



## CITY COUNCIL REGULAR MEETING MINUTES

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, August 27, 2024 at 6:00 PM

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### CALL TO ORDER AND THE ROLL OF ELECTED AND APPOINTED OFFICERS WILL BE TAKEN

Mayor Pro Tem Young called the meeting to order at 6:00 pm.

#### PRESENT

Councilmember Eric Contreras  
Councilmember Greg Runnebaum  
Councilmember Lea Young  
Councilmember Nathan Crummel

#### ABSENT

Mayor Doyle Moss  
Councilmember Chawn Gilliland

#### STAFF PRESENT

City Manager Bryan Grimes  
Assistant City Manager Bill Funderburk  
City Secretary Crystal Dozier

### PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Pro Tem Young requested a moment of silence followed by the pledge of allegiance.

### PUBLIC COMMENTS (Limited to three minutes per person)

*Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the City Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following:*

A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

**Walter Mayou at 505 Knights Bridge and Francis Horch at 901 Sam Bass Ct. both spoke before the City Council.**

## **CONSENT AGENDA**

*All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

1. Approve City Council Meeting Minutes - Regular Meeting August 13, 2024.

**To approve City Council Meeting Minutes - Regular Meeting August 13, 2024.**

**Motion made by Councilmember Contreras, Seconded by Councilmember Runnebaum.**

**Voting Yea: Councilmember Contreras, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

## **REGULAR AGENDA ITEMS**

2. Discussion /Action: to discuss, consider and act on approving a proposed ad valorem tax rate for the period beginning October 1, 2024 thru September 30, 2025.

**To approve the City of Willow Park, assess a proposed maintenance and operations tax rate of \$0.203371 and a proposed interest and sinking rate of \$0.229175 for a total proposed tax rate of \$0.432546.**

**Motion made by Councilmember Contreras, Seconded by Councilmember Crummel.**

**Voting Yea: Councilmember Contreras, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

3. Discussion/Action: to discuss, consider, and act on setting the date, time, and place for a public hearing on the tax rate and proposed budget for the period beginning October 1, 2024 thru September 30, 2025.

**I move that the City of Willow Park hold a public hearing on the budget and a public hearing on the tax rate for FY 24 – 25, a period beginning on October 1, 2024 and ending on September 30, 2025, on September 10, 2024 at 6:00 PM at the Willow Park City Hall located at 120 El Chico Trail and authorize staff to publish public notices as required by law.**

**Motion made by Councilmember Contreras, Seconded by Councilmember Crummel.**

**Voting Yea: Councilmember Contreras, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

4. Discussion/Action: to adopt an ordinance adopting a comprehensive fee and rate schedule for the following Enterprise Fund Utility Rates/Services/Charges for Fiscal Year 2024-25, including water impact fees, water tap fees, wastewater impact fees, wastewater tap fees, drainage impact fees, utility deposits/fees, water base rates, water volumetric charges, wastewater rates, solid waste rates, additional utility services charges, and water meter costs; amending various city ordinances; and containing a severability clause and an effective date.

**To adopt an ordinance adopting a comprehensive fee and rate schedule for the following Enterprise Fund Utility Rates/Services/Charges for Fiscal Year 2024-25, including water impact fees, water tap fees, wastewater impact fees, wastewater tap fees, drainage impact fees, utility deposits/fees, water base rates, water volumetric charges, wastewater rates, solid waste rates, additional utility services charges, and water meter costs; amending various city ordinances; and containing a severability clause and an effective date.**

**Motion made by Councilmember Young, Seconded by Councilmember Runnebaum.**

**Voting Yea: Councilmember Contreras, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

5. Discussion only: Update on the Wastewater Treatment Plant.

**Chase McBride, Assistant Public Works Director gave a presentation on the update of the City's Wastewater Treatment Plant.**

## **INFORMATIONAL**

Mayor and City Council Comments

**There were no comments from Mayor and City Council**

City Manager Comments

**City Manager Bryan Grimes stated the City Council will be voting on the FY 2024-2025 Budget and 2024 Tax Rate at the September 10th City Council Meeting. He announced National Night Out will be held at Kings Gate Park on October 1st. The City's Code of Ordinances has officially been completed and is now on the city's website.**

**EXECUTIVE SESSION** *It is anticipated that all, or a portion of the discussion of the foregoing item will be conducted in closed executive session under authority of the Section 551 of the Texas Open Meetings Act. However, no action will be taken on this item until the City Council reconvenes in open session.*

**Mayor Pro Tem Young convened into closed session at 6:28 pm.**

6. Section 551.071 - Consultation with Attorney; Halff & Associates Litigation.

7. 551.087 - Economic Development Negotiations; 551.071 Consultation with City Attorney; Beall Development Agreement; and Brothers In Christ Annexation.
8. 551.071 (Consultation with Attorney); 551.072 (Deliberation Regarding Real Property) - possible purchase of tract of property on Kings Gate Road and adjoining tract off I-20 Service Road

**RECONVENE** into Open Session and consider action, if any, on the item discussed in Executive Session.

**Mayor Pro Tem Young reconvened into open session at 7:14 pm.**

**No action was taken on agenda items 6 & 7.**

**Action was taken on agenda item 8.**

**To approve a contract to sale real property for the purchase of two parcels of land, one being .1185 acre of land and the other being approximately 1 acre of land for the Kings Gate Bridge Project.**

**Motion made by Councilmember Crummel, Seconded by Councilmember Contreras. Voting Yea: Councilmember Contreras, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

#### **ADJOURNMENT**

**Motion made by Councilmember Runnebaum, Seconded by Councilmember Crummel. Voting Yea: Councilmember Contreras, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

**Mayor Pro Tem Young adjourned the meeting at 7:16 pm.**

These minutes were approved on the 27<sup>th</sup> of August, 2024

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Mayor Pro Tem Lea Young

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Crystal R. Dozier, TRMC, CMC  
City Secretary