



CITY COUNCIL REGULAR MEETING MINUTES

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, June 11, 2024 at 6:00 PM

CALL TO ORDER AND THE ROLL OF ELECTED AND APPOINTED OFFICERS WILL BE TAKEN

Mayor Moss called the meeting to order at 6:02 pm.

PRESENT

Mayor Doyle Moss
Councilmember Eric Contreras
Councilmember Chawn Gilliland
Councilmember Greg Runnebaum
Councilmember Lea Young
Councilmember Nathan Crummel

STAFF PRESENT

City Manager Bryan Grimes
Assistant City Manager Bill Funderburk
City Secretary Crystal Dozier

PLEDGE OF ALLEGIANCE AND INVOCATION

Ted Kitchens with Christ Chapel Church gave the invocation followed by the pledge of allegiance.

PUBLIC COMMENTS (Limited to three minutes per person)

Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the City Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following:

A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

Francis Horch at 901 Sam Bass Ct. spoke before the City Council.

CONSENT AGENDA

All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Approve City Council Meeting Minutes - Regular Meeting May 28, 2024.

To approve the revised City Council Meetings Minutes - Regular Meeting May 28, 2024.

Motion made by Councilmember Young, Seconded by Councilmember Runnebaum.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

REGULAR AGENDA ITEMS

2. Discussion/Action: to consider installation of speed humps on Crown Road.

Nick Kirk with Jacob and Martin gave a brief presentation on the proposed speed humps.

Dennis Evans 75 Crown Rd.; Harold Heisch at 79 Crown Rd.; Brad McKerley at 109 Trinity; Tara Hoopes at 41 Crown Rd.; Teresa Palmer at 3521 Ranch House Rd.; and Lisa Weiershnsen at 95 Crown Rd. all spoke before the City Council.

To approve the installation of speed humps on Crown Road as presented by Jacob and Martin.

Motion made by Councilmember Young, Seconded by Councilmember Gilliland.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

3. Discussion/Action: to consider maintenance on city right-of-ways on Crown and Ranch House Road.

To authorize staff to install Bermuda hydro mulch on Crown Rd., water Crown Rd. and to add Crown Road and Ranch House Road to the city's mowing maintenance contract.

Motion made by Councilmember Contreras, Seconded by Councilmember Gilliland.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

4. Discussion/Action: to consider the expansion of driveway approaches for the 2022 Street Projects.

Mayor Pro Tem mad a motion to postpone the item of expansion of driveway approaches to allow staff to prepare a different standard for City Council to consider on driveway approaches.

Councilman Runnebaum seconded and amended the motion to include reevaluation after the speed humps are installed.

Mayor Pro Tem seconded the amended motion.

Motion made by Councilmember Young, Seconded by Councilmember Runnebaum.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

5. Discussion/Action: to approve a Speed Hump Installation Policy.

To approve a Speed Hump Installation Policy as presented.

Motion made by Councilmember Young, Seconded by Councilmember Runnebaum.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

6. Consider and take action on an ordinance accepting a petition to expand the City of Willow Park's Extraterritorial Jurisdiction to include a 3.208 Acre tract and a 228.4 acre tract of land owned by Brothers in Christ Properties, LLC.

To adopt an ordinance accepting a petition to expand the City of Willow Park's Extraterritorial Jurisdiction to include a 3.208 Acre tract and a 228.4 acre tract of land owned by Brothers in Christ Properties, LLC.

Motion made by Councilmember Young, Seconded by Councilmember Gilliland.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

7. Consider and take action on a resolution declaring the City's intent to begin annexation of approximately 7,313 feet, comprising 10.98 acres of East Bankhead Highway, directing City staff to prepare a service plan and scheduling two public hearings for the proposed annexation.

To approve a resolution declaring the City's intent to begin annexation of approximately 7,313 feet, comprising 10.98 acres of East Bankhead Highway, directing City staff to prepare a service plan and scheduling two public hearings for the proposed annexation.

Motion made by Councilmember Gilliland, Seconded by Councilmember Contreras.

