associate Planner
Dan Pauly, Planning Manager
Jeanna Troha, Assistant City Manager
Kimberly Veliz, City Recorder
Everett Wild, Government Affairs Manager
Marissa Rauthause, Civil Engineer
Zoe Mombert, Assistant to the City Manager

3. Motion to approve the following order of the agenda.

Motion: Moved to approve the following order of agenda.

Motion made by Councilor Berry, Seconded by Councilor Shevlin.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham

Vote: Motion carried 4-0.

MAYOR'S BUSINESS

4. Transportation Package Legislative Advocacy

The Mayor recalled Council heard about the Transportation Package Legislative Advocacy during the Work Session presentation on the *Special Legislative Session Update*. It was recalled that staff recommended legislative advocacy on a transportation package.

Motion: Moved to direct staff to work with the League of Oregon Cities and the State Legislature to support a transportation package that retains local revenue sharing, eliminates the threat of tolls on the Boone Bridge, and includes accountability measures to minimize financial burden on Wilsonville residents and businesses.

Motion made by Councilor Berry, Seconded by Councilor Cunningham.

Mayor O'Neil opened the discussion on transportation legislative advocacy. He noted that during the earlier Work Session, the Council heard an update on the special legislative session on transportation called by Governor Kotek for August 29, 2025

Mayor O'Neil expressed concerns about the special session, stating it was scheduled right before a long weekend, with no written proposal and only parameters presented in a press conference. He voiced concern that the session would not provide a comprehensive transportation package but rather a "band-aid" solution. He emphasized that nearly 40% of Wilsonville households are cost-burdened, with 20% severely so, and that additional gas taxes would further impact struggling families, especially with 85% of residents commuting out of the city and 91% of workers commuting in.

Councilor Cunningham noted he had previously written testimony opposing HB 2025 because it did not support Wilsonville's interests or align with the council's approved legislative agenda. He acknowledged this proposal addresses some issues by including local revenue sharing (50-30-20 split), eliminating the threat of tolls, and including accountability measures. While he expressed concerns about additional taxes, he noted the proposal would provide needed funding for local infrastructure.

Council President Berry expressed support for the proposal, noting that proper maintenance prevents costlier repairs later. She mentioned that several organizations had studied the issue and supported the package, and that a larger transportation package would likely come forward at the next opportunity.

Councilor Shevlin expressed support for the package despite it being a temporary solution, stating that it was necessary to ensure roads are maintained and workers employed.

Voting Yea:

Council President Berry, Councilor Shevlin, Councilor Cunningham

Voting Nay:

Mayor O'Neil

Vote: Motion carried 3-1.

5. Board/Commission Appointments

Arts, Culture, and Heritage Commission – Appointment

Appointment of Creed Harmon to the Arts, Culture, and Heritage Commission for a term beginning 8/4/2025 to 6/30/2027.

Motion: Moved to ratify the appointment of Creed Harmon to the Arts, Culture, and Heritage Commission for a term beginning 8/4/2025 to 6/30/2027.

Motion made by Councilor Berry, Seconded by Councilor Shevlin.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham

Vote: Motion carried 4-0.

Diversity, Equity and Inclusion Committee – Appointment

Appointment of Jason Smith to the Diversity, Equity and Inclusion Committee for a term beginning 8/4/2025 to 12/31/2026.

Motion: Moved to ratify the appointment of Jason Smith to the Diversity, Equity and Inclusion Committee for a term beginning 8/4/2025 to 12/31/2026.

Motion made by Councilor Berry, Seconded by Councilor Cunningham.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham

Vote: Motion carried 4-0.

Kitakata Sister City Advisory Board – Appointment

Appointment of Devan Olmstead to the Kitakata Sister City Advisory Board for a term beginning 8/4/2025 to 12/31/2025.

Motion: Moved to ratify the appointment of Devan Olmstead to the Kitakata Sister City Advisory Board for a term beginning 8/4/2025 to 12/31/2025.

Motion made by Councilor Berry, Seconded by Councilor Shevlin.

Voting Yea:

Mayor O’Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham

Vote: Motion carried 4-0.

6. Upcoming Meetings

The Mayor reported on prior and upcoming meetings and events.

Portland General Electric (PGE) Meeting

- The Mayor met with Maria Pope, the CEO of PGE on July 29, 2025.
- It was explained that PGE had taken steps to reduce wildfire risk, which included the installation of a series of cameras that use AI technology to detect wildfire smoke and alert authorities.
- Discussed during the meeting was the rising energy demand, the impact of utility rate increases on working families and seniors on fixed income, and PGE’s projects in the Wilsonville area.

Clackamas County Coordinating Committee(C4) Retreat

- The Mayor along with Council President Berry, and Councilor Shevlin attended the C4 Retreat held on July 25 – 26, 2025.
- Around forty attendees including mayors, councilors, and staff from the County and most cities in Clackamas County participated in the two-day event to share best practices and find new ways of collaborating.
- The first day featured presentations from staff experts on housing initiatives. City of Wilsonville Planning Manager Dan Pauly sat on a panel with planners from neighboring cities to discuss middle housing. Middle housing includes duplexes and triplexes, townhomes, condominiums, cottage clusters, and other housing types that are typically more affordable than a single-family home.
- The Planning Manager shared Wilsonville’s approach of incorporating housing variety in developments like Villebois to expand choices for people.
- The Vuela transit-oriented development received recognition as one of the affordable housing developments under construction in the Clackamas County.

