



PLANNING & ZONING AGENDA ITEM BRIEFING SHEET

Meeting Date: March 17 th 2026	Department: Planning & Development	Presented By: Chelsea Kirkland, City Planner Toni Fisher, Interim City Mgr.
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AGENDA ITEM:

Discussion & Action: to consider APPROVAL OF A SPECIFIC USE PERMIT (SUP) TO ALLOW FOR EXISTING STATIC (NON-ELECTRONIC) SIGN TO A DIGITAL MESSAGE SIGN FOR A 3.14 TRACT OF LAND LEGALLY DESCRIBED AS “SHOPPING CENTER” LOT 1-A&1-B BLOCK 5 OF THE WILLOW SPRINGS OAKS ABSTRACT, CITY OF WILLOW PARK, TX. IDENTIFIED AS BEING A PORTION OF THE PARKER COUNTY APPRAISAL DISTRICT AS PARCEL #33643, PARKER COUNTY, TX.

BACKGROUND:

City staff received an application for a sign permit for Delisias sign. The sign was existing and needs repair. When finding out they would like it to be electronic for an informative stagnant message with a daily special, we let them know this would need to be submitted as an SUP for approval.

STAFF RECOMMENDATION:

The City Staff has reviewed this request and recommend its approval.

EXHIBITS:

- Sign Plans

RECOMMENDED MOTION:

Motion to approve Specific Use Permit as presented.