

Library Service or Material Statement of Concern

The Director of the Wilsonville Public Library is responsible for the selection of materials for the Library. Library staff select materials using the framework of the Collection Development Policy. This policy can be found on the library website under Policies and Procedures (wilsonvillelibrary.org/lib/pages/policies-procedures). Patrons may use this form to express concern about library programs and services or materials owned by the Library. The Library Director and appropriate staff will review the concern, and with the advice of the Library Board, take appropriate action. Decisions of the Library Director may be appealed in writing to the Library Board. The decision of the Library Board may be appealed in writing to the City Council. Please note that in order to start a formal review process, you must have read/viewed/listened-to the item(s) in their entirety and reside within the library's service area.

Please help us understand your concern by filling out the form below (please use the back of this form or a separate sheet as necessary), and either return it to the circulation desk, or mail it to: Library Director, Wilsonville Public Library, 8200 SW Wilsonville Rd., Wilsonville, OR, 97070. You should expect to hear from the Library Director within 10 business days after receipt to clarify your concerns and discuss the process, and the Library Director should notify you of their decision within 21 business days.

Name _____ Date _____

Address _____ City _____ State _____ Zip _____

Phone _____ E-mail _____

Do you represent yourself? _____ An organization? _____

Have you reviewed the item in its entirety? (circle one): YES NO

Have you reviewed the library's Collection Development Policy? (circle one): YES NO

1. Item on which you are commenting (Please check all that apply):

Book _____ Magazine _____ Video/DVD _____

Audio Recording _____ Magazine/Newspaper _____ Library Program _____

Electronic Resource (Please Specify) _____

Other _____

Title _____ Author/Producer _____

2. What brought this item to your attention?

3. What concerns you about the item?

4. Are there item(s) you suggest to provide additional information and/or other viewpoints on this topic?

5. What do you feel would be a satisfactory resolution to your concern?