



PLANNING COMMISSION

WEDNESDAY, JUNE 14, 2023

INFORMATIONAL

4. City Council Action Minutes (May 1 & 15, 2023) *(No staff presentation)*

City Council Meeting Action Minutes
May 1, 2023

COUNCILORS PRESENT

Mayor Fitzgerald
Council President Akervall
Councilor Linville
Councilor Berry
Councilor Dunwell – Arrived at 5:32 p.m.

Jeanna Troha, Assistant City Manager
Beth Wolf, Senior Systems Analyst
Matt Baker, Facilities Supervisor
Dustin Schull, Parks Supervisor
Brian Stevenson, Program Manager
Dan Pauly, Planning Manager
Zach Weigel, City Engineer
Bill Evans, Communications & Marketing Manager
Zoe Mombert, Assistant to the City Manager
Erika Valentine, Arts & Culture Program Coordinator

STAFF PRESENT

Bryan Cosgrove, City Manager
Amanda Guile-Hinman, City Attorney
Kimberly Veliz, City Recorder

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:04 p.m.
A. Community Cultural Events & Program Grant Review	Council was informed of Resolution No. 3032, which allocates Community Cultural Events and Programs Grant Funds for FY 2022/2023.
B. City Charter – Term Limits Discussion	Council and staff discussed actions that could be considered to revise the City Charter’s term limit provisions that apply to elected officials.
C. Prohibited Camping Code Update Project – Administrative Rules	Council was given a preview of Ordinance No. 879. The ordinance regulates camping on public property by adding, amending, and repealing sections of the Wilsonville Code.
REGULAR MEETING	
<u>Mayor’s Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
B. Interstate 205 Toll Project EA Comment Letter	The Mayor detailed the City’s response to an Environmental Assessment (EA) conducted by the Oregon Department of Transportation (ODOT) to inform the future I-205 tolling project.

<p><u>Communications</u></p> <p>A. Metro Report</p> <p>B. Oregon Tech Report</p>	<p>Metro District 3 Councilor Gerritt Rosenthal provided an update on the priorities being pursued by the Portland-metro area’s regional government agency.</p> <p>Oregon Institute of Technology (OIT) president Dr. Nagi Naganathan detailed the school’s programs and highlighted its strong national rankings. In addition, the Mayor acknowledged a proclamation in the City Council packet commemorating OIT’s 75th Anniversary.</p>
<p><u>Consent Agenda</u></p> <p>A. <u>Resolution No. 3032</u> A Resolution To Allocate Community Cultural Events And Programs Grant Funds For Fiscal Year 2022/2023.</p> <p>B. <u>Resolution No. 3056</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Enter Into And Execute The Intergovernmental Agreement With Clackamas County For Jurisdiction Transfer Of A Portion Of SW Frog Pond Lane And SW Stafford Road.</p>	<p>The Consent Agenda was approved 5-0.</p>
<p><u>New Business</u></p> <p>A. None.</p>	
<p><u>Continuing Business</u></p> <p>A. <u>Ordinance No. 877</u> An Ordinance Of The City Of Wilsonville Adopting Transportation System Plan Amendments To Integrate Transportation Projects From The Frog Pond East And South Master Plan.</p> <p>B. <u>Ordinance No. 878</u> An Ordinance Of The City Of Wilsonville Approving A Street Name Change Of SW Columbine Avenue To SW Ponderosa Avenue In The Frog Pond Ridge Subdivision.</p>	<p>Ordinance No. 877 was adopted on second reading by a vote of 5-0.</p> <p>Ordinance No. 878 was adopted on second reading by a vote of 5-0.</p>

<p><u>Public Hearing</u></p> <p>A. <u>Ordinance No. 879</u> An Ordinance of the City of Wilsonville Regarding Regulation of Camping on Public Property by Adding Sections 10.700 through 10.780 to the Wilsonville Code; Amending Wilsonville Code Sections 3.000, 5.200, 5.210, and 10.540; and Repealing Wilsonville Code Sections 6.400 and 10.425.</p>	<p>After a public hearing was conducted, Ordinance No. 879 was approved on first reading by a vote of 5-0.</p>
<p><u>City Manager's Business</u></p>	<p>No report.</p>
<p><u>Legal Business</u></p>	<p>No report.</p>
<p>ADJOURN</p>	<p>9:56 p.m.</p>

City Council Meeting Action Minutes
May 15, 2023

COUNCILORS PRESENT

Mayor Fitzgerald
Council President Akervall
Councilor Linville - Excused
Councilor Berry
Councilor Dunwell

STAFF PRESENT

Bryan Cosgrove, City Manager
Amanda Guile-Hinman, City Attorney
Dan Pauly, Planning Manager
Delora Kerber, Public Works Director
Kimberly Veliz, City Recorder
Jeanna Troha, Assistant City Manager
Zach Weigel, City Engineer
Zoe Mombert, Assistant to the City Manager