- The second day was a brainstorming workshop on transit. Attendees provided input on what characteristics a transit system needs to be convenient, accessible, safe, equitable, and affordable. City of Wilsonville Transit Director Dwight Brashear provided insights into managing a successful transit system. It was apparent that SMART was highly regarded by other cities for its cleanliness, safety, and convenience. The Mayor reminded the group of the importance of connections outside the Portland metro area, such as extending WES to Salem, which provide commuting and tourism benefits.
- State Representative April Dobson of Happy Valley and State Representative Mark Gamba of Milwaukie both attended parts of the retreat and shared their reflections on the legislative session.

Diversity, Equity and Inclusion (DEI) Cultural Calendar

- International Day of the World's Indigenous Peoples
 - Recognized on August 9, 2025, by the United Nations (UN).
 - A day to celebrate the rich cultures, unique identities, and valuable contributions of Indigenous communities around the globe.
 - First proclaimed by the UN in 1994, it was part of the UN's broader work to promote and protect the rights of Indigenous peoples across the globe.
 - The City of Wilsonville recognized the need to raise awareness about the issues faced by Indigenous communities and support their ongoing fight for justice and equality.
- Raksha Bandhan
 - Also, on August 9, 2025, was Raksha Bandhan which was a popular and traditionally Hindu annual rite or ceremony that is the centerpiece of a festival of the same name celebrated in South Asia and other parts of the world that are significantly influenced by Hindu culture.
- National Senior Citizens' Day
 - Held on August 21, 2025, was National Senior Citizens' Day, a day dedicated to honoring the contributions, wisdom, and achievements of senior citizens.
 - Established by President Ronald Reagan in 1988, this day recognizes seniors for the role they play in our families, communities, and society. It is a day to express gratitude for the lives and legacies of older adults in our community, honor their lifetime of hard work, and ensure they receive the respect and care they deserve.

National Night Out

- National Night Out across the country and in US territories and military bases worldwide was planned for August 5, 2025.
- During the event communities hold block parties, cookouts, parades, and other activities to build trust and camaraderie among local emergency responders and the communities they serve.
- National Night Out was a way to meet neighbors and first responders, feel more connected to the City, and be part of a global celebration of building safer, more caring communities.
- The Mayor shared plans to visit many neighborhoods with Police Chief Rob Wurpes, City Manager Bryan Cosgrove, and Assistant City Manager Jeanna Troha.

Rotary Concert

- The Wilsonville Rotary final concert of the summer season was August 7, 2025.

Senator Woods Memorial

- The Mayor invited the community to attend a public memorial for the late State Senator Aaron Woods, on August 13, 2025.
- Senator Woods was a resident of Wilsonville for over 27 years and represented Senate District 13 since 2023. Following a distinguished career in the US Army, the Senator moved into the technology sector. He was recruited to the Wilsonville area by Tektronix in 1996 and went on to serve as a senior executive for more than two decades at Xerox.
- The Mayor shared he and the late Senator participated together in the Wilsonville Civics Academy and on the Development Review Board, becoming fast friends.
- Senator Woods accomplished much during his tenure on City boards, on the board of Clackamas Community College, and in the Legislature. He was a steadfast advocate for expanding access to broadband internet and lifting up students and working families.
- To recognize Senator Woods' significant contributions to the City of Wilsonville and the State of Oregon, the City was to host a memorial service and dedicate a park bench in his memory.

City Council Meeting

- August 18, 2025, City Council meeting was canceled.
- September 4, 2025, City Council meeting was scheduled for Thursday in observance of Labor Day holiday on Monday, September 1, 2025.

COMMUNICATIONS

7. Civics Academy Project Presentation & Graduation

Zoe Mombert, Assistant to the City Manager, provided program details and introduced graduate Kathryn Whittaker who presented the group's ideas about potential special project of rebooting and relaunching Boones Ferry Day. The handouts provided to the City Council by the graduates have been added to the record.

Civics Academy graduates appreciated Zoe Mombert, Assistant to the City Manager, for all her efforts in making the training educational and entertaining. The graduates presented the Assistant to the City Manager with a bouquet of flowers, card, and gift certificate.

After the presentation graduates were recognized and given certificates and/or personalized decorative street signs.

