



ARTS, CULTURE, AND HERITAGE COMMISSION MINUTES

January 18, 2023 at 5:00 PM

Wilsonville Public Library

PARTICIPANTS MAY ATTEND THE MEETING AT:

Wilsonville Library, 8200 SW Wilsonville Road, Wilsonville, Oregon

You can watch the meeting here: <https://us02web.zoom.us/j/85920696424>

TO PARTICIPATE REMOTELY OR PROVIDE PUBLIC COMMENT:

Register with Erika Valentine:

evalentine@ci.wilsonville.or.us or 503-570-1629

Individuals may submit comments by 12:00 PM on the day before the meeting date via email to the address above, or may mail written comments to:

Erika Valentine - Wilsonville City Hall
29799 SW Town Center Loop East, Wilsonville, OR 97070

CALL TO ORDER [5:00 PM]

The meeting was called to order at 5:00 pm.

1. Roll Call

PRESENT

Member Elaine Swyt

Member Angela Sims

Member Steven Traugh

Member Joan Carlson

Member Jason Jones

Member Benjamin Mefford

Member Susan Schenk

Member Deborah Zundel

ABSENT

Member David Altman (excused)

EX OFFICIO/CITY STAFF PRESENT

Erika Valentine, Arts and Culture Program Coordinator

Shasta Sasser, Library Director
Bill Flood, Community Cultural Development Consultant
Kris Ammerman, Parks and Recreation Director
Laura Ruggles, Program Coordinator
Zoe Mombert, Assistant to the City Manager
Mayor Julie Fitzgerald

CONSENT AGENDA [5:02 PM]

2. Approval of Minutes: 11.16.2022

Motion made by Member Traugh, Seconded by Member Sims.

Voting Yea: Member Swyt, Member Carlson, Member Jones, Member Mefford, Member Schenk, Member Zundel

CITIZEN INPUT [5:05 PM]

There was no citizen input.

ARTS & CULTURE PROGRAM COORDINATOR UPDATE [5:10 PM]

Arts and Culture Program Coordinator, Erika Valentine, provided a verbal update on things that have been worked on. This included an update on meetings Valentine has attended, an update on the Community Cultural Events and Programs Grant Materials being officially posted and available, as well as an update on applying for the Community Enhancement Project for a mural. Valentine also mentioned the possibility of a joint meeting in the future with the City of West Linn Arts and Culture Commission.

COMMISSION BUSINESS [5:15 PM]

3. ACHC Mission and Vision (Valentine) [5:15 PM - 5:35 PM]

Valentine presented a proposed Mission and Vision for the ACHC, which was previously requested by the ACHC. Commissioners discussed the Mission and Vision and the majority were pleased with the clarity and content for both. Members requested some minor edits. Valentine said the ACHC would officially approve these at a future meeting as the Mission and Vision will appear within the 5 Year Action Plan.

4. Strategic Plan and Action Items Draft (Valentine) [5:35 PM - 6:15 PM]

Valentine provided an overview of what the ACHC is working towards for their 5 Year Action Plan. A draft plan was included in the packet that included each objective pulled from the Arts, Culture and Heritage Strategy. Under each objective were proposed action items to achieve those objectives. Valentine explained that this work would be achieved throughout the next 5 years. Valentine let the ACHC know that she would be fine tuning and revising the plan, as well as adding more dates and timelines into it. She would also be bringing back a 1

year Implementation Plan which will go along with the greater 5 year plan. This would be brought back to be approved at a future ACHC meeting and eventually approved by City Council.

STAFF REPORTS [6:15 PM]

5. Upcoming Programs and Events

Valentine provided an update on upcoming arts and culture events in Wilsonville taking place in the next 1 -2 months.

COMMISSION ANNOUNCEMENTS [6:20 PM]

Valentine let the Commission know they will have an opportunity at each meeting to bring up topics and announcements during this time.

ADJOURN [6:30 PM]

The meeting was adjourned at 6:36 pm.

NEXT MEETING

Wednesday, February 15, 2023 5:00 PM

Time frames for agenda items are not time certain (i.e. agenda items may be considered earlier than indicated). The City will endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting by contacting Erika Valentine, Arts & Culture Program Coordinator at 503-570-1629 or evalentine@ci.wilsonville.or.us: assistive listening devices (ALD), sign language interpreter, and/or bilingual interpreter. Those who need accessibility assistance can contact the City by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.

Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Comun quese al 503-570-1629.