



CITY COUNCIL REGULAR MEETING MINUTES

Municipal Complex, 516 Ranch House Rd, Willow Park, TX 76087

Tuesday, May 10, 2022 at 7:00 PM

CALL TO ORDER AND THE ROLL OF ELECTED AND APPOINTED OFFICERS WILL BE TAKEN

With a quorum of the City Council Members present, the Regular City Council Meeting of Willow Park was called to order by Mayor Pro Tem Lea Young at 7:00 p.m.

PRESENT

Councilmember Eric Contreras
Councilmember Chawn Gilliland
Councilmember Greg Runnebaum
Councilmember Lea Young
Councilmember Nathan Crummel

ABSENT

Mayor Doyle Moss

PLEDGE OF ALLEGIANCE AND INVOCATION

Pastor Ted Kitchens gave the invocation followed by the pledge of allegiance.

PUBLIC COMMENTS (Limited to three minutes per person)

Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the City Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following:

A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

Blake Windham with Texas Health Willow Park spoke before the City Council regarding Super Safety Saturday.

Mike Wood @124 Kentucky Dr. spoke before the City Council regarding construction debris.

PUBLIC HEARINGS

1. The City of Willow Park City Council will hold a public hearing on Tuesday, May 10, 2022 at 7:00 PM at Willow Park City Hall, 516 Ranch House Rd, Willow Park, TX 76087 for the matters listed below:

PUBLIC HEARING to consider a request to rezone 1.859 acres from LR "Local Retail"/IH-20 OD "Interstate Highway 20 Overlay District" to C "Commercial"/IH-20 OD "Interstate Highway 20 Overlay District", Lot 1R, Block 3, El Chico South, City of Willow Park, Parker County, Texas, located at 108 S. Ranch House Rd.

Mayor Pro Tem Lea Young opened the Public Hearing opened at 7:07 PM

Toni Fisher, Planning and Development Director gave a presentation on proposed 1.859 acres to be rezoned.

Hearing was none.

Public Hearing closed at 7:08 PM

2. Discussion/Action: to adopt AN ORDINANCE OF THE CITY OF WILLOW PARK, TEXAS, PROVIDING FOR A CHANGE IN ZONING FROM LOCAL RETAIL/IH-20 OVERLAY DISTRICT TO COMMERCIAL/IH-20 OVERLAY CLASSIFICATION AND USE DESIGNATION FOR LOT 1R, BLOCK 3, EL CHICO SOUTH ADDITION, PARKER COUNTY AND THE CITY OF WILLOW PARK, TEXAS; REPEALING CONFLICTING ORDINANCES; PROVIDING FOR A PENALTY; PROVING FOR A SEVERABILTIY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

TO ADOPT AN ORDINANCE OF THE CITY OF WILLOW PARK, TEXAS, PROVIDING FOR A CHANGE IN ZONING FROM LOCAL RETAIL/IH-20 OVERLAY DISTRICT TO COMMERCIAL/IH-20 OVERLAY CLASSIFICATION AND USE DESIGNATION FOR LOT 1R, BLOCK 3, EL CHICO SOUTH ADDITION, PARKER COUNTY AND THE CITY OF WILLOW PARK, TEXAS; REPEALING CONFLICTING ORDINANCES; PROVIDING FOR A PENALTY; PROVING FOR A SEVERABILTIY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Councilmember Contreras, Seconded by Councilmember Runnebaum.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

CONSENT AGENDA

All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

3. Approve City Council Meeting Minutes - Regular Meeting April 12, 2022

To approve Regular City Council Meeting Minutes from April 12, 2022.

Motion made by Councilmember Gilliland, Seconded by Councilmember Contreras.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

REGULAR AGENDA ITEMS

4. Presentation by Aledo High School student Gabby Shultz regarding community service project and fundraising efforts for improvements at Cross Timbers Park.

Gabby Shultz gave a presentation regarding community service and fundraising efforts for improvements at Cross Timbers Park.

5. Discussion/Action: City Secretary will issue the certificate of election, administer the statement of elected officials and the oath of office to the newly elected council members:

Place 4 - Gregg Runnebaum

Place 5 - Lea Young

Place 6 - Nathan Crummel

Crystal Dozier, City Secretary administered the oaths of office for City Council Places 3, 4 and 5.

