



SPECIAL/SPECIFIC USE PERMIT APPLICATION

City of Willow Park – Planning & Development Dept.
 516 Ranch House Rd, Willow Park, TX 76087
 817-441-7108 x100 www.willowpark.org

APPLICANT INFORMATION

Name of Applicant/Agent: <i>Dena Pfender</i>		Business Name (if applicable): <i>Canvas at Willow Park</i>	
Business/Mailing Address: Street, City, State, Zip <i>300 meadow place Dr #192 Willow Park Tx 76087</i>			
Email Address: <i>Canvasatwillowparkmgr@willowbridgepc.com</i> NOTE: Email is the primary form of contact with Applicants.		Cell/Primary Phone # of Applicant/Agent: <i>817-717-4090</i>	
Are you the Owner of the property or the Owner's Agent? <input type="checkbox"/> Owner <input checked="" type="checkbox"/> Agent*	Do you have written permission from the Owner of the property or the Owner's Agent to proceed with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No*	*NOTE: If you are not the Owner of the Property, the Owner must sign this Application below to indicate his/her permission and approval of this request.	

DESCRIPTION OF REQUEST

Current Zoning Classification: <i>Commercial-120 overlay</i>	Legal Description of Property: <i>Block Trinity Meadows East</i>	Street address of Property (if known): <i>14204200</i>
Reason for Special Use Permit: Describe the nature of the proposed use of this property, activity, and any particular characteristics related to the use of the property: <i>Free Standing off premise sign</i>		

PROPERTY OWNER INFORMATION

Name of Property Owner: <i>Larry Lawley</i>		Business Name (if applicable): <i>Huy Texas</i>	
Business/Mailing Address: Street, City, State, Zip <i>113 Dennis Junction Rd Weatherford TX 76088</i>			
Email Address: <i>Larry@datastitch.com</i>		Cell/Primary # of Property Owner <i>817-939-0206</i>	

INCLUDE WITH APPLICATION SUBMISSION

THIS APPLICATION MUST BE SUBMITTED WITH THE ITEMS LISTED BELOW:

- Completed and fully executed Special/Specific Use Permit Application
- Map, Plot Plan, Survey, and/or Plat of property location
- Renderings of proposed construction including building elevations, square footage, bldg. height, construction materials, and uses of bldgs
- Site Plan showing placement of building(s), location/construction of sign(s), off-street parking areas, and ingress/egress to public streets
- Landscaping plan & visual screening (walls/paintings/fences)
- Permit Fee Payment as specified in Development Services Fees
- Relationship of intended use to all existing properties/land uses in all directions to minimum distance of 200 feet of application property

****The Applicant or his/her Representative(s) must be present at the scheduled Public Hearing for this Permit.**** Public Hearing will be scheduled based on City's acceptance of completed Application with all supporting documents and payment as it aligns with the Planning & Zoning Schedule.

I hereby certify that I am, or that I represent, the legal owner of the property described above and do hereby submit this request for a Special Use Permit to the Planning and Zoning Commission for consideration.

Applicant's Signature: *[Signature]* Date: *7-16-2024*
 Owner's Signature* (if different than Applicant): *[Signature]* Date: *7/16/24*
 *Owner's signature indicates permission to proceed with this Permit request.

Please email completed Application and all Attachments to permits@willowpark.org. Permit Fee may be paid by check (mailed or in person) or by credit card (in person or processed over the phone to Permit Tech x103; processing fee applies).