



## CITY COUNCIL AGENDA ITEM BRIEFING SHEET

<b>Council Date:</b> September 10, 2024	<b>Department:</b> Admin	<b>Presented By:</b> City Manager
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**AGENDA ITEM:** Discussion/ Action: to adopt an ordinance for the adoption of the City Council of Willow Park Municipal Budget for Fiscal Year 2024 - 2025

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**BACKGROUND:** Council and staff have been working on the budget and the budget process for the past few months. Council had multiple Budget workshops and the statutory Public Hearings on the Budget. The Budget has been readily available on the City website since July 22, 2024.

**General Fund:** The General Fund is primarily flat from the current budget. There are some cost increases such as insurance, employee salaries, and primarily, the Police Department. Sales Tax receipts are down roughly 7% and the new budget reflects this trend. This budget also has some capital improvements, which Council can approve during the FY.

**Water Fund:** Again, the Water Fun is relatively flat budget like the General Fund. Of note, the Water Fund has been transferring revenues to the Wastewater Fund to help subsidize that fund. While there is a transfer in the budget, it is not expected to be used. It is there as a safeguard.

**Wastewater Fund:** The Wastewater Fund has seen a tremendous turnaround in the past 12 months. With the agreement with Hudson Oaks, this fund will have a partnership to help offset costs, and, in turn, will help the Wastewater Fund to be self-sustaining as Council has requested.

**Drainage Fund:** With over three years of revenues collected, and the passage of the Certificates of Obligation to address drainage projects throughout the City last year, this fund will provide the proceeds to service the debt. This fee allows the City to address its drainage projects without additional I/S funding. Some drainage projects have been completed, and Phase 2 will be completed in the coming months.

### STAFF/BOARD/COMMISSION RECOMMENDATION:

**Suggested Motion:** I move that the Willow Park City Council adopt an ordinance providing for the adoption of the City of Willow Park Municipal budget for Fiscal Year 2024 - 2025.

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### EXHIBITS:

General Fund Budget  
Water Fund Budget  
Wastewater Budget  
Drainage Fund Budget