



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Meeting Date: May 13, 2025	Department: Admin	Presented By: Bryan Grimes
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AGENDA ITEM

Discussion/Action: Authorization to update signatories on all City accounts held with financial institutions, including the removal and addition of designated individuals.

BACKGROUND:

Due to recent changes in the City Council and administrative management, it is necessary to update the list of individuals authorized to sign checks and conduct financial transactions on behalf of the City.

Currently, the authorized signatories include Bill Funderburk and Doyle Moss, as well as Bryan Grimes, Lea Young, and Andi Saylor.

Staff is recommending removing Doyle Moss and Bill Funderburk as authorized signatories on all city accounts held with financial institutions.

Staff recommends that following names are authorized by Council for all city accounts held at financial institutions: Teresa Palmer and Lea Young, Bryan Grimes, Andrea Saylor, Michelle Guelker

STAFF/BOARD/COMMISSION RECOMMENDATION:

Suggested Motion: I move to remove Doyle Moss and Bill Funderburk as authorized signatories on all city accounts held with financial institutions and that the following names will be the authorized signatories on all city accounts held with financial institutions: Teresa Palmer, Lea Young, Bryan Grimes, Andrea Saylor, and Michelle Guelker.