



## CITY COUNCIL AGENDA ITEM BRIEFING SHEET

<b>Council Date:</b> June 24, 2024	<b>Department:</b> Administration	<b>Presented By:</b> Bryan Grimes, City Manager
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### **AGENDA ITEM:**

**Discussion & Action:** Approving resolution to designate the Designated Officer or Employee for Truth in Taxation.

### **BACKGROUND:**

Providing the name, phone number, and email address of our designated officer or employee (DOE) who will prepare all Truth in Taxation (TNT) calculation forms in accordance with the rules and regulations of the Texas Property Tax Code and laws of Texas. This designee is responsible for calculating the no-new-revenue tax rate, voter-approved tax rate, and de minimis rate (if applicable).

### **STAFF & BOARD RECOMMENDATION:**

Staff recommends approval of resolution for DOE, as stated.

### **EXHIBITS:**

- Resolution
- DOE form

### **RECOMMENDED MOTION:**

**Motion to Approving resolution to designate the Designated Officer or Employee for Truth in Taxation.**