



CITY COUNCIL AGENDA ITEM BRIEFING SHEET

Meeting Date: October 24, 2023	Department: Administration	Presented By: Bryan Grimes
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AGENDA ITEM:

Discussion/Action: to consider a Developer’s Agreement with RBRS Ventures, LLC, for the annexation and development of Lots 1-4, Block 1, Broadway Business Park, located in the City of Willow Park’s Extraterritorial Jurisdiction.

BACKGROUND:

Lots 1-4, Block 1 of the Broadway Business Park, totaling 8.046 acres, situated in the McKinney & Williams Survey, Abstract 954 and the John H. Phelps Survey, Abstract 1046 (see Plat as Exhibit “A”), and owned by RBRS Ventures, LLC are proposed for commercial development.

Property owner has requested water and sewer service, which the City of Willow Park can provide. The Developer’s Agreement provides terms for utility services and includes the properties’ immediate annexation into the City of Willow Park as soon as possible.

To meet the requirement of contiguous properties for annexation, this Developer’s Agreement is contingent upon the execution of the Developer’s Agreement for the southern adjoining property: Lots 5-7, Block 1, Broadway Business Park II.

STAFF/BOARD/COMMISSION RECOMMENDATION:

City Staff recommends that the Developer’s Agreement be approved which will establish terms for Willow Park’s utility service and property owners’ commitment to immediate annexation.

EXHIBITS:

- Developer’s Agreement
- Exhibit “A” – Final Plat
- Exhibit “B” – Petition Requesting Annexation by Area Landowners
- Exhibit “C” – Annexation Services Agreement
- Willow Park ETJ Map

RECOMMENDED MOTION:

Approval of the Developer’s Agreement for properties owned by RBRS Ventures, LLC, as presented, contingent upon the execution of Developer’s Agreement for 9901 Bankhead Park, LLC, adjoining property of Lots 5-7, Block 1, Broadway Business Park II.