

ATTACHMENT 2



# **City of Wilsonville**

## **RV Parking Permit Program**

## **I. Program Background**

As part of its 2025-27 Council Goals, the City Council adopted Goal 2: Public Safety. The first outcome identified in Goal 2 is to “investigate enforcement solutions for RVs. Previously, staff met with Council during the [July 21, 2025 work session](#) to provide research on the issue, and present possible policy alternatives. Following this meeting, Council approved staff to conduct community outreach to garner crucial feedback from Wilsonville residents on which alternatives best meet their understanding of community needs. The outreach was concluded in November 2025, which were then brought to Council and addressed in the [December 15, 2025 work session](#). Following that work session, Council approved an RV Parking Permit Program via Resolution No. XXXX at its [insert date] Council meeting.

The RV Parking Permit Program was developed in recognition of Council feedback and community input to address the presence of RVs left on City streets in Wilsonville. The program is modeled after the four jurisdictions in Oregon that currently implement similar programs, with variables changed to suit feedback received from the community outreach and Council discussion.

## **II. Program Overview**

This RV Parking Permit Program offers free 48-hour parking permits for recreational vehicles to park on City streets. The permits may be obtained via Wilsonville’s website, where community members fill out an application and then print the permit. Permits must be displayed visibly on dashboards, or wherever law/code enforcement will be able to easily view it. After 48 hours, the RV must be moved off of the street. If a person wishes to extend their time an additional 48 hours, they may file for another permit via the Wilsonville website. A total of 10 permits per RV may be issued per year, with an option to purchase additional permits as needed.

## **III. Duration of Pilot Program**

As designed, this Program is approved by Council to pilot for [insert] years, with an initial update on efficacy, enforcement and overall compliance within the first 6 months, and then annually, until the end of the [insert]-year period. At that point, staff will reconvene with Council and the collected findings to determine the Program’s overall success and next steps.

## **IV. Definitions**

1. “City Manager” means the City Manager of the City of Wilsonville or designee.
2. “Park” means the standing of a vehicle, whether occupied or not, otherwise than temporarily for the purpose of and while actually engaged in loading or unloading property

or passengers.

3. "Permit" is described in Section V(3) herein.
4. "Right-of-Way" has the same meaning as "Right-of-Way" in [WC 3.310](#).
5. "Recreational Vehicle" means [insert].

## **V. Recreational Vehicle Permit Requirements**

1. A person may Park a Recreational Vehicle for a period of up to forty-eight (48) hours on Right-of-Way if a Permit is obtained. In no cases shall Permits be granted to Park a Recreational Vehicle on Right-of-Way in excess of ten (10) days in any 90-day period. A total of ten (10) permits per Recreational Vehicle is the maximum granted in any twelve-month period.

2. Applications for a Permit will be made on forms or in a manner prescribed by the City Manager. The application will include acknowledgement that the applicant will comply with the provisions of this RV Parking Permit Program.

3. Upon submission of an application, the City Manager will issue a Permit allowing for a Recreational Vehicle to be parked on Right-of-way within the City of Wilsonville for a period of forty-eight (48) hours if the following conditions are met:

3.1. The Permit will be valid for not more than forty-eight (48) consecutive hours;

3.2. The Permit must be displayed on a Recreational Vehicle dashboard or in another location on the Recreational Vehicle that is clearly visible for the City to confirm the validity of the Permit;

3.3. The Recreational Vehicle has not exceeded the 10-day limit for Parking specified in Section V(1) above;

3.4. The Recreational Vehicle has not exceeded the 10 Permits per twelve-month period specified in Section V(1) above; and

3.5. The Recreational Vehicle is not an Abandoned Vehicle, as defined in [WC 5.035\(1\)](#).

4. A Permit is not required for the loading/unloading of a Recreational Vehicle if it is Parked adjacent to a residence that is owned or leased by the registered owner of the

Recreational Vehicle. The time period allowed for loading/unloading on the Right-of-Way cannot exceed twelve (12) hours without obtaining a Permit.

5. The City Manager may establish additional written criteria for issuing Permits.

## **VI. Annual Permit**

1. Residents have the opportunity to purchase an annual Permit for their Recreational Vehicle, optioned to renew annually. The City Manager will establish the fee for annual Permits and the application process for obtaining annual Permits. The application for annual Permits will be available on the City website.

2. If applicants wish to obtain an annual Permit, they must provide proof of vehicle registration, vehicle insurance, license plate number, and City of Wilsonville residency adjacent to the Right-of-Way where the Recreational Vehicle may be Parked.

3. Residents may only obtain one annual Permit per residence. Annual Permits may not be shared among different Recreational Vehicles.

4. If an annual Permit is obtained, the Recreational Vehicle is still subject to the 48-hour parking limit for all vehicles under WC 5.200.

5. After 48 hours, the RV must be moved at least three car lengths away for a minimum of 24 hours.

## **VII. Monitored Compliance & Enforcement**

1. Permits will be tracked and managed through the City's current case management system.

2. Violation of any regulations set forth in this Program constitutes a violation of the Wilsonville Code and the owner and/or occupant of the Recreational Vehicle is subject to fine(s) as contemplated in [WC Chapter 1](#).

3. If a Recreational Vehicle is not removed from the Right-of-Way within twenty-four (24) hours of violation, the City may tow the Recreational Vehicle subject to the regulations provided in [WC 5.400 et seq.](#) The City may charge the owner or occupant of the Recreational Vehicle for all costs incurred by the City for towing the Recreational Vehicle.

4. Two or more violations of this Program in any twelve-month period, or towing of a Recreational Vehicle in violation of this Program, prohibits an applicant from seeking additional Permits for twelve (12) months following the date of the last violation or the date of the tow (whichever is later).