



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Meeting Date: September 22, 2026	Department: Admin	Presented By: Michelle Guelker
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AGENDA ITEM

Discussion/Action: to approve participation in the Parker County Public Utility Agency, approve the Agreement Regarding the Creation and Initial Funding of the Parker County Public Utility Agency and the City's initial annual funding payment, and appoint a Director and Alternate to the Agency Board of Directors.

BACKGROUND:

The Parker County Hydrology 2050 Committee has recommended creation of the Parker County Public Utility Agency (PUA) to promote regional coordination among water providers, develop additional drinking water supplies, and provide potable drinking water throughout Parker County. Willow Park is one of the participating public entities identified in the proposed creation resolution.

Council is being asked to take three related actions. First, adopt the concurrent resolution approving creation of and Willow Park's participation in the Parker County PUA. Second, approve the Agreement Regarding the Creation and Initial Funding of the PUA and authorize the City's initial annual cost share of \$20,000, due to Parker County no later than September 30, 2026. The City falls within the \$20,000 annual cost-share category for populations of 5,000 to 10,000. If the Agency is not created on or before May 31, 2027, the initial payment is to be returned to the City in full. Third, appoint Michelle Guelker as Willow Park's Director and Chase McBride as Alternate to the PUA Board of Directors.

STAFF/BOARD/COMMISSION RECOMMENDATION:

I move to approve the resolution creating and authorizing the City of Willow Park's participation in the Parker County Public Utility Agency;

I move to approve the Agreement Regarding the Creation and Initial Funding of the Parker County Public Utility Agency and authorize the City's \$20,000 initial annual funding payment; and

I move to approve the resolution appointing Michelle Guelker as Director and Chase McBride as Alternate to the Parker County Public Utility Agency Board of Directors.

EXHIBITS:

- Resolution Creating the Parker County Public Utility Agency
- Agreement Regarding the Creation and Initial Funding of the Parker County Public Utility Agency
- Resolution Appointing Director and Alternate to the Parker County Public Utility Agency Board of Directors