



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Council Date: May 13, 2025	Department: Admin	Presented By: City Manager
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AGENDA ITEM:

Discussion / Action: To consider and take action to elect a Mayor Pro Tem Alternate

BACKGROUND:

Council will elect a Councilmember to serve at Mayor Pro Tem Alternate to fulfill the role and responsibilities of the Mayor Pro Tem should the Mayor and Mayor Pro Tem be absent for a City Council Meeting.

Suggested Motion: I move to appoint _____ as Mayor Pro Tem Alternate for the City of Willow Park

STAFF/BOARD/COMMISSION RECOMMENDATION:

EXHIBITS:

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	\$
	Source of Funding	\$