

**DEVELOPMENT REVIEW BOARD MEETING  
MAY 8, 2023  
6:30 PM**

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Board Member Communications:

4. Recent City Council Action Minutes

City Council Meeting Action Minutes  
April 3, 2023

**COUNCILORS PRESENT**

Mayor Fitzgerald  
Council President Akervall  
Councilor Linville  
Councilor Berry  
Councilor Dunwell

Andy Stone, IT Director  
Beth Wolf, Senior Systems Analyst  
Bill Evans, Communications & Marketing Manager  
Bryan Cosgrove, City Manager  
Cindy Luxhoj, Associate Planner  
Dan Pauly, Planning Manager  
Dwight Brashear, Transit Director  
Jeanna Troha, Assistant City Manager  
Kelsey Lewis, Grants & Programs Manager  
Kimberly Veliz, City Recorder  
Zach Weigel, City Engineer

**STAFF PRESENT**

Amanda Guile-Hinman, City Attorney  
Andrea Villagrana, Human Resource Manager  
Andrew Barrett, Capital Projects Eng. Manager

AGENDA ITEM	ACTIONS
<b>WORK SESSION</b>	<b>START: 5:04 p.m.</b>
A. Regional Transportation Plan Project List Endorsement	Council was briefed on Resolution No. 3052, which endorses the Wilsonville/Smart Regional Transportation Plan project list and authorizing the Mayor to sign a letter to Metro stating as such.
B. Frog Pond East and South Implementation: Development Code	Council provided input and guidance on the draft Development Code amendments for Frog Pond East and South Implementation.
C. Prohibited Camping Code Update Project	Staff sought additional feedback to inform the draft overnight camping Code being established to put the City in compliance with new state and federal law before July 1, 2023.
D. City Council Retreat Follow Up & Council Goals Confirmation	Council reviewed and provided feedback on draft 2023-2025 City Council Goals.
<b>REGULAR MEETING</b>	
<u>Mayor's Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
B. Wilsonville Wildcats Week Proclamation	The Mayor read a proclamation declaring April 3-7, 2023 as Wilsonville Wildcats Week.

<p>C. Municipal Court Judge Employment Agreement Amendment</p> <p>D. Council Goals Adoption</p>	<p>Council moved to approve the contract as included in the packet for Wilsonville. Judge Fred Winehouse. Passed 5-0.</p> <p>Council made a motion to approve the goals as included in the packet and amended in Council discussion during the Work Session. Passed 5-0.</p>
<p><u>Communications</u></p> <p>A. Fiber Update</p>	<p>Staff briefed Council on the City’s fiber infrastructure being developed for future benefit in conjunction with road development projects, which provide opportunities to underground new cable.</p>
<p><u>Consent Agenda</u></p> <p>A. <b><u>Resolution No. 3050</u></b>  A Resolution of the City of Wilsonville Authorizing the City Manager to Execute an Intergovernmental Agreement on Broadband Services and Infrastructure Sharing Between the City of Wilsonville and the City of Sherwood.</p> <p>B. <b><u>Resolution No. 3052</u></b>  A Resolution Of The City Of Wilsonville Endorsing The Wilsonville / Smart Regional Transportation Plan Project List And Authorizing The Mayor To Sign A Letter To Metro Stating As Such.</p> <p>C. Minutes of the March 20, 2023 City Council Meeting.</p>	<p>The Consent Agenda was approved 5-0.</p>
<p><u>New Business</u></p> <p>A. <b><u>Resolution No. 3053</u></b>  A Resolution of the City of Wilsonville Authorizing the City Manager to Execute a Real Estate Purchase and Sale Agreement between the West Linn-Wilsonville School District and the City of Wilsonville for the Purchase of Approximately 2.93 Acres for a Neighborhood Park Located in Frog Pond West.</p>	<p>Resolution No. 3053 was approved 5-0.</p>
<p><u>Continuing Business</u></p> <p>A. <b><u>Ordinance No. 875</u></b>  An Ordinance of the City of Wilsonville Annexing Approximately 9.63 Acres of Property Located at 25540 SW Garden Acres Road for Development of a Corporate Headquarters/Fabrication Facility and Associated Site Improvements.</p>	<p>Ordinance No. 875 was adopted on second reading by a vote of 5-0.</p>