6. Discussion/Action: to consider appointing a Mayor Pro Tem.

To appoint Councilmember Lea Young as Mayor Pro Tem.

Motion made by Councilmember Runnebaum, Seconded by Councilmember Contreras.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

7. Discussion/Action: to consider appointing a Alternate Mayor Pro Tem.

Mayor Pro Tem Lea Young nominated Councilman Greg Runnebaum as Alternate Mayor Pro Tem. Councilman Runnebaum declined.

Councilman Contreras nominated Councilman Nathan Crummel

Motion made by Councilmember Runnebaum, Seconded by Councilmember Contreras.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

8. Discussion/Action: financial update from Jake Weber, CPA.

Jake Weber gave a brief financial update. No action taken.

9. Discussion/Action: to adopt an ordinance approving a budget amendment in the amount of \$45,070.74 for two additional peace officers for the 2021-2022 Fiscal Year.

To approve a budget amendment in the amount of \$45,070.74 for two additional peace officers for the 2021-2022 Fiscal Year.

Motion made by Councilmember Gilliland, Seconded by Councilmember Contreras.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

10. Discussion/Action: for the City Council to discuss the City's noise ordinance regulating noise related offenses contained in Article 8.03 of the Code of Ordinances, including the amendment of same.

To direct staff to review other cities noise ordinances along with some outside technical resources and come back with a recommendation at the next meeting.

Motion made by Councilmember Young, Seconded by Councilmember Gilliland.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

11. Discussion/Action: City Hall Committee Report.

To accept the needs analyst and needs report as presented by Jacob Martin.

Motion made by Councilmember Contreras, Seconded by Councilmember Gilliland.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

12. Discussion/Action: Budget Calendar for FY 2022 - 2023.

Bryan Grimes presented the budget calendar for FY 2022-2023.

July 12th and July 26th for budget workshop at 6:00 pm.

No action taken.

13. Discussion/Action: to set the May 24, 2022 City Council meeting.

No action taken.

14. Discussion/Action: to consider future agenda items.

Noise Ordinance

Waste Treatment services to citizens to the north of the city.

Construction Debris and erosion control.

DEPARTMENT REPORTS

15. Public Works Report

Michelle Guelker, Public Works Director gave a brief summary on the presented report.

16. City Secretary Report

Crystal Dozier, City Secretary gave a brief summary of the presented report.

17. City Engineer Project Report

Derek Turner, City Engineer gave a brief summary of the presented report.

18. Planning and Development Report

Toni Fisher, Planning and Development Director gave a brief summary of the presented report.

INFORMATIONAL

Mayor & City Council Comments

Mayor Pro Tem Young thanked the citizens and the Parker County Ice House for attending the meeting.

Councilman Runnebaum mentioned taking his grandson to the city's playground and how great it is.

Councilman Contreras recognized all of the runoff candidates and congratulated all the newly elected officials. He encouraged everyone to get out and vote for May 24th runoff election.

City Manager Comments

City Manger Bryan Grimes said the city staff is working together and preparing for the summer as staff will be in and out of the office.

EXECUTIVE SESSION *It is anticipated that all, or a portion of the discussion of the foregoing item will be conducted in closed executive session under authority of the Section 551 of the Texas Open Meetings Act. However, no action will be taken on this item until the City Council reconvenes in open session.*

Mayor Lea Young recessed open session at 9:18 PM

19. Discussing the purchase, exchange, lease, or value of real property; section 551.072

City Council adjourned into Executive Session at 9:25 PM

RECONVENE *into Open Session and consider action, if any, on the item discussed in Executive Session.*

The City Council reconvened into open session at 10:22 PM

No action taken.

ADJOURNMENT

Mayor Pro Tem Young meeting was adjourned at 10:22 PM

**Motion made by Councilmember Runnebaum, Seconded by Councilmember Crummel.
Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

These minutes were approved on the 14th of June, 2022.

Doyle Moss, Mayor

Crystal R. Dozier, TRMC
City Secretary