



## CITY COUNCIL AGENDA ITEM BRIEFING SHEET

<b>Council Date:</b> January 28, 2025	<b>Department:</b> Admin	<b>Presented By:</b> City Manager
--	-----------------------------	--------------------------------------

**AGENDA ITEM: Discussion / Action: to remove and add persons as authorized signatures for all accounts with Texas First Bank**

**BACKGROUND:** The City of Willow Park has one certificate of deposit at Texas First Bank and has designated Candy Scott at the “Authorized Signatory” for all accounts. With Candy’s retirement, staff recommends adding Bryan Grimes and Andi Saylor as “Authorized Signatories” on all accounts at Texas First Bank.

**Suggested Motion: I move to remove Candy Scott as authorized signature, and add Bryan Grimes and Andi Saylor as authorized signature for all accounts at Texas First Bank.**

---

**STAFF/BOARD/COMMISSION RECOMMENDATION:**

---

**EXHIBITS:**

ADDITIONAL INFO:	FINANCIAL INFO:	
	Cost	\$
	Source of Funding	\$