<p>B. <b><u>Ordinance No. 876</u></b>  An Ordinance of the City of Wilsonville Approving a Zone Map Amendment from the Washington County Future Development - 20 Acre (FD-20) Zone to the Planned Development Industrial - Regionally Significant Industrial Area (PDI-RSIA) Zone on Approximately 9.63 Acres Located at 25540 SW Garden Acres Road for Development of a Corporate Headquarters/Fabrication Facility and Associated Site Improvements.</p>	<p>Ordinance No. 876 was adopted on second reading by a vote of 5-0.</p>
<p><u>Public Hearing</u>  A. None.</p>	
<p><u>City Manager’s Business</u></p>	<p>Shared the City and TriMet were scheduled to meet on April 14, 2023.</p>
<p><u>Legal Business</u></p>	<p>No report.</p>
<p><b>EXECUTIVE SESSION</b></p>	<p>Pursuant to:</p> <ul style="list-style-type: none"> <li>• ORS 192.660(2)(i) Performance Evaluations of Public Officer and Employees</li> </ul>
<p><b>ADJOURN</b></p>	<p>9:16 p.m.</p>

City Council Meeting Action Minutes  
April 17, 2023

**COUNCILORS PRESENT**

Mayor Fitzgerald  
Council President Akervall  
Councilor Linville  
Councilor Berry  
Councilor Dunwell

Beth Wolf, Senior Systems Analyst  
Bill Evans, Communications & Marketing Manager  
Bryan Cosgrove, City Manager  
Dan Pauly, Planning Manager  
Georgia McAlister, Associate Planner  
Jeanna Troha, Assistant City Manager  
Kimberly Veliz, City Recorder  
Matt Lorenzen, Economic Development Manager  
Zach Weigel, City Engineer

**STAFF PRESENT**

Amanda Guile-Hinman, City Attorney  
Andrew Barrett, Capital Projects Eng. Manager

AGENDA ITEM	ACTIONS
<b>WORK SESSION</b>	
<b>START:</b> 5:02 p.m.	
A. Twist Bioscience	Twist Bioscience staff shared details of the company’s recent tenant improvement to their factory in the ParkWorks Industry Center.
B. Second Acquisition of Properties and Property Interests Related to Construction of the Boeckman Road Corridor	Staff presented on Resolution No. 3037, and URA Resolution No. 342. The resolutions authorize acquisition of the second group of properties and property interests related to construction of the Boeckman Road Corridor Project.
C. Prohibited Camping Code Update Project	Staff sought additional feedback to inform the draft overnight camping Code being created to put the City in compliance with new state and federal law before July 1, 2023.
<b>URBAN RENEWAL MEETING</b>	
<u>Consent Agenda</u>	
A. <b><u>URA Resolution No. 342</u></b> A Resolution Of The Urban Renewal Agency Of The City Of Wilsonville Authorizing Acquisition Of The Second Group Of Properties And Property Interests Related To Construction Of The Boeckman Road Corridor Project.	The URA Consent Agenda was approved 5-0.
B. Minutes of the February 23, 2023 Urban Renewal Agency Meeting.	
<u>URA New Business</u>	

<u>URA Continuing Business</u> A. None.	
<u>URA Public Hearing</u> A. None.	
<b>REGULAR MEETING</b>	
<u>Mayor’s Business</u> A. State of the City Address  B. Upcoming Meetings	Mayor Fitzgerald presented the 2023 State of the City Address.  Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
<u>Communications</u> A. None.	
<u>Consent Agenda</u> C. <b><u>Resolution No. 3037</u></b> A Resolution Of The City Of Wilsonville Authorizing Acquisition Of The Second Group Of Properties And Property Interests Related To Construction Of The Boeckman Road Corridor Project.  D. Minutes of the April 3, 2023 City Council Meeting.	The Consent Agenda was approved 5-0.
<u>New Business</u> A. Second Amendment To Ground Lease For Raw Water Pipeline	Council approved 5-0.
<u>Continuing Business</u> A. None.	
<u>Public Hearing</u> A. <b><u>Ordinance No. 877</u></b> An Ordinance Of The City Of Wilsonville Adopting Transportation System Plan Amendments To Integrate Transportation Projects From The Frog Pond East And South Master Plan.  B. <b><u>Ordinance No. 878</u></b> An Ordinance Of The City Of Wilsonville Approving A Street Name Change Of SW Columbine Avenue To SW Ponderosa Avenue In The Frog Pond Ridge Subdivision.	Ordinance No. 877 was adopted on first reading by a vote of 5-0.  Ordinance No. 878 was adopted on first reading by a vote of 5-0.

<u>City Manager's Business</u>	No report.
<u>Legal Business</u>	No report.
<b>ADJOURN</b>	8:52 p.m.