



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: January 9, 2024	Department: Admin	Presented By: City Manager
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AGENDA ITEM: Discussion / action: To approve a lease with ESD 1 for their use of the Public Safety Building

BACKGROUND: With the election of the WPFD to transition to ESD, the City has allowed the ESD to use the FD portion of the Public Safety Building. After discussion with ESD staff, Pat Chesser papered the Lease Agreement for your consideration and approval. The Lease has the usual and customary language. Two points of interest:

1. The lease is for a 24 month period, with an option to extend the least
2. ESD would pay \$7,500 / month (\$90,000 per year) for the use of the facility. If the lease is to be extended, the rent would increase to \$7,875 per month (\$94,500 / year).

The Lease is attached to this memo. Also attached is Exhibit A, which outlines the portion of the building that ESD currently occupies.

Suggested Motion: I move that the City of Willow Park enter into a Lease Agreement with ESD #1 under the terms and conditions as presented.

STAFF/BOARD/COMMISSION RECOMMENDATION:

EXHIBITS:

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	\$
	Source of Funding	\$