



## PLANNING & ZONING AGENDA ITEM BRIEFING SHEET

<b>Council Date:</b> August 20, 2024	<b>Department:</b> Planning & Development	<b>Presented By:</b> Toni Fisher, Director
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### **AGENDA ITEM:**

**Consideration & Action: Request for Special Use Permit regarding the placement of a temporary, free-standing, off-premise sign on Lot S PT 1, Block 1, Trinity Meadows Subdivision, in the City of Willow Park, Parker County, Texas.**

### **BACKGROUND:**

Applicant Dena Pfender of Canvas at Willow Park is requesting a Special Use Permit for the allowable placement of a temporary free-standing, off-premise sign for the purpose of advertising to be placed on the property located on the corner of Kings Gate and I-20 North Service Road, owned by Larry Lawley, and zoned Commercial/I-20 Overlay District.

A Special Use Permit for one single-sided 5’x10’ wooden sign advertising homes for rent at Canvas at Willow Park, design as attached, was approved by the Planning & Zoning Commission and City Council April 2023 for a duration of 12 months. The current Special Use Permit is for the request of a time extension for the existing sign. The overall dimensions and information are compliant with City sign ordinances within Sec. 14.07.002, however, the sign’s current location must be moved slightly to avoid the encroachment on the new right-of-way necessary for the replacement of Kings Gate Bridge, project expected for construction beginning Fall 2025.

### **STAFF/BOARD/COMMISSION RECOMMENDATION:**

Staff recommends approval of this permit with the correction of moving it out of the right-of-way, and the condition that the sign’s duration expires in twenty-four (24) months from City Council’s approval or upon change in the property ownership of the sign’s location, whichever comes first.

### **EXHIBITS:**

- Special Use Permit Application
- Sign Location
- Sign Rendering

### **RECOMMENDED MOTION:**

**Approval of the Special Use Permit for the placement of the temporary, free-standing, off-premise sign with the correction as stated, and the condition of expiration in twenty-four (24) months from City Council’s approval or change in the property ownership of the sign’s location, whichever comes first.**