

Applicant Information

Project Title

Equipped For Success

Applicant Name

Wilsonville Choral Arts Society

Registered Tax Exempt Number (if applicable)

8

Contact (Name)

John Hillan-Payne

Title

President

Project Duration: Start Date

September 1, 2025

Estimated Completion Date

May 31, 2026

Project Budget

Total Project Budget

\$ 2,043.42

Applicant Cash Match (a)

\$ 500.00

In-Kind Resources (b)

\$ 0.00

Total Applicant Match (a+b)

\$ 500.00

Grant Request

\$ 1,543.42

Project Narrative Questions

Provide a project description

The Wilsonville Choral Arts Society is a non-profit organization that was founded in July 2019. We are a community choral group that serves children and adults in their respective choirs within the greater Wilsonville Area. We consist of choral members and an executive board that is made up of music teachers, parents, and community members at large. We are requesting funding for the Wilsonville Choral Arts Society, which would allow us to enrich our local community of Wilsonville with the gift of song, friendship, and civic engagement. In order to better to support and grow our organization, our goals with this project is to be able to perform within the community. This would require the purchase of equipment, such as a portable piano/keyboard, keyboard case, piano bench, piano stand, portable speaker, lightning cable, and a music stand.

How does your project promote education, diversity, arts, civic engagement and/or provide entertainment and strengthen the community?

We provide a music education experience for primary school children and adults in the City of Wilsonville. We are open to anyone who would like to learn more about music through singing, which includes people of all genders, races, religions, sexual orientations, abilities, educational backgrounds, and socio-economic status. Our children's choir provides opportunities for music education and relationship building for homeschooled children, as well as children from all local primary schools. Our adult choir is an inclusive organization to adults who work inside and outside of the home. A significant priority for us as a choral organization is to engage our community through local performances. Past and future community performances have included the Wilsonville Tree Lighting Ceremony, visits to Wilsonville retirement homes, caroling in or outside local businesses, and public concerts at neighborhood schools. If we are awarded a grant, we will be able to reach more community members beyond our concerts that are typically held inside local Wilsonville schools, which requires people to come to us. If we are able to take our show on the road, so to speak, we could perform in the community where Wilsonville residents already are.

What are your organization's goals for this project? And, what population are you aiming to serve? (youth, seniors, families, underprivileged, persons with disabilities, etc..) Using measurable amounts whenever possible, consider the question: How will you know that you succeeded in your goals?

Our project will benefit the Wilsonville Community by providing a fun and welcoming environment for both children and adults and provide free entertainment to all citizens who wish to hear choral music. In addition to providing vocal entertainment, we wish to educate the diverse population of Wilsonville about our organization. The Wilsonville Choral Arts Society seeks to reach as many people in Wilsonville as possible. We desire to serve everyone in the population, from youth to seniors, all abilities, backgrounds, and income levels.

We will know that we have succeeded in our goals if we have the equipment that allows us to perform at various Wilsonville locations and that more people become aware of Wilsonville Choral Arts Society.

How are you/your organization suited to produce this project/program? Provide the community resources that will be used if applicable (volunteers, local vendors, local contributions, etc.)

Our board of directors is run by a group of volunteers, dedicated to furthering music education in Wilsonville. Our President, who is a local primary school music educator, is currently volunteering his time to plan and run the children's choir rehearsals. Our board currently consists of five members who are parents, teachers, and community members. Our overhead operating expenses are very low, and it is our goal to keep them at a minimum. We aspire to use local vendors in Wilsonville whenever possible.

Signature and Certification Letter:

I hereby certify that all the facts, figures and representations made in this application, including all attachments, are true and correct. This application is made with the written approval of my board of directors, which is attached to this application.

I agree that all publicity, press releases, publications, materials and /or media advertising produced as a part of this proposed project will acknowledge the Grant Program as follows: "This project is made possible in part by a grant from the City of Wilsonville."

I agree to carry out this project as outlined within this application. Further, I understand that failure to do so will invalidate this agreement and necessitate the immediate return of all Community Opportunity Grant monies to the City of Wilsonville.

Signature

John Hillan-Payne

Date Signed Sat 4/12/25

I Accept

Yes

Project Budget	
This budget provides the detail of the project that the grant funds will be applied to. This should include how the funds from this grant will be spent. Expenses must be explicitly defined. Please include in-kind and cash match.	
Income Sources	Amount
	\$0.00
Total Project Income	\$0.00
Expenses - Must be specifically itemized	Amount
Yamaha Portable Piano	\$899.99
Gator Keyboard Case	\$449.95
Proline Keyboard Bench	\$74.99
Quik-Lok Piano Stand	\$129.99
Bose Portable Speaker	\$399.00
3.5mm to Apple Lightning Cable	\$17.00
Music Stand - Manhasset Voyager	\$72.50
Total Project Expense	\$2,043.42
Minus WCAS Match	-\$500
Grant Request	\$1,543.42



CITY OF WILSONVILLE COMMUNITY GRANTS FINAL PROJECT REPORT

Funded by: ☐ Community Opportunity Grant ☒ Community Cultural Events and Programs Grant

Name of Project/Event: Advertise and Harmonize

Project Contact Name: John Hillan-Payne

Project Contact Email:

Project Contact Phone:

Project Date/Date Range: December 2023 through October 2024

1. Please list the activities or elements of the program/project/event that took place:

With our grant we were able to produce choir tshirts for our singers, pencils that we can distribute with our choir name on them, and renewed banners to place around town when choir registration season begins.

2. Were the goals listed in your narrative achieved? How?

We did achieve our goals. This fall, our adult community choir saw the biggest enrollment to-date! We are still struggling with children's choir, but hope to keep getting the word out on our programs.

3. Who benefited from your project or event? How many? Where from?

All singers benefited from having choir tshirts with our choir logo and slogan. These shirts can be worn around town helping get the word out on our choirs, and they also are used as concert attire for our performances. As some of these items (banners) can be reused season to season, some of our beneficiaries have yet to even learn about our choirs!

4. Will this event or project be recurring? How do you anticipate funding the project in the future?

Advertising will be a continuous project for our choirs. As our choir numbers grow, we expect that advertising dollars should be able to be covered within our budgeted funds.

Attach or provide a copy of your final financial income and expense statement for this event or project.

Attach or provide copies of any publicity or printed materials that include the statement acknowledging the source of funds.

Please keep a copy of this evaluation. You will be required to submit a copy should you apply for future grant funding.

If you have any questions, please contact:
Brian Stevenson, Parks and Recreation Program Manager
(503) 570-1523 - stevenson@ci.wilsonville.or.us

2024 Estimated Budget	Budget	Current (11/2024)
Income		
<i>Donations</i>	\$800.00	\$550.00
<i>Grants</i>	\$1,000.00	\$1,000.00
<i>Registrations</i>	\$3,000.00	\$4,287.00
Total Income	\$4,800.00	\$5,837.00
Expenses		
<i>Administrative Fees & Insurance</i>	\$190.00	\$140.00
<i>Insurance (Liability and Property)</i>	\$850.00	\$756.16
<i>Room Rental</i>	\$350.00	\$376.20
<i>Advertising/Website</i>	\$300.00	\$98.07
<i>Sheet Music</i>	\$500.00	\$1,726.86
<i>Materials</i>	\$1,500.00	\$483.02
<i>Salaries/Payroll</i>	\$1,000.00	\$778.18
Total Expenses	\$4,690.00	\$4,358.49