



**CITY COUNCIL MEETING  
STAFF REPORT**

<b>Meeting Date:</b> June 1, 2026		<b>Subject: Resolution No. 3262</b> A Resolution To Allocate Community Enhancement Funds For Fiscal Year 2026/2027  <b>Staff Member:</b> Zoe Mombert, Assistant to the City Manager  <b>Department:</b> Administration	
<b>Action Required</b>		<b>Advisory Board/Commission Recommendation</b>	
<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 <sup>st</sup> Reading Date: <input type="checkbox"/> Ordinance 2 <sup>nd</sup> Reading Date: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input type="checkbox"/> Consent Agenda		<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input type="checkbox"/> Not Applicable  <b>Comments:</b> The Wilsonville-Metro Community Enhancement Committee (CEC) recommended Fiscal Year 2026-27 project allocations at their April 30, 2026, meeting.	
<b>Staff Recommendation:</b> Staff recommends Council adopt Resolution No. 3262.			
<b>Recommended Language for Motion:</b> I move to adopt Resolution No. 3262.			
<b>Project / Issue Relates To:</b> Wilsonville – Metro Community Enhancement Program			
<input type="checkbox"/> Council Goals/Priorities	<input type="checkbox"/> Adopted Master Plan(s)	<input checked="" type="checkbox"/> Not Applicable	

**ISSUE BEFORE COUNCIL:**

Review and approve Wilsonville – Metro Community Enhancement grant allocation for fiscal year (FY) 2026-27.

**EXECUTIVE SUMMARY:**

The City of Wilsonville receives Community Enhancement Funds (CEF) through Metro to offset the impacts of the waste processing plant operated by Republic Services in the City. The City receives \$1 per ton of waste processed at the Wilsonville location. The City also accepts Community Investments Fees (CIF) through Metro to contribute to the grant funding. The Wilsonville-Metro Community Enhancement Committee meets annually to discuss the project nominations and make a recommendation to City Council.

Project nominations were accepted from non-profit organizations and public agencies from November 2025 – January 2026. This year, the City received six (6) applications. At the April 30, 2026, Wilsonville – Metro Community Enhancement Committee meeting, applicants provided presentations and answered questions about their grant requests. Following the applicant presentations, the committee increased the recommended amounts for the Wilsonville Historical Society Growing Up in Wilsonville Book Reprint Project and the Wilsonville Public Library Foundation Study Pods Project.

The Wilsonville Historical Society plans to distribute their books widely throughout the community. They originally requested funds for 100 books; however, the number of books did not appear to meet their goals. The committee decided to double the requested funding of \$1,500 to \$3,000 to support the Wilsonville Historical Society.

The committee also increased the funding for the Study Pod Project from \$20,000 to \$24,810. During the presentation, Wilsonville Library Foundation Chair explained that between the application submittal and the presentation, they learned there were two unanticipated expenses required to complete the project including; building permits for the installation of the study pods as well as sprinkling the units with individual fire suppression systems. Since these expenses are required to advance the project, the committee allocated additional funds to make this project successful.

The Committee, made up of two city councilors, four community members, and a Metro Councilor, thoroughly reviewed the applications and recommend awarding funds for the following projects:

<b>Applicant</b>	<b>Project</b>	<b>Amount</b>
Arts Culture and Heritage Commission	Utility Box Public Art Project – ‘Celebrating the Arts’ Project	\$15,050
Charbonneau Community Foundation	French Prairie Road Median Renewal Project	\$37,500
Tourism Promotion Committee	Enhancing Wilsonville's Biking Infrastructure Project	\$5,944
Wilsonville High School (WHS) ASB	2026 Dia de los Muertos Festival at WHS Project	\$12,000

Wilsonville Historical Society	Growing Up in Wilsonville Book Reprint Project	\$3,000
Wilsonville Public Library Foundation	Study Pods Project	\$24,810

The total recommended project allocation for FY 2025-26 is \$98,304.

**Community Enhancement Program Projects Background**

City Resolution No. 2543 (July 2015) that created the Wilsonville – Metro Community Enhancement Program (CEP) provided for City Council approval of the project recommendations made by the Wilsonville-Metro Community Enhancement Committee.

Community Enhancement Program Funds may be used immediately on smaller projects, following an application process, or accumulated for up to three (3) years to underwrite a larger project; Metro provides flexibility for communities to design a local version of the program.

The Community Enhancement Program funding is used for “enhancing the host community of the facility from which the fees have been collected” to fund projects that “rehabilitate and enhance the area within the city.” Eligible projects can improve the appearance or environmental quality of the community, increase reuse and recycling opportunities or improve recreational areas and programs.

**Goals for community enhancement projects include:**

- a) Improve the appearance or environmental quality of the community.
- b) Reduce the amount or toxicity of waste.
- c) Increase reuse and recycling opportunities.
- d) Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- e) Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- f) Result in improvement to, or an increase in, recreational areas and programs.
- g) Result in improvement in safety and community emergency preparedness.
- h) Benefit youth, seniors, low-income persons or underserved populations.
- i) Foster and enhance community enrichment through educational programming, arts and cultural projects.

Goal “g”, was revised to include “community emergency preparedness” by the Wilsonville-Metro Community Enhancement Committee in the fall of 2025, before the city began accepting applications for fiscal year 2026-27.

Proposals are scheduled to be accepted again in late fall and early winter with additional project award recommendations in spring 2027 by the committee. Staff generally begins advertising the program in early to mid-fall.

**EXPECTED RESULTS:**

Completion of the funded projects by June 30, 2027.

**TIMELINE:**

Funding will be available July 1, 2026, and the project should be complete by June 30, 2027.

**CURRENT YEAR BUDGET IMPACTS:**

The Wilsonville- Metro Community Enhancement Program is funded through a Metro program and included in the fiscal year 2026-27 budget. The City receives revenue on a quarterly basis, which can only be used for these projects.

**COMMUNITY INVOLVEMENT PROCESS:**

The Wilsonville-Metro Community Enhancement Committee is made up of four community members, two city councilors, and a Metro Councilor. Their meetings are advertised and open to the public.

**POTENTIAL IMPACTS or BENEFIT TO THE COMMUNITY:**

The community will benefit from all these projects in different ways.

**ALTERNATIVES:**

The City Council could choose to adopt, modify, or reject Resolution No. 3262.

**CITY MANAGER COMMENT:**

N/A

**ATTACHMENTS:**

1. Resolution No. 3262
2. Project Applications and Review Materials