The following is the list of the 2025 Civics Academy graduates:

Mitch Besser	Daniel Brown	Jackie Brown	Brittany Carr
Travis Cisneros	Elisabeth Davidson	Audrey Duval	GeorgeDunn
Sarah Ebersole	Andrew Engel	Stephanie Fisher	Udum Hong

Wilnise Jasmin	Chance Karp	John Kibler	Kevin Kibler
Dave Mauk	Carrie McGonagle	Lori Mitchell	Dina Ochs
Elizabeth Peters	Austin Ramey	Kristin Roche	Mary Rooney
Adrienne Scritsmier	Ali Smith	Andrea Smith	Allie Upton
Glenda Walls	Kathryn Whittaker	Jeff Zundel	

8. Recess for Photos & Refreshments

The Mayor recessed the meeting at 7:50 p.m.

There was brief celebration with Council and graduates which included photos and refreshments.

The Mayor called the meeting back to order at 8:02 p.m.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on any matter concerning City's Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

The following individuals provided public comment:

- Susan Reep
- Randy Wortman

COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

9. Council President Berry

Council President Berry provided a detailed report on the following items:

- Clackamas County Coordinating Committee (C4) Retreat on July 25 – 26, 2025
- Rotary Club of Wilsonville, Through A Child's Eyes (TACE) Event on August 9-10, 2025

10. Councilor Dunwell - Excused

11. Councilor Cunningham

Councilor Cunningham provided a detailed report on the following items:

- Chamber of Commerce and Aurora State Airport meeting on July 24, 2025
 - Airport closure for 30-days beginning on August 18, 2025, for resurfacing
 - 7-day airport closure for groove cutting between September and October 31, 2025
- Meeting with community members regarding Boones Ferry Day
- Community meeting to hear concerns of citizens located on Vlahos Drive on July 28, 2025

Council discussion ensued about participation in future community meetings, and public meeting law requirements. The City Attorney offered to develop a process allowing broader Council participation while complying with state requirements.

12. Councilor Shevlin

Councilor Shevlin provided a detailed report on the following items:

- Portland Small Cities Consortium meeting on July 24, 2025
- Clackamas County Coordinating Committee (C4) Retreat on July 25 – 26, 2025
- Rotary Club of Wilsonville, Through A Child's Eyes (TACE) event on August 9-10, 2025
- "Blues for Schools," the 1st Wilsonville Festival of Music on August 2-3, 2025

CONSENT AGENDA

The City Attorney read the titles of the Consent Agenda into the record.

13. **Resolution No. 3208**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Water Systems Consultants, Inc. To Provide Engineering Consulting Services For The Water Distribution System Master Plan Project (Capital Improvement Project #1154).

14. Minutes of the July 21, 2025, City Council Meeting.

Motion: Moved to adopt the Consent Agenda.

Motion made by Councilor Berry, Seconded by Councilor Cunningham.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham

Vote: Motion carried 4-0.

NEW BUSINESS

The City Attorney read the title of Resolution No. 3205 into the record.

15. **Resolution No. 3205**

A Resolution Of The City Of Wilsonville Authorizing Acquisition Of Property And Property Interests Related To Construction Of The Brown Road Improvements Project, Capital Improvements Project (CIP) #4216.

Andrew Barrett, Capital Projects Engineering Manager introduced Marissa Rauthause, Civil Engineer. The Civil Engineer then displayed a PowerPoint summarizing the staff report. The PowerPoint presented was added to the record.

The Council asked clarifying questions.

Motion: Moved to adopt Resolution No. 3205.

Motion made by Councilor Berry, Seconded by Councilor Shevlin.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham

Vote: Motion carried 4-0.

CONTINUING BUSINESS

16. **Ordinance No. 899** - *2nd Reading (Legislative Land Use)*

An Ordinance Of The City Of Wilsonville Adopting The Climate Friendly And Equitable Communities (CFEC) Parking Compliance Development Code Amendments.

The Mayor read the title of Ordinance No. 899 into the record on second reading.

The Mayor then read the second reading script for Ordinance No 899.

There was no further input from staff.

The Mayor requested a motion on Ordinance No. 899.

Motion: Moved to adopt Ordinance No. 899 on second reading.

Motion made by Councilor Berry, Seconded by Councilor Cunningham.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Shevlin, Councilor Cunningham

Vote: Motion carried 4-0.

PUBLIC HEARING

There was none.

CITY MANAGER’S BUSINESS

Bryan Cosgrove, City Manager, reported on the following:

- City has been awarded \$6 million to fund construction of the Boeckman Trail underneath the new Boeckman Bridge.
- The Human Resource Manager was working to identify executive recruitment agencies to guide the City’s search for a new City Manager. A Request for Proposal (RFP) for recruitment services was anticipated for mid to late August 2025. Proposals for City Council review would be available shortly after.
- Preliminary strategies to gauge the sentiment of the Council and the community on how to proceed with the Wilsonville Town Center Plan in the community’s best interest was underway. Staff anticipated the contract with CFM Advocates, the consultants who would oversee this work would soon be finalized. Once the contract was finalized consultants would begin the work of interviewing City Councilors, holding focus groups, with further tasks to be determined after the initial work completion.

LEGAL BUSINESS

There was no Legal Business.

ADJOURN

The Mayor adjourned the meeting at 8:37 p.m.

Respectfully submitted,

Kimberly Veliz, City Recorder

ATTEST:

Shawn O’Neil, Mayor