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:15 p.m.
<p>A. Community Service Block Master Plan Contract</p> <p>B. Frog Pond East and South Master Plan Exploring Variable/Scaled Rates for Development Fees for Housing</p> <p>C. Tourism Promotion Committee 1/5 year Plan</p>	<p>Staff informed Council of Resolution No. 3057, which authorizes the City Manager to execute a Professional Services Agreement (PSA) with FFA Architecture and Interiors for the Community Service Block Master Plan.</p> <p>Staff shared information and sought Council’s feedback on variable/scaled development fees gathered as part of Frog Pond East and South Master Plan implementation.</p> <p>Staff reported on Resolution No. 3047, which adopts the FY 2023/24 Five-Year Action Plan and Annual One-Year Implementation Plan for the Tourism Development Strategy.</p>
URBAN RENEWAL AGENCY	
<p><u>URA Consent Agenda</u></p> <p>A. <u>URA Resolution No. 345</u> A Resolution Of The Urban Renewal Agency Of The City Of Wilsonville Authorizing Acquisition Of The Third Group Of Property And Property Interests Related To Construction Of The Boeckman Road Corridor Project.</p> <p>B. Minutes of the April 17, 2023 URA Meeting.</p>	<p>The URA Consent Agenda was approved 4-0.</p>
<u>New Business</u>	
<p>A. None.</p>	
<u>URA Public Hearing</u>	
<p>A. None.</p>	

REGULAR MEETING	
<u>Communications</u> <p>A. Tualatin Valley Fire & Rescue State of the District</p> <p>B. West Linn - Wilsonville School District Achievements</p>	<p>Tualatin Valley Fire & Rescue Deputy (TVF&R) Chief Hitt provided an annual ‘state of the district’ that detailed the agency’s operations, and summarized service calls and the district’s plans to support future growth.</p> <p>Wilsonville High School student Elijah Siebers detailed the accomplishments of several fellow students during the 2022-2023 school year.</p>
<u>Mayor’s Business</u> <p>A. Upcoming Meetings</p> <p>B. Commemorative Flag Request - Pride Flag</p> <p>C. City Attorney Employment Agreement</p>	<p>Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.</p> <p>The Commemorative Flag Request - Pride Flag was approved 4-0.</p> <p>The City Attorney Employment Agreement was approved 4-0.</p>
<u>Consent Agenda</u> <p>A. <u>Resolution No. 3047</u> A Resolution Of The City Of Wilsonville Adopting The FY 2023/24 Five-Year Action Plan And Annual One-Year Implementation Plan For The Wilsonville Tourism Development Strategy.</p> <p>B. <u>Resolution No. 3057</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement Contract With FFA Architecture And Interiors For The Community Service Block Master Plan (Capital Improvement Project #8158).</p> <p>C. <u>Resolution No. 3067</u> A Resolution Of The City Of Wilsonville Authorizing Acquisition Of The Third Group Of Property And Property Interests Related To Construction Of The Boeckman Road Corridor Project.</p> <p>D. Minutes of the April 17, 2023 City Council Meeting.</p>	<p>The Consent Agenda was approved 4-0.</p>

<p><u>New Business</u></p> <p>A. <u>Resolution No. 3058</u> A Resolution Of The City Of Wilsonville Adopting Administrative Rules Related To Regulation Of Camping For Survival On Public Property.</p> <p>B. <u>Resolution No. 3069</u> A Resolution Of The City Of Wilsonville Repealing Resolution No. 3055 And Authorizing The City Manager To Execute An Intergovernmental Agreement Between The City Of Wilsonville And The Tri-County Metropolitan Transportation District Of Oregon For The Adjustment Of TriMet District Boundaries.</p>	<p>Resolution No. 3058 was adopted 4-0.</p> <p>Resolution No. 3069 was adopted 4-0.</p>
<p><u>Continuing Business</u></p> <p>A. <u>Ordinance No. 879</u> An Ordinance of the City of Wilsonville Regarding Regulation of Camping on Public Property by Adding Sections 10.700 through 10.780 to the Wilsonville Code; Amending Wilsonville Code Sections 3.000, 5.200, 5.210, and 10.540; and Repealing Wilsonville Code Sections 6.400 and 10.425.</p>	<p>Ordinance No. 879 was adopted on second reading by a vote of 4-0.</p>
<p><u>Public Hearing</u></p> <p>A. None.</p>	
<p><u>City Manager's Business</u></p>	<p>Reminded Council the City of Wilsonville would host the June 22, 2023 Clackamas Cities Association dinner at McMenamins.</p>
<p><u>Legal Business</u></p>	<p>Council was informed the City Attorney would attend and present on camping at the Oregon City Attorney's spring conference held later that week. However, would return for the Budget Committee meetings.</p>
<p>ADJOURN</p>	<p>9:47 p.m.</p>