

*Jenise "Crickett" Miller*  
ELECTIONS ADMINISTRATOR  
Parker County, TX  
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December 11, 2023

Thank you for considering Parker County to contract with for your election on **MAY 4, 2024**. The contract is attached with a checklist. The Contract contains early voting and Election Day dates and hours and a cost estimate for the election. Special Note: Section XV: Miscellaneous Provisions in the contract – The Parker County Election Office needs an up to date street index with addresses and ranges for your entity by **February 16, 2024 or sooner**. The final cost will be compiled after the election, and an invoice with the remaining balance to be paid will be emailed. If a refund should be issued, an invoice with the refund balance will be emailed. Please send this contract by February 5, 2024. The 75% deposit is due on APRIL 4, 2024. Requests for Special Polling Locations and hours must be made by **FEBRAURY 9, 2024**, please email to [crickett.miller@parkercountytexas.com](mailto:crickett.miller@parkercountytexas.com). If your entity should request additional early voting sites and hours not on the original early voting polling locations lists in this packet your entity will be in charge of the total cost of the polling location requested. Please review new HB 1888 Law when requesting your special days and hours. Our office will have your canvass paperwork ready by noon on **MAY 14, 2023**; please **do not plan your canvass before this date**. If prefer to have your canvass report mailed to you, let me know, otherwise everyone will receive their canvass via email. As always, if you have any questions please feel free to call the office at any time.

Note: If requesting additional polling locations this will be based on equipment (due to the Primary Runoff election starting two weeks after May 4, 2024 Election Day we may only have x number of voting machines available) and if the polling location is available to the County on the days requested.

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