



CITY COUNCIL REGULAR MEETING MINUTES

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, August 08, 2023 at 6:00 PM

CALL TO ORDER AND THE ROLL OF ELECTED AND APPOINTED OFFICERS WILL BE TAKEN

Mayor Moss called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE AND INVOCATION

Tyler Kelso with Christ Chapel gave the invocation followed by the pledge of allegiance.

PUBLIC COMMENTS (Limited to three minutes per person)

Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the City Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following:

A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

There were no public comments.

PRESENTATION

1. Presentation from Parker County - Transportation Bond

A presentation was given by representatives of Parker County regarding the Proposed Transportation Bond.

CONSENT AGENDA

All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If

discussion is desired, that item will be removed from the consent agenda and will be considered separately.

2. Approve City Council Meeting Minutes - Special Meeting on July 18, 2023

To approve City Council meeting Minutes - Regular Meeting on July 18, 2023.

Motion made by Councilmember Gilliland, Seconded by Councilmember Contreras.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young

REGULAR AGENDA ITEMS

3. Discussion/Action: to consider and act on approving a proposed ad valorem tax rate for the period beginning October 1, 2023 through September 30, 2024.

To approve the City of Willow Park assess a proposed maintenance and operations tax rate of \$0.208872 and an interest and sinking rate of \$0.188725 for a total tax rate of \$0.397597 and that a roll call vote be taken per state statute.

Motion made by Councilmember Contreras, Seconded by Councilmember Young.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young

4. Discussion/Action: to consider and act on setting the date, time and place for a public hearing on a proposed ad valorem tax rate and budget for the period beginning October 1, 2023 through September 30, 2024.

For the City of Willow Park hold a public hearing on the tax rate for FY 23 – 24, a period beginning on October 1, 2023 and ending on September 30, 2024 on August 22, 2022 at 6:00 PM at the Willow Park City Hall located at 120 El Chico Trail and; for the City of Willow Park hold a public hearing on the budget for FY 23 – 24, a period beginning on October 1, 2023 and ending on September 30, 2024 on August 22, 2022 at 6:00 PM at the Willow Park City Hall located at 120 El Chico Trail and authorize staff to place public notices as required.

Motion made by Councilmember Contreras, Seconded by Councilmember Gilliland.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young

5. Discussion/Action: to consider redirecting the American Rescue Plan Act (ARP Act) funding administered by the U.S. Department of the Treasury, other Federal or State Agency from the new sanitary sewer line along Bankhead Highway to the Wastewater Effluent Line Project.

To redirect the American Rescue Plan Act (ARP Act) funding administered by the U.S. Department of the Treasury, other Federal or State Agency from the new

sanitary sewer line along Bankhead Highway to the Wastewater Effluent Line Project.

Motion made by Councilmember Contreras, Seconded by Councilmember Runnebaum.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young

6. Discussion/Action: to approve a joint ordinance and extraterritorial jurisdiction ("ETJ") boundary agreement with the City of Aledo to release and transfer a 31.247 acre tract of property to the City of Willow Park's ETJ.

To adopt a joint ordinance and extraterritorial jurisdiction ("ETJ") boundary agreement with the City of Aledo to release and transfer a 31.247 acre tract of property to the City of Willow Park's ETJ.

Motion made by Councilmember Young, Seconded by Councilmember Runnebaum.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young

7. Discussion/Action: to consider a developer's agreement with Haney Revocable Trust, Dustin Kyle and Jayme Lynne Haney, Co-Trustees, for the annexation and development of 31.247 acres of property to be located in the City of Willow Park Extraterritorial Jurisdiction.

To approve a developer's agreement with Haney Revocable Trust, Dustin Kyle and Jayme Lynne Haney, Co-Trustees, for the annexation and development of 31.247 acres of property to be located in the City of Willow Park Extraterritorial Jurisdiction.

Motion made by Councilmember Contreras, Seconded by Councilmember Gilliland.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young

8. Discussion/Action: Consideration and acceptance for the dedication of Kings Gate Park from Wilks Development to the City of Willow Park, and request payment for replat.

To approve acceptance for the dedication of Kings Gate Park from Wilks Development to the City of Willow Park, and payment of the replat.

Motion made by Councilmember Young, Seconded by Councilmember Contreras.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young

INFORMATIONAL

Mayor and Council Comments

Mayor Moss thanked the City Council for their time, service, and everything they have helped with the city. He also wished an honorable happy birthday to Councilman Eric Contreras.

Mayor Pro Tem Young requested an update on the proposed wastewater treatment plant. She also requested an update and a staff recommendation on the city's noise ordinance.

Councilman Gilliland congratulated Officer Russell Sanchez on his retirement after 23 years of service with the City of Willow Park. He worked under 6 different Police Chiefs.

Councilman Runnebaum requested an update on the street improvement projects.

City Manager Comments

City Manger Bryan Grimes stated at the next city council meeting staff will be giving department reports. He thanked Candy Scott, CFO/HR for assistance in preparing the budget and the tax rate. She has sat in on all the budget and tax rate meetings with department heads. He stated the tax rate was a very contentious subject a year ago and thanked the city council for approving the proposed lower tax rate. It is probably one of the largest tax rate deductions in Texas. He also congratulated Communications and Marketing Director Rose Hoffman on her certification and the completion of the Certified Public Communicators Program.

EXECUTIVE SESSION *It is anticipated that all, or a portion of the discussion of the foregoing item will be conducted in closed executive session under authority of the Section 551 of the Texas Open Meetings Act. However, no action will be taken on this item until the City Council reconvenes in open session.*

Mayor Moss convened into executive session at 6:33 pm.

9. Section 551.071 - Consultation with Attorney; Halff & Associates Litigation.

RECONVENE *into Open Session and consider action, if any, on the item discussed in Executive Session.*

Mayor Moss reconvened into open session at 6:45 pm.

No action taken.

Mayor Moss adjourned the meeting at 6:50 pm.

**Motion made by Councilmember Gilliland, Seconded by Councilmember Contreras.
Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young**

These minutes were approved on the 22nd of August, 2023.

Mayor Doyle Moss

Crystal R. Dozier, TRMC
City Secretary

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