**Voting Yea: Councilmember Contreras, Councilmember Gilliland,
Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

8. Consider and take action on a resolution accepting the annexation petitions from Brothers in Christ Properties, LLC requesting annexation of the following two tracts of land, directing City staff to prepare and negotiate an annexation services agreement and scheduling a public hearing on the proposed annexation: one tract being approximately 3.208 acres of land, more or less, in the H.T. & B. RR. Co. Survey, Abstract Number 647 And the Heirs Of Francisco Sanchez Survey, Abstract 2346, and being a portion of that tract of land by deed described by deed to Brothers In Christ Properties, LLC as recorded in Document Number 202400902, Deed Records, Parker County, Texas, and one tract being approximately 228.4 acres of land, more or less, in the F.H. Hammon Survey, Abstract Number 673, the Heirs of Francisco Sanchez Survey, Abstract Number 2346, the H.T. & B. RR. Co. Survey, Abstract Number 647, and the J. Beech and C. Nott Survey, Abstract Number 2091, Parker County, Texas being a portion of that tract of land described by deed to Brothers In Christ Properties, LLC as recorded in Document Number 202400902, Deed Records, Parker County, Texas.

To approve a resolution accepting the annexation petitions from Brothers in Christ Properties, LLC requesting annexation of the following two tracts of land, directing City staff to prepare and negotiate an annexation services agreement and scheduling a public hearing on the proposed annexation: one tract being approximately 3.208 acres of land, more or less, in the H.T. & B. RR. Co. Survey, Abstract Number 647 And the Heirs Of Francisco Sanchez Survey, Abstract 2346, and being a portion of that tract of land by deed described by deed to Brothers In Christ Properties, LLC as recorded in Document Number 202400902, Deed Records, Parker County, Texas, and one tract being approximately 228.4 acres of land, more or less, in the F.H. Hammon Survey, Abstract Number 673, the Heirs of Francisco Sanchez Survey, Abstract Number 2346, the H.T. & B. RR. Co. Survey, Abstract Number 647, and the J. Beech and C. Nott Survey, Abstract Number 2091, Parker County, Texas being a portion of that tract of land described by deed to Brothers In Christ Properties, LLC as recorded in Document Number 202400902, Deed Records, Parker County, Texas.

Motion made by Councilmember Young, Seconded by Councilmember Runnebaum.

**Voting Yea: Councilmember Contreras, Councilmember Gilliland,
Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

9. Discussion/Action: to consider and approve acceptance of the closeout of the Wastewater Effluent Line contract – TWDB CWSRF No. 73890 CID 01.

To approve acceptance of the closeout of the Wastewater Effluent Line contract – TWDB CWSRF No. 73890 CID 01.

Motion made by Councilmember Contreras, Seconded by Councilmember Gilliland.

**Voting Yea: Councilmember Contreras, Councilmember Gilliland,
Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

10. Discussion/Action: to consider all matters incident and related to approving and authorizing publication and posting of notice of intention to issue certificates of obligation, including the adoption of a resolution pertaining thereto.

To adopt a resolution approving and authorizing publication and posting of notice of intention to issue certificates of obligation in an amount not to exceed \$5,135,000 for the purpose of paying contractual obligations to be incurred for constructing, acquiring, purchasing, renovating, enlarging, equipping, and improving water and wastewater system properties or facilities and the acquisition of land and rights-of-way therefor.

Motion made by Councilmember Gilliland, Seconded by Councilmember Crummel.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

INFORMATIONAL

Mayor and City Council Comments

Councilman Runnebaum stated he appreciated staff's for work behind the scenes for the actions this evening on the annexation.

Mayor Moss addressed the audience regarding their concerns on their driveways. He stated the City Council made a statement tonight and its not a dead issue and the city will comet to a resolution. He congratulated the City of Aledo on the grown breaking of their new city hall.

City Manager Comments

City Manager, Bryan Grimes stated staff will be out Public Funds Investment Act training the rest of the week. He announced city hall will be closed July 4th and 5th. He also announced he received a letter of retirement from the CFO/HR Director, Candy Scott. Candy has been with the city for 25 years.

EXECUTIVE SESSION *It is anticipated that all, or a portion of the discussion of the foregoing item will be conducted in closed executive session under authority of the Section 551 of the Texas Open Meetings Act. However, no action will be taken on this item until the City Council reconvenes in open session.*

City Council did not convene into Executive Session.

11. 551.087 - Economic Development Negotiations; 551.071 Consultation with City Attorney; Beall Development Agreement.
12. Section 551.071 - Consultation with Attorney; Halff & Associates Litigation.

RECONVENE *into Open Session and consider action, if any, on the item discussed in Executive Session.*

ADJOURNMENT

**Motion made by Councilmember Gilliland, Seconded by Councilmember Runnebaum.
Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember
Runnebaum, Councilmember Young, Councilmember Crummel**

Mayor Moss adjourned the meeting at 7:10 pm

Mayor Doyle Moss

Crystal R. Dozier, TRMC, CMC
City Secretary

DRAFT