



**CITY COUNCIL MEETING
STAFF REPORT**

Meeting Date: March 2, 2026	Subject: Resolution No. 3242 Authorizing the City Manager to Execute a Construction Contract with S-2 Contractors, Inc. for the 2026 Crack Sealing Project (Capital Improvement Project No. 4014) Staff Member: Marissa Rauthause, PE, Civil Engineer Department: Community Development	
Action Required <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 st Reading Date: <input type="checkbox"/> Ordinance 2 nd Reading Date: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input checked="" type="checkbox"/> Consent Agenda	Advisory Board/Commission Recommendation <input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable Comments: N/A	
Staff Recommendation: Staff recommends Council adopt the Consent Agenda.		
Recommended Language for Motion: I move to adopt the Consent Agenda.		
Project / Issue Relates To:		
<input type="checkbox"/> Council Goals/Priorities:	<input type="checkbox"/> Adopted Master Plan(s):	<input checked="" type="checkbox"/> Not Applicable

ISSUE BEFORE COUNCIL:

A City of Wilsonville Resolution approving the public bid process, accepting the lowest responsible bidder, and awarding a construction contract with S-2 Contractors, Inc. in the amount of \$411,550.00 for the construction of the 2026 Crack Sealing Project (Capital Improvement Project 4014).

EXECUTIVE SUMMARY:

The 2026 Crack Sealing Project, a sub-project of the annual Street Maintenance Program, will seal the cracks in the asphalt driving surface of several Wilsonville neighborhoods from June - August 2026 (see **Attachment 1**). The project will seal approximately 115,000 linear feet of cracks on city roadways. In addition, approximately 16,100 square feet of pavement spot repairs will be performed on roads to receive crack sealing, which consists of removing and replacing localized sections of damaged asphalt.

The City received six (6) bids by the February 11, 2026, 2:00 pm deadline (**Attachment 2**). During review of the submitted bids, it was identified that the apparent low bidder did not meet the required pre-qualifications prior to the date bids were due, and their bid was rejected as non-responsive. The bid ranks were updated, and S-2 Contractors, Inc. submitted the lowest responsive and responsible bid of \$411,550.00.

EXPECTED RESULTS:

The expected project results include removing localized damaged pavement and resealing 115,000 linear feet of cracks in the asphalt driving surface on city roadways. This project is expected to extend the life of the roadway surface of including local streets in the Hazelwood, Foxchase, Rivergreen, Morey’s Landing, and Old Town neighborhoods. Refer to **Attachment 1** for a detailed map of all streets scheduled to be crack sealed.

TIMELINE:

Construction is expected to begin on or around June 8, 2026, with a substantial completion date scheduled for August 25, 2026.

CURRENT YEAR BUDGET IMPACTS:

The amended budget for Fiscal Year 2025-26 (FY 25-26) includes funding for street maintenance as summarized below:

CIP No.	Project Name	Funding Source	Adopted FY 25/26 Budget	Contract Amount
4014	Annual Street Maintenance	Road Maintenance Fee	\$3,081,080	\$411,550.00

The 2026 Crack Sealing Project construction contract of \$411,550.00 is within the total Street Maintenance budget amount. The Project is included in the City’s five-year capital improvement plan (CIP) and will carry into subsequent fiscal years.

COMMUNITY INVOLVEMENT PROCESS:

This project is contained within the City’s 5-Year Capital Improvement Plan (CIP), the FY 25-26 Adopted Budget as such, has been through both Budget Committee and Council Actions; processes that provide an opportunity for public conversation.

A project website has been formed to communicate project related impacts and updates. Mailers will be prepared to communicate project impacts to residents and businesses within and near the project areas. Notice of construction impacts to the Wilsonville community at large will be through regular website updates, social media posts, and articles in the Boones Ferry Messenger.

POTENTIAL IMPACTS OR BENEFIT TO THE COMMUNITY:

Completion of the project will positively impact roadway surfaces by providing an extension of serviceable life by sealing the cracks of the existing roadways.

Impacts to residential neighborhoods may include single day (7AM – 5PM) restrictions to roadway parking and property access. Barricades and no parking signs will be placed no less than 36 hours but no more than 72 hours prior to commencement of work. Advance door hanger notices and day prior door-to-door verbal contact may be utilized by the Contractor to notify residents and coordinate temporary relocation and parking of vehicles outside of the work area.

ALTERNATIVES:

City staff considered a number of alternatives to rehabilitate the pavement surfaces. Localized pavement repairs and crack sealing of the roadways were selected due to the condition of the current pavement, resulting in the longest extension of serviceable life at the most economical cost.

Council could direct staff to modify the construction scope of work and renegotiate the fee with S-2 Contractors, Inc. or elect to reject all bids and cancel the project outright. Neither alternative is recommended as it will delay needed improvements to city roads.

CITY MANAGER COMMENT:

N/A

ATTACHMENTS:

1. Project Location Map
2. Bid Summary
3. Resolution No. 3242
 - A. 2026 Crack Sealing Construction Contract