



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: October 14 th , 2025	Department: Parks	Presented By: Mandy McCarley, Parks Director Toni Fisher, Asst. City Mgr.
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Discussion & Action: Approval of Texas Department of Transportation Landscape Maintenance Agreement (LMA)

BACKGROUND:

Previously approved agenda item, on June 5, 2025, The City of Willow Park was awarded a grant in the amount of \$400,000 for the 2026 fiscal year. It is structured as a reimbursement to the city. In August 2025, Council approved contract amount to Westwood Professional Services, not to exceed \$80,000. As a contingency of the Grant, TxDOT requires the city to Landscape Maintenance Agreement (LMA).

The city will maintain all Green Ribbon landscape elements within the limits of right of way including all median and island areas but not excluding paved areas intended for vehicular travel. Landscape maintenance shall include but not be limited to plant maintenance, replacement, mowing, trimming, hardscape, and irrigation operation and maintenance. The city will be responsible for all utility costs. All elements must be maintained in a functional and esthetically pleasing condition.

STAFF RECOMMENDATION:

Staff recommend approval of Landscape Maintenance Agreement as presented.

EXHIBITS:

- Landscape Maintenance Agreement (LMA)

RECOMMENDED MOTION:

Motion to approve the Texas Department of Transportation Landscape Maintenance Agreement